

*Town of Killingworth, Connecticut*

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# ANNUAL REPORT

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FISCAL YEAR 2015

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*Photo by Tim Gannon*

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## An Introduction from the Board of Selectmen

Fiscal Year '14-'15 was another good year for Killingworth. Although we had record cold and enormous amounts of snow in a winter that seemed to go on forever, we had no natural disasters and no extended power outages. We continued to keep a tight rein on the budget, to expand services, to address infrastructure maintenance issues, and to improve our planning processes.

Tax revenues for FY 2014-15 were based on the October 2013 Grand List. Killingworth's Grand List has remained quite stable over the last few years, with small increases since 2012. Killingworth's mill rate remains well below the median for towns in the state.

### **Personnel**

**Building Official.** Jerry Russ took office as Building Official in July 2014 (he had been acting Building Official since January). In February 2015, Russ accepted the position of Building Official in East Haddam, and his Killingworth schedule changed to accommodate his duties in East Haddam. He is working approximately 17 hours per week in Killingworth.

**Assessor.** Assessor Terence Dinnean accepted the position of Assessor in East Hampton, Connecticut. He continues to serve as Killingworth's assessor, but since June, he has been working hourly as an independent, hourly contractor, not to exceed 600 hours by March 31, 2016, when his current appointment expires.

### **Road Foreman Position**

In 2014, after extensive negotiations with the United Public Service Employees Union, which represents Killingworth's Highway Department employees, the position of Road Foreman was removed from the union. The town contended that the position never should have been within the union, since it is supervisory in nature. Road Foreman Walter Adametz signed a three-year agreement to remain in the position he had held since 2007, at a salary based upon an average of the previous three years' wages.

### **Sheldon Park**

Renovations to Sheldon Park, begun last year, were completed in the fall of 2014. In September, the town voted to approve the expenditure of an additional \$38,000 to install sod rather than seed the ball fields. This change allowed the fields to be put into use in Spring 2015, a year earlier than they would have been. The opening celebration was held on April 25, 2015.

### **Solarize Haddam-Killingworth**

When Solarize Haddam-Killingworth closed on September 16, 2014, it had broken state records for the number of sign-ups and the amount of solar power contracted for. The installation process did not go as smoothly. Some residents faced installation delays, changes in equipment, and communication problems with the installer.

In August, a Town Meeting voted against waiving fees for building permits for renewable energy projects but in favor of capping building permit fees for such projects at \$200.

### **Emergency Operations Center (EOC)**

In 2012, Killingworth received a STEAP grant to construct an Emergency Operations Center. The Town officially accepted the grant at Town Meeting in August 2014. The EOC Building Committee determined that the most efficient and economical way to create an EOC was to build a free-standing building adjoining the barn on the Town Hall campus. After extensive research and deliberation by the EOC Building Committee, the project went out to bid in January 2015 and was awarded to Netsch Construction in March. Construction was under way by the end of the fiscal year.

### **Neighborhood Assistance Act**

For the third year, the town took part in the Neighborhood Assistance Act program. This program allows local nonprofits, with the approval of the town, to solicit contributions for specific purposes from businesses, which can then claim Connecticut state tax credits for their donations. In 2015, the Killingworth Library Association, Killingworth Land Conservation Trust, and the Living Rock Church took part in the program.

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**Parker Hill Road Drainage Project**

An ambitious plan to correct longstanding drainage problems on Parker Hill Road and Parker Hill Road Extension was finally put out to bid February 2015. The lowest acceptable bid came from Schumack Engineered Construction; it was \$218,000 over the amount that had been budgeted. The consensus of the Board of Selectmen was that the project needed to be completed as specified, and the Board, with the approval of the Board of Finance, called a town meeting to approve the addition to the capital budget of funds to cover the project.

**Parker Hill Road Land Sale**

In April, the town approved the sale of a small parcel of land along Parker Hill Road Extension to the owner of 65 Parker Hill Road Extension. The parcel was a remnant of an earlier configuration of the road.

**Heart Safe Community**

Thanks to the efforts of the Killingworth Ambulance Association, the town received its Heart Safe Community designation in February 2015. To qualify Killingworth as a Heart Safe community, the KAA contributed Automatic External Defibrillators that have been installed in locations throughout the town and trained a critical mass of residents in CPR and the use of AEDs.

**Senior Lunch Café**

We brought together the Estuary Council of Seniors, the Killingworth Congregational Church, the Killingworth Seniors Club, the (Jensen's) Beechwood Association, the Municipal Agent for the Elderly, and others to bring regular congregate meals to Killingworth, and on March 4, we launched a weekly Senior Lunch Café in the Congregational Church parish hall. Thirty to forty seniors have been coming each Wednesday to enjoy \$3 hot lunches and each other's company. The lunches are prepared by the Estuary Council.

**350<sup>th</sup> Anniversary Committee**

In February, the selectmen established a 350<sup>th</sup> Anniversary Committee, charged with planning an appropriate commemoration of the anniversary of Killingworth's founding in 1667. The committee was charged with proposing a schedule of events and preparing an FY 16-17 budget to present to the Board of Selectmen.

Altogether, the sense of community is strong in Killingworth, and we will have much to celebrate in 2017.

Respectfully submitted,

Catherine Iino, First Selectwoman

Fred Dudek, Selectman

Louis C. Annino, Jr., Selectman

# Board of Finance Overview: 2014 – 2015 Financial Results

## Board of Finance

John W. McMahon, Chairman  
Gwenne Celmer, Vice Chairman  
Nancy Gorski, Clerk  
Carolyn Anderson  
Shawn O'Connell  
Mark Williams

2014 – 2015 Board of Finance Expenditures: \$21,400 (including audit expenses)

## Operating Budget

At the close of the 2014-2015 fiscal year, Killingworth's municipal expenditures totaled \$20,468,319. Approximately 78% (\$15,957,890) of these expenditures went to Killingworth's portion of the Regional School District 17 budget.

The remaining \$4,510,429 expenditures went to General Government; Public Safety; Highway; Sanitation and Health; Conservation and Land Use; Recreation; Community Services; Welfare; and Debt and Lease Obligations. Almost all town departments maintained spending levels within defined budget limits.

The FY14/15 unassigned general fund balance decreased by \$173,166 or 4.3%, to \$3,838,892. The fund balance is equal to approximately two months of regular general fund operating revenues, meeting the recommendation of the Government Finance Officers Association.\*

The 2013 net taxable grand list was \$718,731,799, representing a negligible increase of 0.69% from 2012. The mill rate for FY14/15 was 24.53—the same as in FY13/14.

## Capital Budget

The Board of Finance, in conjunction with the Board of Selectmen, monitors the capital reserve fund and expenditures on approved capital projects. Strategic growth in the assigned fund balance supports approved capital projects and longer-term planned investments as set forth in the multi-year capital plan. The town's multi-year capital plan is a living document that evolves and is updated and approved by the town annually to ensure continued eligibility for State of Connecticut Local Capital Improvement Plan (LOCIP) and Small Town Economic Assistance Program (STEAP) grants.

Approved capital projects in 14/15 included road improvements for Parker Hill and Burr Hill roads, the construction of the new Emergency Operations Center, the Town Hall Campus Barn Rehabilitation, repairs to the modular, and the purchase of a Town Hall Campus generator.

The assigned fund balance in the capital reserves increased from \$1,431,702 to \$1,577,061 at the close of the 2014/2015 fiscal year. These funds have been set aside or earmarked for future town approved capital projects.

## In Summary

Killingworth continues to suffer the effects of flat state financial aid, property values, and grand list. The Board of Finance, in conjunction with the Board of Selectmen, continues to refine long-range financial and capital plans in an attempt to keep mill rate growth at a reasonable level without diminishing current services to the community.

The town's auditor, Michaud Accavallo Woodbridge & Cusano, LLC rendered an opinion that the financial statements present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Killingworth as of June 30, 2015, and the respective changes in financial position for the year ended in accordance with accounting principles generally accepted in the United States of America. The audit document is included in the annual report.

Respectfully submitted,  
Nancy Gorski, Clerk

\*GFOA Best Practice "Replenishing General Fund Balance," 2011

# Municipal Boards, Departments and Organizations

## Assessor's Office

2014 – 2015 Expenditures: \$75,108

Assessor: Terence Dinnean

The Assessor's primary objective is to make sure that the property tax burden is distributed fairly among Killingworth property owners. The office assesses all taxable property located within the town according to state law and under state oversight. The assessor is also responsible for reviewing and approving various forms of

property tax relief and exemptions, such as senior tax relief and veterans' exemptions.

The assessor produces the annual Grand List, a record of all taxable and tax-exempt property in Killingworth. Under state law, the Grand List must be submitted by the end of January for all property ownership on October 1 of the previous year.

The annual report for Fiscal Year 14-15 is based on revenue generated by the 2013 Grand List.

### Grand List Totals

	<u>2014</u>	<u>2013</u>	<u>2012</u>
<b><u>REAL PROPERTY</u></b>	\$655,959,250	\$655,191,970	\$653,576,920
Exemptions	\$1,639,500	\$1,708,990	\$3,686,945
Net	\$654,319,750	\$653,482,980	\$649,889,975
<b><u>PERSONAL PROPERTY</u></b>	\$12,708,430	\$9,866,727	\$10,314,613
Exemptions	\$128,773	\$260,963	\$406,567
Net	\$12,579,657	\$9,605,764	\$9,908,046
<b><u>MOTOR VEHICLE</u></b>	\$55,950,039	\$55,870,745	\$54,401,224
Exemptions	\$150,650	\$227,690	\$389,900
Net	\$55,799,389	\$55,643,055	\$54,011,324
<b>Combined</b>	\$724,617,719	\$720,929,442	\$718,292,757
Combined exemptions	\$1,918,923	\$2,197,643	\$4,483,412
<b>Net</b>	<b>\$722,698,796</b>	<b>\$718,731,799</b>	<b>\$713,809,345</b>
<b>Changes from Prior Years</b>	<b>\$3,966,997</b>	<b>\$4,922,454</b>	<b>\$(770,210)</b>
<b>% change</b>	<b>0.55%</b>	<b>0.69%</b>	<b>-0.11%</b>

## Board of Elections

2014 – 2015 Expenditures: \$24,216

### **Registrar of Voters: Democrat**

Elizabeth W. Dennis

Deputy: Joyce Adams

### **Registrar of Voters: Republican**

Lauren K. Blaha

Deputy: Pauline J. Lally

The Registrars manage the registration of voters; the certification of voters for elections, town meetings and referendums; and maintain voter rolls. Killingworth has one polling place, currently at Killingworth Elementary School, 340 Route 81.

The following activities took place during the 2014 – 2015 fiscal year:

### **August 12, 2104: Republican Primary**

257 Voters (20.40% turnout)

### **November 4, 2014: State Election**

2,933 Voters (68.6% turnout)

33 Voters took advantage of the Election Day Voter Registration.

### **April 8, 2015: High School Voter Registration**

42 new voters registered/pre-registered: 8 Republicans, 8 Democrats and 26 Unaffiliated.

### **May 5, 2015: Regional School District #17 School Budget Referendum**

557 Voters (13.1% turnout)

The budget did not pass by two votes, and we held a recount May 12, 2015. After the recount in both towns, the budget did not pass by one vote.

### **June 2, 2015: Regional School District #17 Second School Budget Referendum**

875 Voters (20.5% turnout)

The Registrars attended two educational sessions sponsored by the Registrars of Voters Association of Connecticut (ROVAC). The first two-day conference was held in the Fall of 2014 in Danbury, and the second four-day conference session was held in the Spring of 2015 in Cromwell.

They also attended five meetings of the Middlesex County of Registrar of Voters.

As of June 30, 2015 there were 4,279 registered active voters: 1,055 Democrats, 1,261 Republicans, 1,933 Unaffiliated and 30 other.

Respectfully Submitted,

Elizabeth W. Dennis-Democratic Registrar  
Lauren K. Blaha-Republican Registrar

## Building Department

2014 – 2015 Expenditures: \$48,521 (includes Land Use Secretary who supports the Building Department, Land Use and Planning & Zoning)

Gerald M. Russ, Building Inspector

The Building Department enforces Connecticut Building Codes on all new construction in Killingworth. The department:

- Reviews plans for construction of new buildings, additions and accessory structures, including workplace safety measures
- Issues permits and certificates of occupancy
- Conducts worksite and property inspections

The Building Department has seen a noticeable increase in applications submitted this year. Many more people are investing in renewable energy (solar) installations, thanks in part to the CT Green Bank's Solar Initiative, and the combined efforts of the Towns of Haddam and Killingworth.

New housing starts are still minimal, and the few we have seen this year have been in planning for the past few years. We are still seeing the steady flow of remodeling projects, electrical generator and propane appliance installations.

We have the solar installations to credit with the increased number of permits; however, the capped fees we approved reflect an otherwise flat resource.

As with all towns, the fees collected from building permits are utilized to offset the expenses of the Land Use Department, including the Office of the Code Official, Sanitarian, Zoning Enforcement Officer and Local Fire Marshal. As a result, any impact to the taxpayers of the Town of Killingworth is minimized. We are optimistic that the current economic trend continues, and we also could stand to have a milder winter than the last!

Jerry Russ  
Building Official

### Building Department

Category	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Residential- Est. Val.	\$1,518,000	\$3,367,283	\$3,155,893	\$3,983,478.13	\$5,658,638.04
Commercial	\$68,000	\$607,200	\$0.00	\$27,500.00	\$62,445.00
Renovations	\$1,235,134	\$2,158,693	\$2,158,804	\$1,075,593.00	\$1,883,760.02
<b>TOTALS</b>	<b>\$2,821,134</b>	<b>\$6,133,176</b>	<b>\$5,314,698</b>	<b>\$5,086,571.13</b>	<b>\$7,604,843.06</b>
Revenues: Permit Fees	\$67,621	\$94,007	\$82,017	\$78,712.04	\$97,380.52
Certificates of Occupancy & Certificates of Completion	128	51	30	30	49
Building Permits Issued:	272	373	378	286	395
New Dwellings	3	6	10	11	8
Commercial	3	6	0	2	7
Renovations/Additions	71	80	133	67	79
Barns/Sheds	22	20	18	14	17
Garages	7	5	4	1	2
Electrical	50	96	85	71	69
Plumbing	13	31	22	22	40
Mechanicals	74	102	83	80	92
Pools	13	10	7	6	6
Wood Stoves	5	7	10	9	10
Solar	4	5	3	1	59
Demolition Permits	7	5	3	2	6



# Conservation Commission

2014 – 2015 Expenditures: \$400

## Conservation Commission Members:

Susan Dean (Chair): RSD 17 Board of Education member and liaison

Jim Fullmer (Vice-Chair): CT Trails/Hiking activities, Astronomy (resident observatory)

Stephanie Warren (Secretary): Liaison to LCVRPC (Lower Connecticut Valley Regional Planning Commission), education projects for KCC

Marilyn Campbell: Liaison to Killingworth Land Conservation Trust

Joan Gay: Liaison to Nine Town Transit System, Editor for KCC created materials

Lew Scranton: Liaison to Historical Society  
One Vacancy

The Conservation Commission makes recommendations to the Board of Selectmen regarding the development, conservation, supervision, and regulation of Killingworth's natural resources. It also disseminates information and seeks to educate the public about conservation issues. The commission is advisory and does not have enforcement powers.

A summary of Conservation Commission activities follows:

## Association with Other Conservation Organizations

- Maintained outreach efforts with other conservation-related organizations and commissions in Killingworth, Middlesex County and Connecticut. Contacts have been made through memberships in organizations such as the CACIWC (CT Associations of Conservation Inland Wetland Commissions), the CT Forest & Park Association and the Rockfall Foundation.
- Continued to make Killingworth's voice heard on state and national conservation issues through involvement with the Connecticut League of Conservation Voters. The KCC was active through letter, phone calls and emails to state legislators in promoting positive conservation actions to be implemented in Connecticut.
- Maintained contact with DEEP Cockaponset State Forest Manager, Emery Gluck. A ten-year Forest Management Program is planned for Killingworth and surrounding towns.
- Continued working with the Lower CT River Valley Council of Governments to help guide services provided to Killingworth and 16 other member towns.

## Communication with the Killingworth Community

- Monitored the KCC website information on the Town of Killingworth's website

- Utilized the Killingworth Krier and the Killingworth Library to disseminate conservation information for town residents
- Worked with the Killingworth Elementary School, the K.E.S. Parent Teacher Organization, the Board of Education and the Boy Scouts on conservation issues
- Communicated with the First Selectwoman and other Town Hall employees

## Conservation Education Initiatives/Projects

- Conservation Projects were displayed in the Killingworth Library, including pamphlets from conservation groups, posters, displays on invasive insects and plants. Also exhibited were positive environmental practices to be followed involving trash disposal to avoid endangering wildlife.
- Participated in the Annual Killingworth Beautification Day in April 2015. Activities with the Killingworth Elementary School (K.E.S.) and their Parent Teacher Organization included the weeding, pruning, mulching and planting of flowers on school grounds.
- Completed the Killingworth Elementary School Trail in October 2014. This was an Eagle Scout project by HKHS senior Garrett Murphy to develop the wooded area behind the Killingworth Elementary School so that it can be used and enjoyed by students and the public. The half-mile trail area was cleared and marked. A stairway was constructed in a steep trail area. A tree identification project for K.E.S. teachers was developed by Garrett. The presentation of the Eagle Scout Awards at Parmelee Farm in June was attended by Conservation Commission members. An article and photograph thanking Garrett and giving the history of this trail was written by the Commission and appeared on Killingworth Today and in the Source. Plans have been made for another Eagle Scout project to construct a kiosk at the beginning of this trail.
- Displayed posters throughout the town stressing the importance of recycling at our Killingworth Transfer Station. The Conservation Commission surveyed Transfer Way and is working with CRRA (Connecticut Recycle and Recovery Agency) that has changed its name to MIRA (Materials Innovation and Recycling Authority). Though this change occurred in June 2014, new materials are still being created for its website and for general information dispersal.
- Maintained updated lists of Killingworth's Conservation Easements and the Open Space designated properties. Assistance came from the Town Assessor and the Killingworth Land Conservation Trust.

- Wrote letters of support such as for the Nine Town Transit Route 81 and asked to serve as observers at Inland Wetland and Planning & Zoning meetings.

The KCC would like to acknowledge the help First Selectwoman Cathy Iino has provided helping to secure qualified people for our commission, keeping the KCC aware of conservation issues and activities, and advising the KCC of specific issues such as the Transfer Station, invasive species, etc.

Respectfully submitted by  
Susan Dean, Chair

## Emergency Management

2014 – 2015 Expenditures: \$2,254

Director of Emergency Management: Donald McDougall

The Office of Emergency Management (OEM) had another active year. Except for the freak wind storm that came through in July and the abnormal amount of snow the area received the past winter, there were no major disasters that shut down power for an extended period of time last year, for which we can all be thankful. Nevertheless, the OEM has been active with the new Emergency Operation Center (EOC) that is being built in the old barn across from the town hall at no cost to the town, thanks to our First Selectwoman, Cathy Iino, who applied for and received a Small Town Economic Assistance Program Grant (STEAP) to build the new EOC.

The Building Committee has been working for the better part of the last three years on the new EOC, and it looks like it will be finished this year. I would like to acknowledge and thank the committee. The members are Dave Gross (chairman), Kate Novick (secretary), George Keithan Jr., Al Chapman, Jim Lally and Fred Dudek. Thank you all for the tremendous amount of volunteer hours you put into this project.

I would also like to acknowledge and thank Regina Regolo, the Town's Financial Officer, for the extra effort she put in to comply with all the requirements for the Emergency Management Performance Grant (EMPG) application. Thank you, Regina.

I would also like to acknowledge and thank the members of the OEM team that volunteered their time: Tim Withington, Deputy Director, and Mike Boccia, our radio operator.

Submitted by

Donald McDougall  
Director of Emergency Management

## Fire Marshal

2014 – 2015 Expenditures: \$8,516

Fire Marshal: James R. McDonald  
Deputy Fire Marshal: Clifford Weed  
Deputy Fire Marshal: Scott R. Brookes (Haddam Fire Marshal)

The Fire Marshal's responsibility is to enforce the Connecticut State Fire Code as well as investigate all fires that may occur in town. The Fire Code requires inspection of all civic and commercial buildings in town including schools, daycare centers and residential buildings of more than two families. The Fire Marshal works with the Building Official and is required to sign off on all commercial building permits and Certificates of Occupancy.

The Fire Marshal is also tasked with submitting monthly NFIRS (National Fire Incident Reporting System) reports to the State Fire Marshal. This information goes into a state and national database for research and analysis of fire and EMS incidents.

### Fiscal Year 2014 – 2015 Activity:

Blasting Permits Issued	1
Blasting Site Inspections	1
County Meetings, CFMA, IAAI	2
Fire Code Consultation	10
Fire Code Inspections	11
Fire Prevention Poster Activities	6
Fire Prevention Presentations	10
Fire/Rescue Reports	347
Fire Safety Systems Tests	3
Fireworks Permits/Show	2
Follow-up Inspections	4
Investigative Reports	10
Liquor License Applications	2
Office Hours	112
Other Permits/Certifications Issued	0
Plans Review	0
Public Service calls	0
Training Attended Hours	46
Witness Blasting Shots	1

James R. McDonald  
Fire Marshal

# Health Department

2014 – 2015 Expenditures: \$46,673

Director of Health: Paul Hutcheon, MPH, RS

The Health Department works to protect the community's health by monitoring health status, investigating health problems and enforcing public health laws and regulations.

The Department oversees the installation of new septic systems and repairs to existing ones. Services include soil testing, plan review and approval, installation inspections and the issuance of permits to discharge. Pump out notices are also sent out to remind owners to maintain their septic tanks and systems.

Food establishments and day care centers are inspected on a regular basis to ensure compliance with the CT Public Health Code requirements. New private well permits are issued prior to installation and water quality reports are approved prior to use to ensure that the water is safe for drinking. Public health complaints (e.g. substandard rental housing, insect/rodent infestations and improper garbage disposal) are investigated and ordered corrected.

Press releases were issued to inform and educate the public on a variety of topics including: safe holiday food preparation; preventing carbon monoxide poisoning;

summer safety tips; flu clinic schedules; radon testing; West Nile Virus; fish consumption advisory; and guideline for selling eggs to the consumer.

Other activities included collaborating with the Emergency Animal Response Service (EARS) to offer a pet first aid program, completing a fee survey of 10 area local health departments and drafting operational guidelines for salons.

The Department works closely with the Killingworth Public Health Agency to ensure that the needs of the community are met. Members of the Public Health Agency are appointed by the Director of Health. The Department participates on a regional coalition of state and local partners to ensure that the community is prepared in the event of a public health emergency, including planning for Ebola. Reports of communicable disease are investigated including those associated with food or water. The Department oversees the contract with VNA Community Health Care, Inc. to provide public blood pressure screening clinics.

Respectfully Submitted,  
Paul Hutcheon, MPH, RS  
Director of Health

## Health Department Annual Report FY 14-15: Permits and Inspections

Category	09/10	10/11	11/12	12/13	13/14	14/15
Soil Testing (# lots)	2	1	13	9	35	33
New Septic Systems	6	2	4	4	6	9
Septic Repairs	12	19	22	37	20	9
Subdivision/Lot Line Review	2	5	0	0	2	1
Well Permits	5	9	8	6	12	11
Complaints	4	5	8	4	1	10
Pump-out Permits	769	893	564	360	247	371
19-13-B100a Reviews	*	*	*	32	36	43
Temp. Food Permits	*	*	3	9	10	43
Temp. Food Inspections	*	*	2	4	7	35
Food Establishment Inspections	*	*	*	34	13	40

\*no data available

## Helping Hands of Killingworth

2014 – 2015 Expenditures: \$0

### Co-Directors

Jan O’Sullivan

Mercedes Ricciuti

Helping Hands of Killingworth is the Town’s volunteer-run food assistance program. Helping Hands is funded by donations from individuals, churches, civic groups and school organizations. These groups also collect nonperishable food for Helping Hands. There is a year-round donation box in the Killingworth Library.

The Town sets aside funds each year to be used if private donations fall short of Helping Hands’ needs. In Fiscal Year 2014 – 2015, the Town budgeted \$1,000, which Helping Hands did not need.

Helping Hands assists Killingworth residents by providing food and grocery gift cards to those in need. The food pantry is available to anyone in need at any time, by appointment, which can be arranged after leaving a message on the Help Line at 663-1765 ext. 401. Residents receiving fuel assistance are automatically referred to Helping Hands. Any other resident who calls and asks for assistance is helped and also placed on the holiday list. All information about recipients is kept confidential.

Prior to Thanksgiving and again before Christmas, Helping Hands volunteers distributed gift boxes with nonperishable food, bakery items, a turkey or a ham, and a grocery gift card to over fifty individuals, couples, and families. We also worked with the Killingworth Women’s Organization to coordinate the wish lists for our clients for the Greg Bousquet Wish Fulfillment Drive.

In addition to helping people by appointment, we held two open house events for our clients, one in February and one in April, just before Easter. Grocery gift cards were sent out to all clients prior to the April open house.

We appreciate the support we get from everyone in Killingworth, and extend thanks on behalf of all who rely on our help.

## Inland Wetlands and Watercourses Commission

2014 – 2015 Expenditures: \$460

### Members

Chairwoman: Carolyn Reimers

Vice Chairman: Glenn Johnson

Secretary/Treasurer: Eric Auer

Dennis Cronin

Shauna Dowd (from March 2015)

Terrence Doyle

The Inland Wetlands and Watercourses Commission protects, preserves, and maintains the quality of Killingworth’s wetlands, ponds, and streams and ensures that they will not be damaged by new structures or the construction process. Members are appointed by the Board of Selectmen for three-year terms.

The Commission performed 11 reviews of proposed activities, conducted six site inspections, and issued nine new permits and two amended existing permits. The Inland Wetlands Enforcement Officer conducted 59 wetlands and watercourses reviews.

The Commission conducted a site walk and held a public hearing on the application submitted by the Town for four new storm drainage systems on Parker Hill Road. The commission heard concerns from abutters regarding run off, silting and flooding coming from the ball field. The application was approved with conditions concerning location and types of plantings and rain flow data calculations to determine size of pipe needed.

There were applications for proposed subdivision of lots, in-ground pools, septic system repair, tree and brush clearing, barn and driveway construction.

As always, we wish to recognize the people who have done most of the Commission’s work—our clerk, Mary Anne Lisk, and the Wetlands and Zoning Enforcement Officer, Cathie Jefferson.

For the Commission,

Carolyn Reimers  
Chairwoman

# Killingworth Volunteer Fire Company

2014 – 2015 Expenditures: \$118,000

Fire Chief: Richard A. Bauer

Deputy Fire Chief: Jeremy Adametz

Board of Fire Commissioners:

Richard Darin, Chairman

Todd Hajek

Bryan Mahoney

The Killingworth Volunteer Fire Company (KVFC) responded to a total of 347 incidents for the year. This reflects a decrease in call volume of approximately 3% when compared to the last fiscal year.

There were two losses of life due to a motor vehicle accident during the year as well as several serious injuries that were sustained due to motor vehicle accidents. The LifeStar critical care helicopter was summoned to town on three occasions to transport seriously injured patients. There were no major structure fires during the year but the KVFC responded to our mutual aid towns throughout the year to provide water supply and firefighting resources at the scenes of major fires in their towns.

In addition to our fire suppression and prevention activities, the KVFC is also the town's designated first responder service. Medically certified firefighters are equipped with oxygen / trauma kits and automated external defibrillators. When a life-threatening medical emergency occurs in town, members respond directly from their homes or places of business to the scene of the emergency, which allows for faster response times across our sprawling 36 square miles. Call statistics for fires and medical emergencies for the year are as follows:

Fire Calls (including Motor Vehicle Accidents): 153

Rescue Calls/Medical Emergencies: 194

During the year, the fire company operated on budget of \$118,000. Percentages of monies spent are as follows:

General operating expenses (training, heating, utilities)	32%
Equipment maintenance expenses (apparatus & firefighting equipment)	28%
Turnout gear / alert pagers	14%
Firefighter physicals	10%
Building maintenance expenses	7%
Rescue squad & engineers' supplies	5%
Miscellaneous expenses (waterhole maintenance, appreciation dinner)	4%
<b>Total</b>	<b>100%</b>

Other highlights of the year include:

- Hosted a 13-town firefighting operations drill at HKMS with over 125 attendees from the Valley Shore Mutual Aid Association.
- Three KVFC firefighters attended a week-long premier national fire training conference in Indianapolis, IN.
- Design and site plan work was finalized to construct a Training Facility behind Station 1. Bid award for the building is expected to occur in late 2015 with ground-breaking to follow in the Spring of 2016.
- Rick Darin was awarded the 2015 Chief's award and named an Honorary Chief for his countless contributions to the KVFC during his 37 years of service. Rick remains an active firefighter / EMT with the KVFC, serves as our Senior Trustee and continues to lead many of our committees / initiatives.
- Years of service awards were presented to the following firefighters:
  - George Roelofsen, Jr: 30 years
  - Robert Drew: 25 years
  - Cliff Weed: 15 years
  - Brian Walsh: 10 years

The Killingworth Board of Fire Commissioners, officers and firefighters of the Killingworth Volunteer Fire Company thank our town officials and the community for their continued support during this past year. We remain always at your emergency call.

## Active and Life Membership List

Jeremy Adametz	Cliff Goodale	Chris Moran
Rick Albrecht	Kevin Gorman	Damon Munz
Richard Bauer	Rafelina Graham	Dan O'Brien
Eric Bergman	Todd Hajek	Anthony Pascucelli
Bruce Bowman	Wilson Harris	George Roelofsen, Jr.
Erin Bowman	David Hudson	Paul Schilling
Michael Carri	Paul Jacobs	Bill Shipman
Alan Chapman	Tim Kahre	Tom Shipman
Pete Cumpstone	Steven Kindschi	Gary Stone
Rick Darin	Blake Knockwood	Reed Sturman
Mark Deluca	Ralph Knockwood	Donald Venuti, III
Ray Desjardins, Jr	Andy Kuczma	Brian Walsh
Ray Desjardins, Sr	Don Lagasse	David Walton
Ethan Drain	Jerry Manware	Michael Walton
Robert Drew	Jim McDonald	Cliff Weed
Fred Dudek	Charlie Mertz	Tim Withington
Chad Golembeski	Arnie Moore	Bill Wright
Gregg Golembeski	Chip Morgan	

## Municipal Agent for the Elderly

2014 – 2015 Expenditures: \$9,475

Municipal Agent for the Elderly: Mercedes Ricciuti

The Municipal Agent for the Elderly program was established in 1972 by the Connecticut State Legislature to assure that elderly persons in each of Connecticut's 169 towns have someone to answer their questions.

The Municipal Agent (MA) assists elders by providing information and referrals to services and benefit programs, but is not authorized to approve anyone for the various state programs.

The Municipal Agent responds to concerns from the community regarding its elderly or disabled citizens and helps elderly individuals apply for government programs and services, two of which are listed below.

**Fuel Assistance:** The MA fills out applications for fuel assistance from the Connecticut Energy Assistance Program (CEAP), based on information Killingworth residents provide regarding income, number of people in the household and liquid assets held by members of the household. Applications are by appointment and begin October 1. This program is designed to help offset the winter heating costs of Connecticut's lower income households, specifically those households whose incomes fall at or below 50 percent of the federal poverty guidelines. Fuel assistance from the state was provided to eligible households from November 15, 2014 through March 15, 2015. The number of Killingworth residents inquiring or receiving fuel assistance rose dramatically with the downturn of the economy.

**Elderly/Disabled Renter's Tax Rebate Program:** The MA assists Killingworth renters over the age of 65 whose incomes are within certain limits apply for a rebate check on their rent. The amount of the rebate check is based on income and the amount paid for rent, fuel, electric and water bills. This program operated from February 15, 2015 thru September 15, 2015. A Killingworth resident participating in the Homeowners Program cannot apply to this program.

The MA is also available to answer confidential questions about various assistance programs for Killingworth residents of all ages.

The MA can be reached by calling 860-663-1765, Ext 217. If the MA is not in the office, please leave a message on the answering machine along with some information about your need and your call will be returned.

## Municipal Animal Control

2014 – 2015 Expenditures: \$25,811

Animal Control Officer: Marian E. Smith

The Killingworth Animal Control Officer is responsible for handling all concerns regarding domestic animals as well as providing information, referrals and intervention for concerns regarding wild animals.

The following activity occurred during the 2014 – 2015 Fiscal Year:

Licenses Issued	1,082
Complaints Investigated	402
Animal Bites	6
Infractions Issued (state statute violations)	8
Impoundments	14
Redeemed	10
Placed as pets	4
Euthanized	0
DOA	0

The Animal Control Officer investigated the following types of complaints: Nuisance and roaming; lost and found animals; abuse/neglect reports; bite reports; wildlife/live-stock concerns; adoption referrals; and rescue placement referrals.

### HIGHLIGHTS

#### Licensing Delinquent List

The initial list totaled over several hundred delinquencies. After following up with each person on the delinquent list, we were able to update the town's records, collect required fees, and ultimately reduce the list to eight delinquencies.

#### Low Cost Rabies Clinic

We conducted a clinic in May 2015 at which time we vaccinated 34 dogs and cats.

#### Volunteer Rescues

We participated in numerous volunteer rescues in Killingworth and Higganum.

## Municipal Historian

2014 – 2015 Expenditures: \$0

Municipal Historian: Thomas L. Lentz

The Connecticut General Statutes state that towns may appoint a Municipal Historian. However, they do not define the duties of a municipal historian, so it is up to the individual historian and town to determine what he or she does. Listed below are activities of the Municipal Historian over the last year in Killingworth.

- Responded to questions from individuals and organizations about town history, ancestors who lived in Killingworth, dates of houses, gravestones, etc. If the question can't be answered, the municipal historian guides persons to appropriate sources such as books, web sites, genealogies, vital records, land records and cemetery records. The municipal historian does not do genealogical research or title searches for individuals.
- Arranged for the repair of gravestones in the Union District Cemetery on Roast Meat Hill Road. Several large spruce trees were toppled by Hurricane Irene, and two subsequent storms broke a number of gravestones. The Federal Emergency Management Agency (FEMA) through its Environmental Planning and Historic Preservation Program provided funding for the removal of the trees and repair of the gravestones. Monument Conservation Collaborative was engaged to repair gravestones damaged in the storms. The gravestone of Abraham Pierson, a deacon in Killingworth and a descendant of the Rev. Abraham Pierson, the first rector of what became Yale College, was restored with private funding. In all 19 gravestones were repaired, greatly enhancing the appearance of the cemetery.
- The Killingworth Historical Society owns a large collection of artifacts, books, documents, and photographs pertaining to the history of the Town. These items were moved from the basement of the Town Hall to the Parmelee House. Periodically, exhibits will be set up for viewing by the public.

## Park and Recreation Commission

2014 – 2015 Expenditures: \$57,555

Dan Colonia, Chairman  
Scott Thomas, Vice Chairman  
Sally Bauer, Treasurer  
William Burley  
Jim Duffield  
Glenn Johnson

The past year was busy for the Killingworth Park and Recreation Commission with the completion of the Irene Sheldon Park renovation. The Commission applied for and received a grant from the US Tennis Association (USTA) to offset the cost to build tennis courts at Sheldon Park. We stayed below our operating budget and completed two other capital projects improving the safety of the parks.

The USTA awarded the town a \$15,000 grant for the construction of two tennis courts at Sheldon Park. The courts have been well received by the town's residents. HK Recreation Department will offer tennis lessons during the summer of 2015 at the new facilities. In addition, Donna Clark has volunteered to coordinate tennis clinics for children under 10 years of age.

The renovation of Sheldon Park was completed in early September. The renovation included improved parking, two little league fields, one softball field, two tennis courts, one basketball court, improved fencing, walking paths, handicap access and a new irrigation system. The renovation was accomplished while staying under the \$750,000 allocated project budget. The Commission proposed the installation of sod to open the park in the spring of 2015, instead of waiting for grass to grow and delaying the opening until 2016. The Commission requested \$38,000 to install sod to be partially offset by the \$15,000 USTA grant, a \$6,500 donation from the Killingworth Youth League (KYL) and any funds left from the original contract.

The KYL donated \$6,500 for sod and spent \$30,000 on the concession/storage building and scoreboard footings. The Commission would like to thank Venuti Enterprises for the outstanding job done at Sheldon Park and for donating a septic system, renovating the horseshoe courts at no cost, and providing sod and installation at cost.

In March 2015 the Commission put out for bid the Sheldon, Bethke and Rocco Field Maintenance RFP; the winner was Langer Landscapes with a bid of \$10,000. The contract was in place when the parks were opened in early April 2015.

Two small capital projects were completed in 2015. AED's have been installed at Rocco, KRP and Sheldon; and plantings and fences were added at KRP to prevent people from parking on the grass.

In the 2015-2016 fiscal year the commission is planning on improving the outfields at Rocco; \$7,500 in capital funds has been allocated to complete this task. We are also planning on improving the playground at Sheldon Park and have received \$40,000 in capitals funds for this purpose. We will also request \$3,000 to replace a portion of old fencing at Sheldon Park that was not included in the renovation.

Finally, we would like to thank Rob Grasso for his many years of service on the Commission.

Dan Colonia  
Chairperson  
Killingworth Park & Recreation Commission

## Parmelee Farm

2014 – 2015 Expenditures: \$11,975

### **Parmelee Farm Steering Committee:**

Tim Gannon (Chairman)  
Peg Scofield (Vice-Chairwoman)  
Bob Broach  
Chris Cronin  
Bruce Dodson  
Terry Doyle  
Linda Dudek  
Karen Milano  
Guy Vecchitto

This year additional projects were accomplished at Parmelee Farm thanks to the hard work and generosity of many. These projects continue to add to the usability of the property. The Parmelee Farm Committee uses its Master Plan, developed in 2010, as its guide for the continued improvements to the property. Some projects have been added as opportunities present themselves.

- The Killingworth Lions Club and community volunteers have continued their task of improving the pole barn so that it can be used as an open air pavilion for future events. The total contribution from the Lions Club for this project is \$52,000. Lighting and electrical outlets have been installed thanks to the hard work of Larry Marotti and his crew from Globe Electric.
- This year approximately \$70,000 worth of free labor and machinery time was donated by local contractors to accomplish the work for the various projects. Donated labor still continues.

Many thanks to Don Gesick for donating surveying services and to Roger Nemergut for donating his site planning for the new onsite parking lot. Also, many thanks to the Venuti brothers who donated their time and machinery to constructing the new parking area. The cost of the materials for this parking lot project was \$35,000. All the labor and time was donated at a significant savings to the town. This parking area allows for more convenient parking for visitors and small events.

- The Community Garden continues to flourish in its eight year, and in its second year, the "Shared Harvest Garden" made up of a group of volunteers, planted and harvested fresh vegetables in the rear community garden and made them available free to the community.



- Fields and the grounds have been maintained and much gratitude is extended to the volunteers and Parmelee Farm Committee members who have taken the time to do so. Two Eagle Scout projects consisting of five picnic tables and another of a beehive were constructed and installed on the property at no charge to the community.
- This year trail work continued through the newly acquired property by Killingworth Land Conservation Trust, called Welter Woods. There now are six plus miles of well-marked trails for hiking. Many thanks to Bruce Dodson and the trails committee for the work on the trail network. Maps are available at the kiosk behind the house.
- Construction of the permanent trail lighting project between Parmelee Farm and the Middle School parking area was completed. Also permanent lighting for the new onsite parking area was finished. All the labor was donated by Globe Electric. The materials cost was \$6,000. The Middle School parking area is used as overflow parking for large events at the Farm.

We wish to thank the local contractors who volunteer their skills and to all the community volunteers who spent many hours working at the Farm. They have enabled Parmelee Farm to be improved at a much faster pace than anticipated.

To date, the farm has been host to many events, including Christmas at the Farm and the Annual Tree Lighting, Shared Harvest Garden, Explore Wildlife Series, Stone Wall Workshop, Maple Syrup Demonstration, Eagle Scout projects, Girl Scout events, Dog Days adoption event, KWO Halloween Happenings, Birds of Prey demonstrations, Pumpkin Carving Parties, Lions Easter Egg Hunt, HKMS Community Days, a free concert series, and a nature fair.

The opportunities for community gatherings, education and recreation are endless, including weddings, a Town Picnic revival, farmer and artisan markets, Historical Society events, etc. We encourage all of our community to enjoy this beautiful place, hopefully for generations to come.

Submitted by  
The Parmelee Farm Steering Committee

## Planning & Zoning Commission

2014 – 2015 Expenditures: \$4,692

### 2014-2015 Membership

Thomas L. Lentz, Chairman  
James O'Brien, Vice Chairman  
Susan Morgan, Secretary  
David Gross  
Geoffrey Cook  
Stephanie Warren

### Alternate Members:

Paul McGuinness  
Joan Gay  
Russ Naiman

The powers and duties of Planning and Zoning Commissions are spelled out in the General Statutes of the State of Connecticut. Killingworth has a combined Planning and Zoning Commission.

Zoning commissions have two functions; one is legislative and the other is administrative. In its legislative role, P&Z writes regulations regarding zoning districts (for example, residential, commercial, industrial); the height, number of stories, and size of buildings; the density of population and the location and use of buildings; and advertising signs. It may provide that certain classes or kinds of buildings, structures, or uses of land are permitted only after obtaining a special permit or special exception from the commission.

In its administrative role, the commission determines whether a building or use is in conformity with the regulations, reviews applications and site plans, decides on applications for special exceptions, and enforces the zoning regulations.

Planning commissions regulate the subdivision of land and dedication of open space. Also in this capacity, P&Z reviews municipal improvements such as streets and bridges, public schools, parks, utilities and public housing developments. Finally, every ten years, P&Z must prepare, adopt, and amend a plan of conservation and development for the municipality. The plan currently in place was adopted in 2008.

## 2014 – 2015 Activities

The Killingworth Planning & Zoning Commission held 22 regular meetings and four public hearings during the fiscal year July 1, 2014 to June 30, 2015. The Commission's activities during the year consisted of the review of applications for subdivisions, resubdivisions and special exceptions.

The Commission reviewed and acted upon the following subdivisions and resubdivisions:

<b>No.</b>	<b>Name</b>	<b>No. of Lots</b>	<b>Size (acres)</b>	<b>Action</b>
317	Resubdivision-Facey	2	7.4	Approved

The Commission acted on the following applications for Special Exceptions:

<b>No.</b>	<b>Name</b>	<b>Use</b>	<b>Action</b>
288	Town of Killingworth	Rebound Wall – KRP	Approved
289	Pattaconk Farms LLC	Horse Arena/Storage	Approved
290	163 & 167 Realty LLC	Parking Expansion	Approved w/conditions
291	Killingworth Garage	Garage Expansion	Approved w/conditions
292	Margo Huebner	Accessory Apartment	Approved w/conditions
293	Town of Killingworth	Emergency Ops Center	Approved
294	Green Hill Martial Arts	Non-Profit Sign	Approved
295	Killingworth Garage	Amend. To #291	Approved w/conditions
296	163 & 167 Realty LLC	Parking Expansion	Approved
297	Town of Killingworth	Road Drainage	Approved
298	Town of Killingworth	Training Facility (Fire Dept)	Approved w/conditions
299	Michael Cassella	Amend. To #277	Approved
300	LaForesta	Amend. To #284	Approved
301	A. Forrest King	Amend. To #287	Approved

Action was taken against violations of the Town's Zoning Regulations.

At its meeting of December 2, 2014, Thomas Lentz was elected Chairman, Jim O'Brien as Vice Chairman and Susan Morgan as Secretary.

The Commission will continue to serve the best interests of the residents of Killingworth by the equitable implementation and enforcement of its Regulations. The Commission will continue to review and revise its Regulations to better meet the goals of the Town Plan.

This has been another active and productive year for the Planning & Zoning Commission, and I would like to express my appreciation to all the members of the Commission for the cooperation and dedication they have shown throughout the year. On behalf of the Commission, I thank Cathie Jefferson for her effective work as Zoning Enforcement Officer and Judy Brown for her cooperation and efficiency she has shown as Clerk of the Commission. The Commission also acknowledges the contributions of the Town Clerk, Commission Counsel, Town Engineer and Code Official.

Thomas L. Lentz, Chairman

# Public Health Agency

2014 – 2015 Expenditures: \$225

Natalie Ortoli-Drew, Public Health Agency Chair  
Elizabeth W. Dennis  
Cheryl Fine  
Martha S. Hogan  
Catherine Iino  
Barbara W. Klein  
Laurie Kumnick  
Susan Mary Nesci  
Daniel Ott  
Ernest J. Pizzuto, Jr.

The Public Health Agency promotes and protects the public health of the residents of Killingworth by guiding and overseeing the Town's efforts to:

- Identify, investigate and monitor community health hazards and problems
- Mobilize community partnerships and take action to solve those problems
- Develop policies and plans that support individual and community health
- Inform, educate and empower people about health issues
- Link people to needed personal health services

A number of activities and changes took place in the Public Health Agency during 2014 – 2015. Health Director Paul Hutcheon actively participates with other local health directors for coverage, education, community services and cooperative health surveys and endeavors.

He also provides a written report of his monthly activities to the board for review. Health Director on-site office hours remained Tuesdays and Thursdays. He is accessible via email and phone for urgent problems.

The PHA board for the first time had a full membership for half of the year. The Regional School District became vacant in mid-year.

The agency focused on the following areas of the ten essential health department services:

## Monitor Health Status

- Food safety articles in Patch, Killingworthtoday and Krier
- All temporary food event chairs contacted concerning the need for event license and inspection on date of event. Chairs provided with all current regulations and information on safe handling.

- Availability of radon testing kits for homeowners free of charge and discussion of what to do if results have elevated levels
- Per diem use of a part-time food inspector to facilitate timely restaurant and food establishment inspections
- Discussed need for salon public health guidelines and provided salons with preliminary guidelines
- Discussed Ebola and need for public and town healthcare providers' awareness and handling of suspected cases
- Reviewed information of pool at Jensens and compliance with safety and public health codes

## Diagnose and Investigate Health Problems

- Reportables - review of and investigation of incidents and education of individuals
- Health trends - review of reportables with an eye for trends or significant new issues
- Health issues (mold, oil leak) resolved - inspection, evaluation and appropriate remediation

## Inform and Educate

- Tick education - distribution of pamphlet on tick prevention at transfer station
- Blood pressure screens - ensured frequent screens at senior center meetings
- Flu vaccinations - offered two vaccination sessions
- Teen smoking - reviewed issue and suggested ways to decrease/prevent teen smoking and smoking in general at town public events
- CPR and Cert education - facilitated distribution of materials and sessions at summer festivals
- Reviewed update of PHA website
- Suggested topics for Health Director to address in public information venues (Patch/Krier/website, etc.) - What a Health Director does, addressing elevated levels of Radon, food safety at summer events, food safety after major storms with power outages
- Emergency preparedness brochures – made brochures available at libraries and town hall
- Sponsored pet first aid course in the Fall
- Reviewed information concerning domestic violence and need to create awareness to identify and report

## Mobilize Community Partners

- Discussed PODS for mass dispensing, reviewed information

## Develop Policy and Plans

- Fee schedules/structure - reviewed current fees and structure to bring in-line with surrounding health districts

## Enforce Laws/Regulations

- Pump outs/septic repairs - assured that pump outs and repairs were performed within expected timeframe and within specifications of public health code
- Reminded all pumpers to file pump out documentation on time and homeowners reminded to ask for copy of pump out
- Environmental permits - assured that all permits complied within public health code and consistent with any that fell under DEP regulation
- Pump out reminders - assured that pump out file consistently maintained and reminders to homeowners sent on schedule

2014-2015 has been a busy year for the Public Health Agency, a year with personnel changes but a year that has sought to assure the health and well being for the Town of Killingworth citizens and environment.

Natalie Ortoli-Drew  
Chair of Public Health Agency

## Public Works Department

2014 – 2015 Expenditures: \$1,066,797

Road Foreman: Walter Adametz

The Killingworth Public Works Department employs five full-time employees, including the Road Foreman. The department maintains 70.62 miles of road, 6.36 of them unpaved, throughout the town's 32 square miles and three micro climates. The department is responsible for road sweeping, catch basin cleaning, road maintenance, control of roadside vegetation and snow removal.

Waste oil collected at the Transfer Station is used to heat the Public Works garage. This reduces the town's costs for disposal of waste oil as well as for heating the building.

In FY14-15, the department:

- Cleaned all 1,200 catch basins in town
- Replaced 900 feet of curbing
- Repaired culvert wing walls at Alder's Bridge Road and Birch Mill Road
- Crack sealed six miles of roadway
- Raised the tree canopy on five miles of road
- Chip sealed two miles of roadway
- Triple chip sealed two gravel roads (.25 mile)
- Spot paved approximately .5 miles of road

Winter 2015 saw a total of 32 snow events, which caused extraordinary damage to town roads, including large frost heaves and potholes that were patched well into late spring.

The Town also received a Federal Highway Grant for High-Risk Rural Roads, which provided new high retro reflectivity stop signs meeting current federal standards. We also received "stop sign ahead" signs and stop bars.

Road Foreman,  
Walter Adametz

# Tax Collector

Michele Nuhn, CCMC, Tax Collector

Jeannette Clegg, Tax Clerk

2014 – 2015 expenditures: \$72,169

The Killingworth Tax Collector bills for and collects all real estate, motor vehicle, and personal property taxes

assessed in the town. The taxes cover both the town budget, on which the Town Meeting votes on the third Monday in May, and Killingworth's share of the Region 17 school budget, which is subject to a referendum each year on the first Monday of May.

The Collection rate for the 2014-2015 fiscal year was 99.379%.

## Annual Report for Active Accounts

YEAR	BEGINNING BALANCE 7/01/14	LAWFUL INCREASES	LAWFUL DECREASES	SUSPENSED	TAXES PAID	INTEREST PAID	LIENS/ FEES PAID	REFUND OF OVERPAYMENTS	RECEIVABLE BALANCE AS OF 6/30/15
1999	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2003	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2004	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2005	1,440.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,440.22
2006	615.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615.66
2007	609.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	609.84
2008	2,343.91	0.00	1,743.20	0.00	0.00	0.00	0.00	0.00	600.71
2009	1,064.56	0.00	3,454.72	0.00	0.00	0.00	0.00	0.00	609.84
2010	3,159.80	195.59	2,596.36	0.00	97.79	0.00	0.00	0.00	661.24
2011	33,147.22	173.46	2,413.10	27,565.96	3,270.82	1,906.39	24.00	199.74	270.54
2012	138,597.76	603.83	4,659.28	0.00	100,086.83	15,565.77	404.00	2,060.39	36,515.87
2013	17,623,671.48	51,433.68	35,362.59	0.00	17,530,199.72	49,130.33	2,390.81	7,561.43	117,104.28

## Annual Report for Suspended Accounts

YEAR	BEGINNING BALANCE OF SUSPENDED ACCOUNTS 07/01/14	LAWFUL INCREASES	LAWFUL DECREASES	ADDED TO SUSPENSE	TAXES PAID	INTEREST PAID	LIENS/ FEES PAID	REFUND OF OVERPAYMENTS	ENDING BALANCE OF SUSPENDED ACCOUNTS 6/30/15
1999	8,622.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,622.75
2000	12,801.49	0.00	0.00	0.00	105.19	255.61	0.00	0.00	12,696.30
2001	3,797.55	0.00	0.00	0.00	69.01	155.27	0.00	0.00	3,728.54
2002	5,085.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,085.05
2003	6,099.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,099.71
2004	7,673.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,673.55
2005	27,557.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,557.53
2006	7,565.99	0.00	0.00	0.00	119.57	154.25	0.00	0.00	7,446.42
2007	8,834.53	0.00	0.00	0.00	1,017.44	362.52	0.00	0.00	7,817.09
2008	13,115.24	0.00	0.00	0.00	361.05	417.86	0.00	0.00	12,754.19
2009	15,360.90	0.00	0.00	0.00	301.62	223.97	0.00	0.00	15,059.28
2010	25,074.23	0.00	0.00	0.00	634.96	396.91	24.00	0.00	24,439.27
2011	0.00	0.00	0.00	27,565.96	0.00	0.00	0.00	0.00	27,565.96

# Town Clerk/Special Town Meetings

Town Clerk: Linda M. Dudek, CCTC, CMC

Assistant Town Clerk: Dawn Rees Mooney, CCTC, MCTC

Assistant Town Clerk: Michele O'Toole, CCTC, MCTC

The Town Clerk's Office is the first point of access to the town government for most Killingworth residents. We act as the liaison between residents and the town's government agencies, boards and commissions. The Town Clerk is the keeper of Killingworth's public records, including:

- Birth, Death, and Marriage certificates
- Land Records including Deeds and maps (survey/ subdivision)
- Veteran Discharge Papers (DD214's)
- Board and commission agendas and minutes
- Town Charter
- Ordinances and Special Acts

The Town Clerk's Office is also responsible for

- Voter registration and absentee ballots for all elections and referenda
- Marriage licenses
- Dog licenses
- Hunting and fishing licenses and guides
- Change of Name Certificates
- Notary Public Applications/Filing/ Certifying
- Trade Name Certificates
- Liquor permits
- Freedom of Information Act requests
- Justice of the Peace

## Town Clerk

**Land Records:** During the last fiscal year, 1,136 documents were recorded on the land records and 22 survey maps were filed in the office of the Town Clerk.

**Grants:** The Town Clerk applied for and received a \$5,000 Historic Preservation Grant to fund two projects. First, the Preservation/Conservation Grant was used to add back-file images of Killingworth Land Records Volumes 57 through 97, encompassing January 1965 through October 1987, to our electronic land record system. The other project funded by this grant was the preservation of the deteriorating Killingworth Town Meetings No. 1 to prevent loss of text. This volume contains town meeting records from 1648 through 1739.

**Technology:** The Town Clerk's Office continued its partnership with Value Payment Systems (VPS) to accept credit card payments for all transactions. MasterCard, VISA and Discover credit or debit card payments and e-checks are regularly processed in the office for a minimal fee.

A land record search terminal is available to the public in the Town Clerk's Office. Land records are also available on-line thru a link on the Town of Killingworth's website 24 hours a day, seven days a week. This allows the public to conduct land record searches electronically.

The Town Clerk's Office staff continues to store and manage records with General Code's Laserfiche system. Laserfiche is a document imaging system utilized to scan municipal records, including minutes of boards and commissions, property transfer reports and town budgets. The system stores the information for easy access and offers search capability.

"The Code" for the Town of Killingworth is available on-line and can be accessed from the town website. The Code includes the Town Charter, Ordinances and Special Acts, Inland Wetlands and Watercourses Regulations, Road Regulations, Subdivision Regulations and Zoning Regulations. The Code is continually updated to reflect changes and current laws.

The Assistant Town Clerk, Dawn Rees Mooney, serves as the on-site webmaster for the town website [www.townofkillingworth.com](http://www.townofkillingworth.com).

**Dog Licenses:** State law requires that all dogs at least six months old and all kennels be licensed. On the first of June reminders are sent to all currently registered dog and kennel owners to register their pets for the next fiscal year. Proof of current rabies vaccination and spay/neuter certificates are required when licensing. Licensing may be done by mail, in person or on-line. Killingworth dog owners can renew and pay for their pet's license on-line (provided the rabies vaccination in the database is current) and the dog license will be mailed the next business day.

During the month of June, a "Final Four" top dog contest was hosted by the Town Clerk's Office to increase dog licensing awareness and encourage registration. There were 1,100 dog licenses, 19 kennel licenses and six replacement tags issued for the 2014-2015 license year.

**Voters:** Residents may register to vote in the office of the Town Clerk on a daily basis or in the office of the Registrars on a weekly basis. They may also register at libraries, all Public Agencies and the CT Department of Motor Vehicles. Mail-in and cross-town registration is also an option for anyone unable to access Town Hall during regular hours.

Special sessions are held by the Registrars of Voters prior to elections and primaries.

**Elections:** During the 2014-2015 fiscal year the Town of Killingworth held two Regional School Budget Referendums, a Republican Primary for State Offices and a State Election.

**Vital Statistics:** The Town Clerk is also the Registrar of Vital Statistics and issues marriage licenses, burial and cremation permits and certified copies of birth, marriage and death certificates. The Registrar must index and file all vital records in volumes for that purpose and in the format prescribed by the State Department of Health Services.

**Personnel:** Assistant Town Clerks Dawn Rees Mooney and Michele O'Toole both earned their Master Connecticut Town Clerk (MCTC) designation from the Connecticut Town Clerks Association. The MCTC certification requires completion of a minimum of three years of coursework and emphasizes management and leadership concepts, skills development and professional and social contributions.

## Financial Report

### Income

Recording	\$	23,755.00
Filing		1,027.00
Conveyance Tax		91,370.15
Sports Licenses		6,667.00
Dog Licenses		10,586.50
Certified Copies		3,853.50
Copies		7,097.50
Marriage Licenses		540.00
MERS		27,189.00
Record Preservation		2,613.00
Recording Surcharge		34,840.00
<b>TOTAL</b>	<b>\$</b>	<b>209,538.65</b>

### Expenditures

Record Preservation - Town Clerk		871.00
Record Preservation - State of Connecticut		1,742.00
Sports Licenses - State of Connecticut		6,505.00
Dog Fund		7,147.00
Animal Population Control Fund		2,342.00
Abuse and Rape Crisis Fund		342.00
General Fund		134,732.65
Recording Surcharge - Town Clerk		871.00
Recording Surcharge - State of Connecticut		31,356.00
Recording Surcharge - Capital Reserve		2,613.00
MERS State of Connecticut		20,017.00
MERS - Town Clerk		1,000.00
<b>TOTAL</b>	<b>\$</b>	<b>209,538.65</b>

## Special Town Meetings

### Special Town Meeting, August 18, 2014

RESOLVED: That the Town enact an ordinance, pursuant to §29-263(c) of the general statutes, to limit the building fees for Class I renewable energy projects to no more than \$200.

RESOLVED: That the Town accept the Small Town Economic Assistance Program (STEAP) grant for a Killingworth Emergency Operations Center.

### Special Town Meeting, September 24, 2014

RESOLVED: That the Town confirm the Selectmen's appointment of Danilo A. Colonia, Robert J. Grasso, and William Raymond Burley as Killingworth representatives to the Haddam-Killingworth Recreation Authority, for a term to commence upon confirmation and to continue until June 30, 2015.

RESOLVED: That the Town increase the capital budget for the Sheldon Park Renovations from \$750,000 to \$788,000.

RESOLVED: That the Town transfer \$38,000 from the assigned fund balance to the Sheldon Park Renovations project.

### Special Town Meeting, December 3, 2014

RESOLVED: That the Town fund, from the underexpended line items and \$15,439 from the general fund balance, overexpenditures in FY 2013-14 in excess of \$20,000 for the following line items: \$131,298 for Snow Removal; \$41,177 for Tax Abatements and Refunds; and \$24,191 for Miscellaneous Grants.

RESOLVED: That the Town authorize the closeout of the following Capital Accounts: \$320,000 Fire Vehicles; \$304,556 Highway Vehicles; \$20,000 Walkway Portion of Town Plan; \$140,224 Town Office Building FY 09/10; \$88,533 Town Office Building 10/11; \$49,672 Town Office Building 11/12; \$25,000 Storm Water Management Program; \$1,765 Rocco Real Field Resurfacing & Drainage; \$2,676 Construction Trailer; \$1,660 Alders Bridge Rd intersection; \$1,467 Sheldon Park Engineering & Design; and \$1,323 2011 Pickup with Plow. These balances revert to the Capital Assigned Fund Balance.

## Special Town Meeting, April 9, 2015

RESOLVED: That the Town approve and accept the Annual Report of the Board of Finance for Fiscal Year 2013-2014, contingent upon the grand list numbers in the Annual Report being consistent.

RESOLVED: That the Town authorize increasing the capital budget for the Parker Hill Road Drainage Project from \$585,000 to \$803,000, with funds to be transferred from the Assigned Fund Balance of the Reserve Fund for Capital and Nonrecurring Expenditures.

RESOLVED: That the town approve the sale of a 12,665 sq. ft. parcel of land along Parker Hill Road Extension, as shown on Map No. 2066 on file with the Town Clerk, to Pattaconk Farm, L.L.C. for the sum of \$3,000, with proceeds to be transferred to the Reserve Fund for Capital and Nonrecurring Expenditures and assigned to Open Space Acquisition.

## Special Town Meeting and Annual Town Budget Meeting, May 18, 2015

RESOLVED: That the Town adopt the budget recommendation of the Board of Finance of an Operating Budget for the fiscal year July 1, 2015 – June 30, 2016 in the amount of \$4,962,556.

RESOLVED: That the Town adopt the budget recommendation of the Board of Finance of a Capital Budget for the fiscal year July 1, 2015 – June 30, 2016 in the amount of \$839,700.

RESOLVED: That the Town approve a Multi-Year Capital Improvement Plan.

RESOLVED: That the Town confirm the Selectmen's appointment of Danilo A. Colonia, William Raymond Burley and James Joseph Duffield as Killingworth representatives to the Haddam-Killingworth Recreation Authority, for a term to commence upon confirmation and to continue until June 30, 2016.

## Special Town Meeting, June 22, 2015

RESOLVED: That the Town approve the inclusion of the Killingworth Library Association, the Killingworth Land Conservation Trust and the Living Rock Church in the 2015 Neighborhood Assistance Act Tax Credit Program and authorize First Selectwoman Catherine Iino to execute all necessary agreements and reports.

## Zoning Board of Appeals

2014 – 2015 Expenditures: \$0

### Members

Bruce Dodson, Chairman  
Charles Martens, Secretary  
Leslie Riblet  
Brian Young

Alternate members included: Matthew Young and Nancy Gorski. Judith Brown continued to provide efficient administration and assistance as Clerk.

The Zoning Board of Appeals serves two functions:

- (1) Deciding appeals of a decision of the Zoning Enforcement Officer to consider if Zoning Regulations were applied and interpreted correctly.
- (2) Deciding if a variance of Zoning Regulations should be granted. A variance or exception to Zoning Regulations is considered only when a hardship exists as defined by Connecticut State Law. This requires careful application of the law to the facts – a judicial function. A hardship exists only in a unique situation affecting real estate, which Zoning Regulations fail to address. By State Law:
  - The hardship must be a unique situation which is different from all other properties.
  - The hardship must be in terms of the property – financial, medical or other personal difficulties of the applicant cannot be considered.
  - Variances are granted to real estate and are attached permanently through land records. The identity or character of the owner or applicant is not relevant.
  - Variances must be consistent with the overall objectives of Zoning Regulations and the Town Plan.
  - The situation leading to the application for variance may not have been created by the owner or occupant.

The Killingworth ZBA has no jurisdiction over Subdivision Regulations.

Three applications for variance were received with two subsequently withdrawn and one granted.

Bruce E. Dodson, Chairman Financial Report



## Supported Non-Municipal Organizations

### Community Renewal Team

2014 - 2015 Funding from Town of Killingworth: \$2,500

Founded in Hartford in 1963, the Community Renewal Team, Inc. is a non-profit community action agency dedicated to breaking the cycle of poverty and empowering people in our community to become self-sufficient. CRT's mission is "Preparing Our Community to Meet Life's Challenges." To accomplish this we operate more than 60 programs in 65 cities and towns throughout Hartford and Middlesex Counties, employ more than 750 culturally diverse people, and administer a wide array of direct and supportive services to our area's low-income and disadvantaged populations. Our programming includes veteran services, early care and education, energy and housing assistance, Meals on Wheels, affordable assisted living, and employment and training. In 2014 CRT touched the lives of more than 110,000 Connecticut residents.

Purpose: To assist low-income individuals and families in becoming self-sufficient through outreach and referrals.

#### FUNDED PROGRAMS

**Community Services:** The Community Renewal Team (CRT) provides Killingworth residents with a variety of support services. These may include, but not be limited to, energy assistance and weatherization, early care and education, tax preparation, housing counseling, case management, and referral services for individuals and families to a wide variety of social service programs operated by CRT and other organizations. In 2014, 127 Killingworth residents received services from CRT.

#### GOALS & ACTION PLANS

##### Assist families in applying for services available through CRT.

In 2010, CRT launched a new case management model, known as Steps to Success (STS), which involves developing individualized service plans, goal-setting, and benchmarking in order to develop family self-sufficiency more effectively. Using the STS intake and assessment process, CRT case managers will determine potential eligibility for programs, complete applications for services, assist customers in obtaining necessary income documentation, and provide follow-up services to verify outcomes and assist families to address barriers in accessing services.

#### PERFORMANCE MEASURES

Program	# of Residents Served	Estimated Value of Services
Early Care and Education	2	\$55,002.85
Energy Assistance	66	\$43,886.70
Forensic Services – Fresh Start	1	\$11,221.50
Case Management Services	18	\$1,148.04
Home Energy Solutions	36	\$7,956.00
Weatherization Services	4	\$14,844.12
<b>TOTALS</b>	<b>127</b>	<b>\$134,059.21</b>

### Connecticut River Coastal Conservation District

2014 – 2015 Town of Killingworth Funding: \$1,661

Jane L. Brawerman, Executive Director

The past year was a major push to plan, mobilize resources, and put everything in place to set projects in motion. This "behind the scenes" work takes a great deal of time and effort. A prime example—and one of our highlights—is the Chapman Mill Pond Fishway in Clinton/Westbrook. After over a year of groundwork, we can finally get on to the business of building the fishway! Working with multiple partners, we also planned for five water quality improvement projects in the Coginchaug River watershed: four to address livestock manure management in Guilford and Durham, and one to protect a stream from stormwater runoff and erosion in Middletown at Wadsworth Falls State Park.

Water quality assessment is a foundation of our Coginchaug River watershed improvement efforts. In addition to ongoing community-based bacteria monitoring through the District's Connecticut River Watch Program, we initiated a new study to help identify bacteria host sources (e.g. human, cow, horse) through DNA source tracking, and are excited to use the results to guide future water quality projects. Sustainable agriculture requires planning for sound management practices to protect natural resources. Working with the agricultural

community in cooperation with Natural Resources Conservation Service, we put numerous farm conservation plans in place, and documented that management practices had been implemented.

Apt for a celebration of the International Year of Soils, a seed that had been germinating for some time finally sprouted: an annual environmental film series! We initiated the series with partners Middlesex Community College, The Rockfall Foundation and Wesleyan University, and screened two films, Elemental and Watershed. The events drew diverse and enthusiastic crowds from throughout our area. Be on the lookout for future film screenings.

From citizen science-based monitoring, to management planning, on-the-ground restoration work, and promoting environmental awareness, we continue to engage the community in local conservation. Thank you for supporting our conservation work. We could not assess where we need to go...and accomplish all that we do without your many contributions!

## Estuary Council of Seniors, Inc.

2014 - 2015 Funding from Town of Killingworth: \$19,270

Paul J. Doyle, Executive Director

The Estuary Council of Seniors, Inc. (ECSI) is a non-profit regional senior center in Old Saybrook with café sites in Clinton, Killingworth and Old Lyme. Since 1974, the ECSI's mission has been to promote seniors' quality of life, community involvement and independent living.

In 2014, ECSI provided **67,983 nutritious meals** including **51,558 home delivered Meals On Wheels** and **16,425 congregate meals**. ECSI also provided **554 rides to medical outpatient appointments** outside the nine-town Estuary Region. Also, **1,046 individuals received free preventative health screenings**, and participated in numerous social and exercise programs.

Our **"Choices"** senior counseling position that helps seniors connect with other services available to them in the community as well as navigate the Medicare/Medicaid and Prescription Drug programs has been busier than ever, we are expanding the hours of this program by 30% to meet the need.

In addition to our essential senior service, ECSI is a fun place for mature residents to exercise, dance, play cards, go on trips together, get a massage or facial, hear an interesting lecture, attend an art exhibit, get a haircut, take a painting class, join a book club or writers group, volunteer, shop at the Thrift Shop, use our fitness center, or just sit and enjoy our beautiful view. ECSI has a lovely, large facility that welcomes residents of the Estuary region 50 years old or better. All in all we had **99,498 visits to our center** in the reported timeframe for meals, activities, support and fun.

Specific to the Town of Killingworth, the Estuary served **27 residents a total of 4,125 home delivered meals and an additional 90 residents joined us for 719 congregate meals**. Our Emergency Medical Outpatient Transportation provided **12 individuals with 41 rides to medical appointments**. We had a total of **5,340 visits by a total of 381 people overall to the center from residents of Killingworth**

ECSI is funded in part by contributions from the generosity of the nine towns in the Estuary Region, Senior Resources Agency on Aging with Title III funds made available under the Older Americans Act, grants, donations, and fund raising efforts.

I would like to thank the Town of Killingworth for your continued support of our programs. For information and schedules of our services and programs, please call 860-388-1611 or visit our website at [www.ecsenior.org](http://www.ecsenior.org).

We are pleased to continue to serve the residents of Killingworth and to be an integral part of services for seniors in the Estuary Region.

Sincerely Yours

Paul J. Doyle, Executive Director

## Estuary Transit District

2014 – 2015 Funding from Town of Killingworth: \$7,647

Estuary Transit District Executive Director: Joseph Comerford

Killingworth Board Member: Joan Gay

The Estuary Transit District (ETD) was formed in 1981 by the nine towns of the Connecticut River Estuary region. The nine towns include Clinton, Chester, Deep River, Essex, Killingworth, Lyme, Old Lyme, Old Saybrook and Westbrook. ETD's mission is to provide local, coordinated public transportation for all residents of the area. To meet this goal, ETD operates public transit via the 9 Town Transit (9TT) service.

The Estuary Transit District is governed by a board of directors. Each member town appoints one representative, each having a weighted vote based on the population of the town he or she represents. Towns receiving contracted services appoint a non-voting member. The directors serve in a voluntary capacity to adopt policy, set budgets and conduct long term planning for the district. Regular board meetings are held on the third Friday of every other month at 9:30 A.M. at the Estuary Transit District. All meetings are open to the public.

9TT's four deviated fixed routes serve the main corridors of the region and provide connections to public transit providers serving the surrounding regions. The routes include the Old Saybrook to Madison Shoreline Shuttle, the Old Saybrook to Chester Riverside Shuttle, the Old Saybrook to Middletown Mid-Shore Express, and the new Old Saybrook to New London Southeast Shuttle. Free connections are offered onto the New Haven, New London/Norwich, Middletown, and Hartford area bus services.

In addition to the deviated fixed routes, 9TT provides door-to-door service throughout all nine towns of the Estuary region as well as the towns of Durham, East Haddam, and Haddam through its Dial-A-Ride service. As with all of 9TT's services, the Dial-A-Ride service is open to all persons with no age or disability restrictions.

ETD's services are subsidized by federal, state and local funding. This allows for inexpensive fares of \$1.50 for deviated fixed routes and \$3.00 for Dial-A-Ride. ETD also receives a Title III grant through the area agency on aging which allows area senior citizens to ride any ETD service on a donation basis in lieu of the fare.

More than 107,000 passenger trips were provided during the fiscal year, more than doubling the annual trips provided just six years ago. Though ETD has continued to grow senior ridership, 80% of all trips are made by persons below 60 years of age, and over half of all trips are employment related.

Though the expansion of services slowed this year, ETD is aggressively pursuing funding to provide new deviated fixed route service between Middletown and Madison along Route 81. Funds are also being sought to extend the Shoreline Shuttle hours as well as make service adjustments to improve the on-time performance.

ETD continued to grow its unrestricted fund balance, which is now at almost 12% of the annual operating budget. This has enhanced ETD's cash flow position, reducing the need for borrowing and reducing interest expense.

# Haddam Killingworth Recreation Authority

2014 – 2015 Town of Killingworth Funding: \$76,691

## Members

Dan Colonia, Chairman  
 Robert Fitzgerald, Vice Chairman  
 William Bowles, Treasurer  
 William Burley  
 Robert Grasso  
 Tony Sledzik  
 Lisa Wiese  
 Frank Sparks, Director of Recreation  
 Robyne Brenna, Assistant Director of Recreation  
 Jennifer Saglio, Director of Child Care  
 Sheila Benoit, Administrative Assistant

The Haddam-Killingworth Recreation Department is embarking on its 40<sup>th</sup> year of service to the HK communities. Support and participation in our programs continues to grow. During the past year, we have provided over 150 various programs and activities for infants through senior citizens.

The Haddam-Killingworth Recreation Department’s goal is to provide a comprehensive year-round recreational program that meets the needs of the individuals in the community. The department strives to provide positive recreational experiences that contribute to the individual’s physical, social, emotional, creative, cultural, and educational growth and development in order to enrich the quality of life.

Continued use of the Regional School District 17 facilities has been instrumental in our ability to provide reasonably priced programs. We are able to provide numerous programs to the community including our child care after-school program which is state-licensed.

We have completed three years of offering on-line registration to the community, thus making it easy to register for most of our programs. This added option of registering for programs has been well received by the public and will continue to help us grow.

Respectfully submitted,  
 Robyne Brennan, Director

## FACILITY USAGE AND ATTENDANCE

	Total Participants	Duration
<b>High School Pool</b>		
Drop-in/Lap Swim	1140	49 weeks
Children Swim Lessons (Summer)	334	8 weeks
Children Swim Lessons (Fall, Winter, Spring)	252	20 weeks
Adult Swim Lessons	10	12 weeks
Cougar Aquatic Team Short Course	35	26 weeks
Cougar Aquatic Team Long Course	36	18 weeks
Pool Memberships	83 family/56 ind.	49 weeks
Parent & Tot Swim	44	14 weeks
Pre-School Swim	29	10 weeks
Summer Swim Team (CAT)	25	5 weeks
Lifeguard Training	13	18 days
Aqua Aerobics	54	30 weeks
Senior Mid-Morning Swim	2	16 weeks
<b>High School Fieldhouse/Auxiliary Gym</b>		
Co-ed Volleyball League	8 teams	17 weeks
Drop-in Activities	735	24weeks
Skyhawks Basketball Camp	35	5 days
Karate (Summer)	25	8 weeks
Skyhawks Volleyball Camp	16	3 days
Zumba	77	40 weeks
Corkum Clinic	10	2 days
Baton Twirling	10	10 days
Youth Basketball Registration	101	1 night
Youth Soccer Registration	51	1 day
<b>High School Cafeteria</b>		
Summer Camp	738	6 weeks
Curious Creatures	9	1 day
Fitness Yoga	129	19 weeks
Archery (Fall)	13	10 nights
Pre-Season Soccer Coaches Mtg.	35	1 night
Child Care In-Service Day (Nov.)	55	1 day
Child Care Veteran’s Day	43	1 day
Child Care Rosh Hashana	50	1 day
Guitar Lessons	10	6 weeks
February Vacation Camp	86	5 days
April Vacation Camp	85	5 days
Pre-Vacation Camp Days	157	4 days
<b>High School Classrooms/Media Center</b>		
Crossroads Driving School	114	47 weeks
Babysitting	65	14 days
When I’m in Charge	15	2 nights
Young Chefs Cooking Camp	12	4 days
Young Chefs of HK (Fall, Winter, Spring)	70	8 days
LEGO Engineering Camps	29	10 days
Wooden Structures	2	4 days
Dog Obedience Theory Class	14	2 nights

Adult and Child CPR	15	4 nights	Baton Twirling	15	20 nights
CPR for Babysitters	12	2 nights	LEGO Workshop	30	16 weeks
SAT Workshop	5	2 nights	Pre-Season Basketball Coaches Mtg.	35	1 night
<b>High School Auditorium</b>			Youth Basketball Practices	228	12 weeks
Performing Arts Camp	17	5 days	Wizard School of Magic	15	2 days
Magic Show	52 plus camp	1 day	Skyhawks Basketball (Gr K-1)	21	5 weeks
Juggler	34 plus camp	1 day	<b>Haddam Elementary School</b>		
Balloon Show	28 plus camp	1 day	Karate (Fall, Winter, Spring)	40	28 weeks
<b>High School Fields / Old MS Fields/Tennis Courts</b>			Wizard School of Magic	15	2 days
Archery (summer)	15	5 weeks	Science Outreach - Crazy Science	11	1 day
Academy Int. Field Hockey			Science Outreach - Germ Jungle	13	1 day
Camp	28	5 days	Science Outreach - Human		
Middlesex Football Camp	20	5 days	Habitats	11	1 day
Corkum Baseball Camp	15	3 days	Science Outreach - Bubbles	14	1 day
Skyhawks Lacrosse Camp	8	5 days	Science Outreach - Magnets	14	1 day
Skyhawks Tennis with Quickstart	8	4 days	Science Outreach - Crazy Science		
Skyhawks Multi-Sport Camp	9	5 days	Color	12	1 day
Skyhawks Mini-Hawk Sports			After School Program (Total Enrolled)	50	39 weeks
Camp	28	10 days	Youth Basketball Practices/Games	228	12 weeks
Skyhawks Track & Field Camp	9	5 days	Pee Wee Soccer	14	10 weeks
Skyhawks Tennis Camps	19	14 days	UKI Indoor Soccer	15	6 weeks
Skyhawks Golf	18	4 days	Rise & Shine Yoga	51	24 weeks
Dog Obedience	14	12 weeks	Robotics	6	4 weeks
Summer Soccer Fun	23	5 weeks	Acting	27	14 weeks
UK International Soccer Camp	57	5 days	Creative Art	24	20 weeks
Field Hockey Fundamentals	8	6 weeks	LEGO Movie	5	5 weeks
<b>Old Middle School Classrooms/Courtyard</b>			Crazy Gears	3	4 weeks
Summer Camp	738	8 weeks	LEGO Minecraft	2	4 weeks
Messy Mondays	21	15 weeks	Robotic Builders	3	4 weeks
Curious Campers	45	4 weeks	Skyhawks Basketball/Soccer	12	5 weeks
Critter Road Show	79	6 days	<b>Killingworth Elementary School</b>		
Pre-School Science (Magnets)	15	1 day	Karate (Fall, Winter; Spring)	25	28 weeks
Pre-School Science (Crazy Science)	14	1 day	Magic Workshop	21	2 days
<b>Old Middle School Gym</b>			Science Outreach - Crazy Science	15	1 day
Men's 30 & Over Fall Basketball	15	12 weeks	Science Outreach - Germ Jungle	16	1 day
Youth Basketball Practices/Games	228	12 weeks	Science Outreach - Human Habitats	13	1 day
Men's Over 30 Basketball League	50	12 weeks	Science Outreach - Bubbles	16	1 day
Men's Under 30 Basketball League	33	8 weeks	Science Outreach - Magnets	12	1 day
<b>Middle School Cafeteria</b>			Science Outreach - Crazy Science Color	11	1 day
Fencing	31	16 weeks	Creative Art	51	20 weeks
<b>Middle School Gym/Fitness Room</b>			After School Child Care (Total		
Get Fit	13	12 weeks	Enrolled)	50	39 weeks
Yth. Basketball Registration	112	1 night	Youth Basketball Practices/Games	224	12 weeks
Youth Basketball Practices/Games	228	12 weeks	Acting	10	7 weeks
Youth Soccer Registration	84	1 night	Gymnastics	30	15 weeks
<b>Burr Elementary School</b>			Hip Hop Dance Party Workshop	20	2 days
Gymnastics	31	15 weeks	Chess	14	6 weeks
After School Child Care (Total Enrolled)	62	39 weeks	2 <sup>nd</sup> Grade Basketball	33	6 weeks
Creative Art	29	20 weeks	UKI Indoor Soccer	16	6 weeks
			Flag Football	24	6 weeks
			LEGO Minecraft	3	4 weeks
			Crazy Gears	3	4 weeks

### Killingworth Recreation Park

Summer Soccer Fun	20	5 weeks
Youth Soccer	214	9 weeks
Parent/Kid Soccer Instruction	12	6 weeks

### St. Lawrence Church

Sr. Citizen Exercise	9 (average)	20 weeks
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### Killingworth Congregational Church

Practical Pilates	3	5 weeks
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### Higganum Green

Outdoor Summer Concerts	400	4 nights
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### Great Hill Soccer Field

Youth Soccer	214	8 weeks
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### Other

Six Flags Discount Tickets	113	10 weeks
Lake Compounce Discount Tickets	173	10 weeks
CT Science Center Tickets	8	23 weeks
Horseback Riding	16	16 weeks
Tumble Tots (Caffery's Dance School)	7	10 weeks
Fairy Garden	18	2 days
Family Fishing	32	2 days
Pumpkin Festival – Keene	10	1 day
William's Inn and Bright Nights	7	1 day
Radio City	10	1 day
UConn Women's Game (Mohegan)	5	1 day
UConn Women's Game (MSG)	8	1 day
911 Memorial Excursion	22	1 day
Statue of Liberty trip	10	1 day

## Killingworth Library Association

2014 – 2015 Town of Killingworth Funding: \$233,608

### Board of Directors (as of 6-30-15)

Alison Karam – President  
Lucinda Hogarty – Vice President  
Jan O'Sullivan – Treasurer  
Mark Torrente – Recording Secretary  
Mary Solera – Corresponding Secretary  
Bob Bellonio  
Nancy Bradley  
Sue Cornell  
Shelly Cumpstone  
Eileen Cyrus  
Lou Goldblatt  
Wally Jones  
Jim McDonald  
Roger Nemergut  
Peg Scofield  
Harold Wright

### Staff

Tammy Eustis - Head Librarian  
Lauren Davis – Full-time Assistant Librarian  
Gayle Byrne – Full-time Children's Librarian  
Janis Leird – Part-time Technical Services /  
Circulation Desk Staff  
Donna-Lee O'Keefe – Part-time Circulation Desk Staff  
*In addition to the work of full and part-time staff, volunteers working the circulation desk, backroom, community service, student service, board governance and operational support logged 6,200 hours of service to the library, the equivalent of three full-time employees.*

### 2015 Objectives:

1. Raise \$86,718 of Killingworth Library's FY2015-16 operating budget of \$326,718 through year-round/ event-driven fundraising, grants and other income producing/ cost-saving activity.
2. Expand fundraising initiatives and opportunities for individuals, businesses and organizations to support the Killingworth Library.
3. Expand library programming to increase cultural and educational opportunities for children, young adults and adults; boost visibility and participation through traditional/social media, promotional material, website and e-communication.
4. Conduct an annual technology review, track Internet usage, and ensure Killingworth Library's multimedia capabilities are current within one–two years of the latest technology.
5. Increase non-board member involvement on KLA committees to develop board membership pipeline, spread the workload, and expand involvement in the Killingworth Library.
6. Increase the number of library cards held by community members and online library account membership.
7. Utilize new website with subscriber email capability to support direct communications with patrons on programs, fundraising activities and library news updates.
7. Formalize a plan for the Town and KLA Board that identifies long and short-term maintenance activity that needs to be done to protect and preserve the library's interior and exterior integrity.
8. Develop a formalized planned giving program that makes it easy for individuals to give charitable annuities, bequests and other planned gifts to support the Killingworth Library.

**Our Mission:** "The Killingworth Library will be a resource

for all the residents of Killingworth. The building provides meeting space for community groups, a children's room, and areas for quiet reading and study. The Library offers a variety of materials, including popular fiction, non-fiction, reference, periodicals, and multimedia resources. It is also committed to the maintenance of a computer facility that enables library users to access information, including the Internet, and process written work. Furthermore, by sponsoring programs and exhibits of interest to residents, the Killingworth Library will continue to be a focal point of learning and an activity center."

**Our Activities:** In 2014 Killingworth Library celebrated its 50<sup>th</sup> anniversary with an open house, marching in the Town's Memorial Day parade, developing a Friends Circle of Volunteers and holding a special event fundraiser, "Cheers to the Next 50 Years," in partnership with the Killingworth Women's Organization. From July 1, 2014 to June 30, 2015 the library continued to experience strong patronage, with 24,737 visits. Our total number of registered resident library cardholders increased more than 30% to 3,544. Librarians handled 1,408 reference questions, and circulated 48,399 print and multimedia items.

Interlibrary loan activity was 3,179 items borrowed and lent. Library computer and Internet usage increased to 7,100 user sessions this year. Children's and young adult book total circulation was 11,759. Killingworth Library promoted patron access to the State Library's eBooks database collection, [iConn.org](http://iConn.org), which allows library cardholders to check out eBooks online using the barcode number from their library card. Killingworth patrons checked out 571 eBooks and eAudios through this OneClickDigital program.

Adults continued to use library resources for job searches, résumé development and to take advantage of the library's wireless Internet and not work in isolation. Patrons enjoyed free access to our subscription databases, which included Consumer Reports Online and Cypress Résumé Builder. During power outages in other parts of town, the Library was a hub for Internet access and recharging mobile devices. During hot summer days, we served as a cooling center for residents. Visitors also enjoyed our outdoor reading garden, as well as our indoor exhibit area for local art and other displays, which rotated monthly.

The Library hosted free programs for adults, young adults/teens, youth and children throughout the year. Program attendance during FY2014-15 was 5,253. Our most popular children's programs were Love 2 Sign with Jaye (sign language for children ages 6 months to 6 years) and a new offering: ABC Amigos (a hands-on Spanish program for toddlers, preschoolers and early elementary school

children). The Library also continued to offer passes to area museums and attractions that are available to its patrons free of charge. The Library's Meeting Room was used by dozens of local groups and individuals, as the room is one of the limited available spaces in town for organizations to gather.

The library was open 52 weeks in the fiscal year, for a total of 2,392 hours of service to the public, and continued its sixth year of expanded service by remaining open for three holidays on which it had been previously closed: Presidents' Day, Columbus Day and Veterans Day. Patrons increased their usage of Verso, which gives them the ability to renew or reserve items and request interlibrary loans online from home or anywhere with Internet connection. The software company that developed Verso upgraded the system in the spring to make it accessible on all mobile devices, including Apple products.

**Our Funding:** The Town of Killingworth supported the Library by supplying 70.7% of the monies for this year's anticipated budget. The difference was generated by Library Board fundraising, grants and other income producing/ cost-saving activity. Fundraising efforts included 50<sup>th</sup> Anniversary activities, Annual Fund Drive, Book Sales, Grants, Pizza delivery nights and merchandise sales. The 10<sup>th</sup> annual John P. Hine, Jr. Memorial Golf Tournament (held at Quarry Ridge in Portland on June 6, 2015) was a valuable fundraiser for the Library. We also continued our contractual relationship with the Middletown Adult Education program, which rents our meeting room for their diploma completion program, adding income to our revenue stream. Grant money we received from the Community Foundation of Middlesex County for upgraded public computers was carried over to FY2015-16 to get the improved operating system.

To keep costs down, library board members did a lot of hands-on work: from finance to fundraising, computer maintenance, program planning, security, grounds upkeep and interior building maintenance. Leveraging 6,200 hours of volunteer work by circulation desk, backroom, community service, student and board member volunteers saved us the cost equivalent of three full-time employees, allowing us to maximize the use of our budget dollars to better serve the community.

We invite everyone to use our website ([killingworthlibrary.org](http://killingworthlibrary.org)) and Facebook page to stay informed, and to visit the Library often... we'd love to see you!

Alison Karam  
President, Board of Directors  
Killingworth Library Association, Inc.

**Fiscal Year Ended June 30, 2015 (Library)**

**EXPENDITURES**

<b>Total Salaries and Payroll Taxes</b>	\$195,656
<b>Health Insurance</b>	28,256
<b>Maintenance</b>	
Cleaning	3,240
Other	3,628
<b>Occupancy</b>	
Oil	4,703
Electricity	9,734
Telephone	893
<b>Insurance expenses</b>	
Liability	5,958
D & O Insurance	1,477
Workers Comp	632
<b>Subscriptions</b>	5,206
<b>Dues &amp; Professional Development</b>	960
<b>Office (Supplies including Postage)</b>	6,979
<b>Fundraising Expenses</b>	1,213
<b>Books</b>	36,066
<b>Programs</b>	6,590
<b>Museum Passes</b>	1,115
<b>Computer/Copier</b>	
Maintenance	1,381
Equipment and supplies	622
<b>Card Catalog</b>	2,250
<b>Goodwill</b>	295
Transfer to Future Technology Fund	3,000
<b>TOTAL EXPENSES</b>	<b>\$319,854</b>

**INCOME**

Town Grant	\$233,608
Annual Fund	19,233
Community Partner Fundraising and Support	10,796
Big Ticket Fundraising	8,863
Miscellaneous Fundraising	4,189
Room Rental	14,000
Endowment Income	16,854
Book Sales	7,501
User Fees	5,516
Miscellaneous Gifts and Income	4,296
Grants	1,815
Grant to purchase computers in FY 2015-16	3,750
<b>TOTAL INCOME</b>	<b>\$330,421</b>

**Other Income (carried over from prior years)**

Permanent gifts	\$251
Encumbered for excess energy costs	\$1,336
To cover books ordered in June	\$2,000
Encumbered for salary expense future years	7,494
Neighborhood Assistance Act funding*	\$11,082

\*encumbered for specified energy upgrades, community service enhancements

## Killingworth Senior Citizens Club

2014 – 2015 Town of Killingworth Funding: \$1,600

Carolyn Sheridan, President

This group of volunteers has the desire to create friendships among our peers. Monthly meetings are held in the fellowship hall of the Killingworth Congregational Church for which we pay rent. Dues are \$5.00 a year.

The VNA takes attendees' blood pressure and answers health questions. The Senior Citizen Club pays for half the cost and the town pays the other half. The Club holds business meetings followed by program speakers. Various local outside talent and entertainment is enjoyed. We learn more about the town history and activities. Refreshment are always supplied.

Our pen pal programs started twenty years ago, and we meet with the third graders from KES throughout the year which is always a pleasure and enlightening. In November, we have a carry in Thanksgiving luncheon, and in December and June we find restaurants to go to have fun with friends.

None of this would be possible without the generous donation from the town!

## Literacy Volunteers Valley Shore, CT, Inc.

2014 – 2015 Town of Killingworth Funding: \$450

John J. Ferrara, Executive Director

Literacy Volunteers Valley Shore (L.V.V.S.) is a 501(c) 3 non-profit agency dedicated to tutoring area residents to read, write and speak English to help them improve their life and work skills. This year we tutored 11 students from Killingworth assisted by the good work of 10 volunteers from the town. It is important to note that one of these students received her citizenship this year. Overall, L.V.V.S. tutored more than 238 students, spending 12,781 hours of volunteer's time to deliver 10,166 hours of instruction. But numbers alone don't tell the entire story. Our student's stories best illustrate the impact of our efforts. Stories like that of Paulina Rios who came to this country without a job, without the ability to communicate in English and, through dedication and the help of L.V.V.S. now has her own business and is working on her second professional certifications



The support of our area towns means we can help build more success stories like Paulina's each year. Yet we have a great deal of distance to make up in our goal to eradicate illiteracy. A 2013 assessment by the American Institute for Research shows over 9,000 adults between the ages of 18 and 64 who lack basic literacy skills in the valley shore area – including over 430 in Killingworth alone. Our goal is to increase our capacity incrementally in the coming years to allow us to serve 100% of the literacy needs of our communities and to make this year the finest in our history.

## Lower Connecticut River Valley Council of Governments (RiverCOG)

2014 – 2015 Town of Killingworth Funding: \$8,252

Chairperson, Cathy Iino  
Vice Chairperson, Dick Smith  
Secretary, Susan Bransfield  
Treasurer, Ed Meehan

RiverCOG, one of Connecticut's nine Regional Planning Organizations, is governed by the chief elected officials of its 17 member towns: Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Haddam, Killingworth, Lyme, Middlefield, Middletown, Old Lyme, Old Saybrook, Portland and Westbrook. The RiverCOG is responsible for planning of regional land use, transportation, emergency preparedness, environmental conservation, economic development, and homeland security. RiverCOG also provides regional services such as household hazardous waste collection.

In December, RiverCOG welcomed Sam Gold to fill the role of Executive Director. Sam comes to us from the Council of Governments of the Central Naugatuck Valley Council of Governments in Waterbury, where he served as Executive Director. Sam is a member of the American Institute of Certified Planners and has thirteen years of regional planning experience.

Under state statute, RiverCOG, through its Regional Planning Committee (RPC), reviews proposed zoning text and map changes that affect property within 500 feet of municipal boundaries and subdivisions which touch or cross town lines. The RPC is also working with staff on the first Regional Plan of Conservation of Development for the Lower Connecticut River Valley Region. The RPC includes a representative and alternate from each municipal Planning Commission in the region.

RiverCOG also conducts regional transportation planning as a federally designated Metropolitan Planning Organization (RiverMPO). As an MPO, RiverCOG is responsible for programming federal and state transportation funds provided to the region by the U.S. and Connecticut Departments of Transportation. In fiscal year 2015 RiverCOG completed its first Long Range Transportation Plan for the new region, conducted a series of rail corridor studies focused on the Valley Railroad State Park, and the completion of a regional digital parcel database (GIS).

RiverCOG hosts and staffs various regional initiatives and commissions including: the Connecticut River Gateway Commission, the Shoreline Basic Needs Task Force, the Land Trust Exchange, the Coast Guard Auxiliary, the Regional Agricultural Commission, the RiverCOG Strategic Economic Growth Committee and other groups as space and time permits.

The River COG board approved the same annual dues rate for fiscal year 2015 as in fiscal year 2016. Total annual dues collected for fiscal year 2015 totaled \$146,953.42. The RiverCOG leveraged every dollar of local dues with over \$13 in other grants. The total budget of RiverCOG budget was \$2,082,323 in fiscal year 2015.

A copy of our full annual report is available on our website: [www.rivercog.org](http://www.rivercog.org).

## Middlesex County Substance Abuse Action Council (MCSAAC)

2014 – 2015 Town of Killingworth Funding: \$475

Betsey S. Chadwick, Director

MCSAAC staff provided the following services to the Haddam-Killingworth "Healthy Communities – Healthy Kids" Coalition from July 1, 2014 to June 30, 2015:

- Provided technical assistance at monthly meetings of the Haddam-Killingworth Healthy Communities-Healthy Kids Coalition. Reported on substance trends. Connected coalition with regional and state substance abuse prevention initiatives and resources.
- Led a presentation for staff at, and parents of youth attending, Haddam-Killingworth High School, on medical marijuana in Connecticut.
- Organized and co-sponsored public forum on marijuana and brain development in youth, attended by 130 people from Middlesex County including Killingworth residents.

- Led two full-day workshops on suicide prevention (“Question, Persuade, Refer”) for 45 people from greater Middletown, including Killingworth residents.
- Designed and sponsored a billboard on Rt. 17 re: prescription pill abuse and how to get help.
- With input of State Troopers serving the Haddam-Killingworth region, developed and distributed a brochure, “Marijuana: It’s Still Illegal in Connecticut.”
- Participated in a legislative breakfast and offered testimony at the Capitol regarding a ban on powdered alcohol, stopping the sale of e-cigarettes to minors, and retaining restriction on medical marijuana. Were successful on all three fronts.

## Region II Regional Mental Health Board, Inc.

2014 – 2015 Town of Killingworth Funding: \$289

Catchment Area Council #10 - Serving Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, Essex, Haddam, Killingworth, Lyme, Middlefield, Middletown, Old Lyme, Old Saybrook, Portland and Westbrook

Chair Person: Marguerite Galimitakis

Vice Chair Person: Marty Ladd

Members: Marguerite Galimitakis, Melissa Ferrara, Keith Hill, Marty Ladd, Gary Grabko, Irene Herden, Christine Nucci, Wini Olson, Elizabeth Rubitski, Deni Young, Pat Treloar, Alexandra Ferguson

RMHB II Representatives: Gary Grabko, Irene Herden, Wini Olson, Deni Young, Marty Ladd, Keith Hill

Website: [www.southcentralhealth.org](http://www.southcentralhealth.org)

### Purposes:

- Establish a system of regionalized services for care and treatment of the mentally ill
- Provide other community mental health services for the maintenance of mental health and prevention of mental illness in addition to those services already available
- Recommend contracts to be made by the Commissioner of Mental Health and Addiction Services for services from providers of mental health services, including private agencies and other state or municipal agencies

- Provide or arrange for grants for demonstration and pilot programs, research, education and training

### Fiscal Year Activities

**Legislative Advocacy:** This fiscal year main focus was on having strong advocacy against the proposed budgets cuts towards the Regional Mental Health Boards in the state. CAC 10 wrote letters to their local legislators to express why they are against the proposed budget cuts. Also members submitted and gave testimonies at the DMHAS &

DDS hearing on March 6th. The legislative breakfast was on May 5th and it was very successful.

**Community Conversations:** In December Gloria Mengual from Everyday Democracy spoke to CAC 10 about Community Conversations. Community Conversations is a 3 meeting national dialogue that brings members in their communities together by discussing their feelings and desires for mental health wellness in their town. Some of the CAC 10 members met monthly to find stakeholders, train facilitators and facilitate the Community Conversations. The CAC 10 Community Conversations Committee decided that they will host Community Conversations in Killingworth, Middletown and Lyme/Old Lyme. Killingworth and Lyme/Old Lyme had their 3 initial meetings in April and May. The Community Conversations Committee will continue to work over the summer.

**CAC 10 Car Wash Fundraiser:** CAC 10 planned to have a car wash to raise funds to do the library project in the local high schools.

# Regional School District 17

2014 – 2015 Town of Killingworth Funding: \$15,957,890

## Board of Education Membership

Name	Town	Term
Michele Amendola	Killingworth	12/01/13 – 12/01/15
Kathy Brown	Haddam	12/01/13 – 12/01/17
Dan Chase	Haddam	12/01/13 – 12/01/17
Joel D'Angelo	Killingworth	12/01/11 – 12/01/15
Susan Dean	Killingworth	12/01/09 – 12/01/17
Brian Gamache	Haddam	12/01/13 – 12/01/17
Amy Jacques-Purdy	Haddam	12/01/07 – 12/01/15
Karen Perry	Killingworth	12/01/11 – 12/01/15
Sue Twachtman	Haddam	12/01/11 – 12/01/15
Becky Valenti	Haddam	12/01/11 – 12/01/15
Jeannie Young	Killingworth	02/01/14 – 12/01/16

## STATEMENT OF PHILOSOPHY

We believe it is imperative to develop a community of learners by offering comprehensive, vigorous and contemporary instructional programs and services imparted by highly trained, dedicated and caring professionals with the support of parents and citizens. Recognizing that individuals represent the most valuable resource of our school district, we stand committed to creating and maintaining a culture and climate that supports learning for all.

We are dedicated to effectively prioritizing and being held accountable for the allocation of human, financial and physical resources of the school district to ensure the effective and efficient delivery of all programs and services.

## CORE VALUES

**Children:** Guarantee a quality education based on the belief that all children have the natural disposition to learn.

**Curriculum:** Provide a curriculum that engages and challenges all students

**Responsibility:** Foster a community that recognizes that education is a responsibility shared among students, families, and the schools.

**Ethics:** Require all members of the school community to exhibit integrity, model responsible behavior, and show respect for others.

**Safety:** Maintain a safe environment for all members of the school district.

**Stewardship:** Ensure responsible stewardship to the communities for the resources and facilities they provide.

**Communication:** Build collaborative relationships with the entire community through ongoing and transparent communication.

**Diversity:** Provide an environment that respects diversity.

## STRATEGIC PLAN 2012-2017 GOALS

### 21st Century Teaching and Learning

Engage students in authentic learning experiences in every discipline and at every grade level. Establish systems of teaching and learning that focus on innovation, critical thinking, effective communication, and collaboration.

### Building Community

Create partnerships that support and enhance the educational programs of Regional School District 17. Develop multiple effective communication strategies to engage all members of the community.

### Culture and Climate

Develop a culture that aspires to excellence through a systemic commitment to continuous improvement. Create a climate grounded in respect, where it is safe to collaborate and innovate.

### Resource Management and Development

Effectively work with the community to develop and maintain district facilities in a fiscally responsible manner to support the instructional and operational needs of the district. Actively seek alternative funding sources to support district programming.

### Regional School District 17 – *What do we offer to our children?*

- Newsweek identified HKHS for the second consecutive year as one of the “Top 500 schools in the country” (11th in state).
- 2015 CAPT scores rate HKHS as Science #3 in DRG and #26 in State of Connecticut for sophomores meeting state goal
- HKHS is one of 547 schools in the country that College Board’s AP District Honor Roll for school year 2015 for increasing access to AP course work while simultaneously maintaining or increasing the percentage of students earning scores of 3 or higher on AP exams.
- Career and Technical Education Scores rate HKHS as #1 in the state of Connecticut, Video #1, Wood Technology #1
- Provide comprehensive Kindergarten screening program
- Maintain summer programming for identified students
- Program for Gifted and Talented (LEAP) includes all children who attend HES, BES, KES and grade 5 and 6 at HKMS
- Integrated laptop and Smartboard technology in all classrooms K-12
- Maintain award winning Haddam-Killingworth television studio program in grades 9 through 12
- Provided classroom level libraries in every elementary classroom and all Language Arts classrooms at HKMS

- Maintain computer labs in all buildings
- Provide for Parent Teacher Organizations in 4 of five schools.
- Maintain proactive community outreach program with senior citizen population
- Maintain School Improvement Teams in all schools
- Provide Student Internship Program at high school level
- Provide opportunities for parents to be members of district Curriculum Council and Technology Committee
- Maintain system to recognize students in all schools for achievement, good citizenship and excellent conduct
- 85% of high school students involved in sports and/or co-curricular activities
- 27 Co-curricular Activities and Clubs at HKHS
- HKHS has been awarded the Michael's Cup for their exemplary Athletic Program for 2014-2015.
- Provide Parent Advisory Council for HKHS
- Host Grade 8 Preview Night to showcase High School Program
- Graduation Rate 97% at HKHS
- 92.3% of HKHS Graduates continue on to college
- Post-Secondary Experience for high school students – 99%
- HKHS maintains NEASC Accreditation – 5 year follow-up report will be submitted October 2015
- Annual College Fair showcases 120 colleges and institutions
- Over 30 college articulated courses offered at HKHS – UCONN, Project Lead the Way, Advanced Placement, Middlesex Community College, Wesleyan University
- On-line course options to enrichment student learning
- New HS Courses – PLTW Environmental Sustainability, Computer Science & Engineering
- Class of 2015 - \$257,000 awarded in local, regional, and state scholarships; \$1.5 million in College Merit Money awarded
- Host over 70 colleges and institutions – presentations by College Admission Representatives each fall
- Grades 6 – 8 implemented Teachers' College Writers' Workshop
- HKMS administered SBAC online testing for students in grades 3-8 & 11 Spring 2015
- Regional School District 17 recognized Janet Nelson as our 2014 Teacher of the Year

## Budget Information

The 2014 – 2015 budget appropriation was \$40,028,420. This budget reflected a net increase of (3.13%) over the previous year's budget of \$39,140,950.

The 2014-2015 budget distribution was as follows:

• Salaries	\$21,600,689
• Benefits	\$ 6,596,723
• Learning Programs	\$ 1,108,224
• Support Services	\$ 110,785
• Administration	\$ 450,894
• Facilities & Transportation	\$ 6,369,728
• Tuition	\$ 1,297,597
• Debt Service	\$ 2,167,062
• Technology	\$ 326,713

History of gross\* budget increases:

2010-11	2011-12	2012-13	2013-14	2014-15
1.58%	1.70%	2.32%	0.63%	2.27%

\*Gross includes all operating costs.

History of net\* budget increases:

2010-11	2011-12	2012-13	2013-14	2014-15
2.15%	1.91%	0.14%	0.00%	3.13%

\*Net budget increase reflects gross budget minus outside revenue (grants etc.).

TOTAL ENROLLMENT	2010-11	2011-12	2012-13	2013-14	2014-15
Haddam	2492	2392	2321	2277	2188
Killingworth	1353	1333	1335	1328	1287
	1139	1059	986	949	901

## Per Pupil Expenditure

The **net per pupil** expenditure of \$15,956 is determined by the State Department of Education and excludes expenditures related to transportation, debt service and adult education.

### GRADUATING CLASS OF 2015 PROFILE:

Future plans of the students graduating in 2015 are as follows:

- 92.3% plan on furthering their education
- 74.4% will attend four-year institutions
- 17.9% will attend two-year institutions
- 5.4% will enter the work force
- 0.6% will enter the armed forces
- 1.8% will have technical training

## Rushford Center

2014 – 2015 Town of Killingworth Funding: \$500

Stephen W. Larcen, Ph.D. , President, Rushford & Natchaug Hospital and Senior Vice President, Hartford HealthCare Behavioral Health Network

Rushford is dedicated to meeting the substance abuse and mental health needs of children, adults and families. Working cooperatively with our Hartford Healthcare network partners and others who share our goals, Rushford strives to provide affordable, accessible services of proven effectiveness and high quality that embrace the most current research in prevention, treatment and recovery.

Rushford is one of Connecticut's leading providers of addiction and mental health treatment programs for children, teens and adults. We are accredited by the Joint Commission and have received national recognition for our success in delivering high quality prevention and treatment programs.

If you or someone you know is struggling with a behavioral health problem, Rushford is here to help. We are conveniently located in Middletown, Glastonbury, Meriden, Portland and Durham.

Rushford is supported by client fees, third-party payers, United Way, private contributions and state agencies, including the Department of Mental Health and Addiction Services and the Department of Children and Families.

# Youth & Family Services of Haddam-Killingworth, Inc.

2014 – 2015 Town of Killingworth Funding: \$70,000

Deborah Kelly, Executive Director  
Joan Reed Wilson, Chairman of the Executive Board

## Board of Directors

Joan Reed Wilson, Chair (Higganum)

Bernard McNulty, Vice Chair (Higganum)

Carol Dupuis, Secretary (Higganum)

Scott Monroe, Treasurer (Middletown)

Louise Hayash (Killingworth)

Dana Henry (Killingworth)

Linda Kaufman (Higganum)

Howard Thiery (Higganum)

## Staff

Deborah Kelly, Executive Director

Kathryn Glendon, MPH, CHES, Director of Programs

Nathan Carpenter, LMFT, Director of Clinical Services

Patrice Colletti, Early Childhood Council Coordinator

Ann O/Mara, Administrative Assistant/Bookkeeper

In addition to paid staff there are three Masters level interns and two undergrad interns.

## Our Mission

Youth & Family Services of Haddam-Killingworth (YFS) is committed to enhancing child and youth development, enriching families, and promoting healthy Haddam and Killingworth communities.

## Introduction

YFS has completed their 22nd year of service to youth and their families residing in Haddam and Killingworth. The agency has expanded its programs and services to meet the needs of our growing communities. Collaboration with Regional School District 17, and other youth serving agencies in both Haddam and Killingworth is ongoing to identify the needs of Haddam and Killingworth youth and avoid duplication of service. The primary office is located at 91 Little City Road in Higganum on the second floor. In addition, we have an office at the Killingworth Town Hall.

The agency is supported by the towns of Haddam and Killingworth, state and federal grants, the State Department of Education, private and corporate donations, proceeds from fundraising events, and other grants from private foundations.

## Population Served\*

Haddam Total Population: 7,653

Killingworth Total Population: 6,653

Youth Under the Age of 18:

1,733 in Haddam

1,648 in Killingworth

\* CERC Town Profile 2013

## Scope of Services

Interventions: Family counseling, individual counseling, group counseling, after school groups, groups that promote positive youth development, and a juvenile review board. Information and referral services are also provided.

Positive Youth Development: Community service opportunities for students, after school groups, groups for high school students during their lunch activity period, Moms and Tots held at the Killingworth Library, parent education, resource library for parents, relationship building activities for youth and their parents/caregivers, special programs in response to needs of the community.

Annual Programs: HKHS Street Fest, Summer Program for Teens, Haddam River Days, planning and execution of the United Way Day of Caring which serves residents of both Haddam and Killingworth, the annual Pumpkin Run, annual fundraising raffle event, annual Back-to-School Backpack Program, annual Summer Program, and the Holiday Giving Program. This year we will host our first Senior Information Expo which will become an annual event. The agency also serves as a Salvation Army Service Unit for the Town of Haddam (distributing funds for needy residents).

Fundraising Events: Annual Pumpkin Run (managed by the Hartford Marathon Foundation), the Annual Spring and End of Year Fundraising Appeal. This year we will participate in the international Giving Tuesday fundraising campaign.

Healthy Communities Healthy Kids Coalition (formerly the Prevention Council): This is a community coalition working to prevent and reduce substance abuse, other risky behavior, and promote the wellness of our community. Activities include community wide events twice per year, member attendance at the Community Anti-Drug Coalitions of America Annual Conference in Washington DC, Youth In Action, a group of high school students committed to community service and prevention, stipend for a SADD advisor at Haddam-Killingworth Middle School, collaboration with

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Regional School District 17 to bring prevention related assemblies to students, community presentations/education, and collaboration with other youth serving organizations. The Middlesex United Way has supported the coalition's efforts to implement the Developmental Assets Model in the Haddam-Killingworth community ([www.search-institute.org](http://www.search-institute.org)).

Collaborations: Collaborations include those with the business community, child protection teams, civic organizations, court services, health professionals, legislators, other non-profit organizations, other youth service bureaus, parent groups, law enforcement, regional action councils, religious communities, schools and other youth serving organizations, state agencies, systems of care and local government.

### **Accomplishments**

The continuation application for the Substance Abuse and Mental Health Services Administration (SAMHSA) has been approved for its 4<sup>th</sup> and final year of grant funding in the amount of \$48,258 for the Healthy Communities-Healthy Kids Coalition to prevent underage drinking through the Sober Truth on Prevention Underage Drinking Act (STOP ACT) grant program.

In 2015 Department of Children & Family along with CT Youth Services Association awarded YFSHK a JRB Enhancement grant in the amount of \$7,620. We have never received funding to support our JRB program and these funds will be used to provide families, involved with the JRB, with resources such as counseling, transportation, tutoring, treatment services and pro social activities.

## Numbers Served (Youth & Family Services)

Program	Number Served
Administration of Search Institute Survey to Youth in Grades 7-12	914
Advisor Advisee Program/High School Youth	22
Alternative Activities for High School Youth	375
Asset Mapping	120
Backpack Program	83
Collaboration with Local Congregational Leaders	8
Collaboration with Local Drivers Education Class	18
Community Education/ Substance abuse prevention	30
Community Read Initiative	210
Drug Take Back Community Event	60
Education Community Event	18
Education/Community Event Internet Safety	175
Education for Local Law Enforcement/ Underage Drinking Initiative	45
Education for Local School Staff/ Underage Drinking Initiative	35
Educational Programs for 4th and 5th Grade Girls and their Parent/Guardian	45
Family Dinner Night	150
Financial Assistance/Case Management	20
GIVE HKMS (Middle School Leadership Group)	33
Healthy Communities Healthy Kids Coalition	215
HKHS Risky Behavior Presentation	212
HKHS Youth in Action	26
Holiday Giving Program	115
Impact Speaker for High School Juniors and Seniors	325
Individual, Group or Family Counseling	163
Juvenile Review Board	12
Merchant Training Underage Drinking Initiative	5
Middle and High School Girls program	15
Mini Grants Awards Presentation	15
Moms and Tots	12
Neighborhood Gathering/ Community Education	15
Pancake Breakfast	175
Presentation to Middle School Staff/Search Institute Survey	40
Prevention Education /Open House/All Schools	525
Short Term Interventions	742
Underage Drinking Education/Skit	500



# **Town of Killingworth, Connecticut**

Financial Statements, Supplementary Information and  
Independent Auditor's Report

Year Ended June 30, 2015

Town of Killingworth, Connecticut  
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Guiding Successful People

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## INDEPENDENT AUDITORS' REPORT

The Board of Finance  
Town of Killingworth, Connecticut

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Killingworth, Connecticut, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Killingworth, Connecticut, as of June 30, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 8-15 and 51-56 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Killingworth's basic financial statements. The combining and individual nonmajor fund financial statements, report to the property tax collector and statement of changes in fund balance by project are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of state awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and the *State of Connecticut Single Audit Act*, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements, report to the property tax collector, statement of changes in fund balance by project and the schedule of expenditures of state awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, report to the property tax collector, statement of changes in fund balance by project and the schedule of expenditures of state awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated November 9, 2015 on our consideration of the Town of Killingworth, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Town of Killingworth, Connecticut's internal control over financial reporting and compliance.

*Michaud Accavallo Woodbridge & Cusano, LLC*

Killingworth, Connecticut  
November 9, 2015

# **Town of Killingworth, Connecticut**

Management Discussion and Analysis  
June 30, 2015

**Town of Killingworth, Connecticut**  
Management's Discussion and Analysis  
For the Year Ended June 30, 2015

This discussion and analysis of the Town of Killingworth, Connecticut's (the Town) financial performance provides an overview of the Government's financial activities for the fiscal year ended June 30, 2015. Please read it in conjunction with the Government's financial statements.

## **FINANCIAL HIGHLIGHTS**

- On the government-wide basis of accounting, the total net position (Exhibit 2) decreased by \$595,062, or 2.2%, from \$27,572,827 (as restated – see Note 11) to \$26,977,765. Decrease is primarily a result of depreciation of capital assets, and changes to the net pension liability.
- The Town's total liabilities (Table 1) increased \$132,543 primarily due to additions to deferred outflows of resources related to pensions and current year net pension expense (see Note 9).
- At the close of the current fiscal year, the Town's governmental funds reported a combined fund balance of \$8,640,657, which was a decrease of \$40,927 over prior year. Of this amount, \$3,838,892 is unassigned and available for spending at the Town's discretion, which is a decrease of \$173,166 over the prior year. (Exhibit 4)
- The Town's long-term debt decreased by \$175,000 during the current fiscal year due to the principal payment on the general obligation bonds.
- The general fund budget (Supplementary Information) showed a break even between budgeted expenses and actual expenses.

## **Overview of the Financial Statements**

The discussion and analysis provided here is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to financial statements. This report also contains supplementary information intended to furnish additional details to support the basic financial statements themselves.

## **Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The statement of net position presents financial information on all of the Town's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). Currently, the Town does not have any business-type activities. The governmental activities of the Town include general government, public safety, highways, sanitation and health, conservation and land use, recreation, community services, welfare and education.

The government-wide financial statements can be found on pages 17-18 of this report.



**Town of Killingworth, Connecticut**  
Management's Discussion and Analysis  
For the Year Ended June 30, 2015

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into two categories: governmental funds and fiduciary funds.

**Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented by governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains twelve individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund and the Reserve Fund for Capital and Nonrecurring Expenditures which are considered to be major funds. Data from the other ten governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining fund statements on pages 62-63.

The Town adopts an annual appropriated budget for its General Fund. The schedule of revenues and other financing sources and the schedule of expenditures and other financing uses have been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 19 and 21 of this report

**Fiduciary-Funds**

Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. Fiduciary funds are not reported in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs.

The Town maintains two different types of fiduciary funds. The Pension trust fund is used to report resources held in trust for retirees and beneficiaries covered by the Municipal Employees' Pension Plan and the Volunteer Fire Company Pension Plan. The Agency fund reports resources held by the Town in a custodial capacity for individuals, private organizations and other governments. The fiduciary fund financial statements can be found on pages 23-24 of this report.

**Town of Killingworth, Connecticut**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2015**

**Notes to the Financial Statements**

The notes provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 25-49 of this report.

**Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information found on pages 51-60 of this report.

The combining statements referred to earlier in connection with nonmajor governmental funds and other schedules are presented immediately following the required supplementary information on pensions and OPEB. Combining and individual fund statements and schedules can be found on pages 62-65 of this report.

**Government-wide Overall Financial Analysis**

As noted earlier, net position over time, may serve as a useful indicator of a government's financial position. In the case of the Town, assets exceeded liabilities by \$26,977,765 as of June 30, 2015.

**Table 1**

**Statement of Net Position**

	2015	Change During Year		2014 (as restated- see note 11)
		Dollars	Percent	
Current and other assets	\$ 8,790,516	\$ (73,946)	-0.8%	\$ 8,864,462
Capital assets	24,047,754	(388,573)	-1.6%	24,436,327
Total assets	<u>32,838,270</u>	<u>(462,519)</u>	-1.4%	<u>33,300,789</u>
Deferred outflows of resources	140,441	140,441	100.0%	-
Long-term debt outstanding	5,688,689	32,053	0.6%	5,656,636
Other liabilities	31,375	(39,951)	-56.0%	71,326
Total liabilities	<u>5,860,505</u>	<u>132,543</u>	2.3%	<u>5,727,962</u>
Net assets:				
Invested in capital assets, net of related debt	19,932,754	(213,573)	-1.1%	20,146,327
Unrestricted	<u>7,045,011</u>	<u>(381,489)</u>	-5.1%	<u>7,426,500</u>
Total net position	<u>\$ 26,977,765</u>	<u>\$ (595,062)</u>	-2.2%	<u>\$ 27,572,827</u>

By far the largest portion of the Town's net position (73.9%) reflects its investment in capital assets (e.g., land, buildings, machinery, equipment, vehicles and infrastructure), less any related outstanding debt that was used to acquire those assets. The Town uses these capital assets to provide a variety of services to citizens. Accordingly, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources used to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**Town of Killingworth, Connecticut**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2015**

The remaining balance of \$7,045,011 is unrestricted and may be used to meet the Town's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Town is able to report positive balances in all reported categories of net position. The same held true for the prior fiscal year.

**Table 2**

**Changes in Net Position**

	2015	Change During Year		2014
		Dollars	Percent	
<b>Revenues</b>				
Program revenues:				
Charges for services	\$ 347,332	\$ 48,331	16.16%	\$ 299,001
Operating grants and contributions	2,603,074	68,724	2.71%	2,534,350
Capital grants and contributions	416,797	227,897	120.64%	188,900
General revenues:				
Property taxes	17,810,313	231,396	1.32%	17,578,917
Grants and contributions	18,280	(182,103)	-90.88%	200,383
Interest and investment earnings	10,256	(3,798)	-27.02%	14,054
Other general revenues	43,177	(47,924)	-52.61%	91,101
<b>Total revenues</b>	<b>21,249,229</b>	<b>342,523</b>	<b>1.64%</b>	<b>20,906,706</b>
<b>Expenses</b>				
Program expenses				
General Government	1,669,763	239,371	16.73%	1,430,392
Public safety	556,360	(32,008)	-5.44%	588,368
Highway	2,495,834	65,216	2.68%	2,430,618
Sanitation and health	262,827	(6,393)	-2.37%	269,220
Conservation and land use	70,309	2,522	3.72%	67,787
Recreation	183,416	48,941	36.39%	134,475
Community services	469,189	9,028	1.96%	460,161
Welfare	9,474	(813)	-7.90%	10,287
Capital outlays	56,670	(107,389)	-65.46%	164,059
Education	15,957,890	180,466	1.14%	15,777,424
Interest on long-term debt	112,559	22,050	24.36%	90,509
<b>Total expenses</b>	<b>21,844,291</b>	<b>420,991</b>	<b>1.97%</b>	<b>21,423,300</b>
<b>Increase (decrease) in net position</b>	<b>\$ (595,062)</b>	<b>\$ (78,468)</b>	<b>15.19%</b>	<b>\$ (516,594)</b>

- Capital grants and contributions increased by \$227,897 (120.64%) due to the Sheldon Park STEAP grant received.
- Property taxes increased by \$231,396 (1.32%) due to an increase in the mill rate and higher than anticipated collection rate.
- General government program expense increased by \$239,371 (16.73%) due to the pension expense recorded under new governmental accounting standards GASB 67 and GASB 68.

**Town of Killingworth, Connecticut**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2015**

- Recreation program expenses increased by \$48,941 (36.39%) primarily due to depreciation.
- Education expenses increased by \$180,466 due to an increase in the Regional School District No. 17 budget.
- Interest on long-term debt increased by \$22,050 (24.36%) due to the new bond issue that took place on June 30, 2014.

**Governmental Activities**

Table 3 presents the cost of each of the Town's programs, as well as each program's net cost (total cost less revenues generated by the activities). Net cost shows the burden that was placed on the Town's taxpayers by each of the functions.

**Table 3**

**Governmental Type Activities**

	Total Cost of Services		Incr. Decr.	Net Cost of Services		Incr. Decr.
	2015	2014		2015	2014	
Governmental Activities						
General Government	\$ 1,669,763	\$ 1,430,392	\$ 239,371	\$ 1,355,766	\$ 1,146,105	\$ 209,661
Public safety	556,360	588,368	(32,008)	543,248	577,125	(33,877)
Highway	2,495,834	2,430,618	65,216	2,230,933	2,177,516	53,417
Sanitation and health	262,827	269,220	(6,393)	248,780	269,220	(20,440)
Conservation and land use	70,309	67,787	2,522	70,309	61,674	8,635
Recreation	183,416	134,475	48,941	(239,160)	(54,425)	(184,735)
Community services	469,189	460,161	9,028	375,825	423,438	(47,613)
Welfare	9,474	10,287	(813)	9,474	10,287	(813)
Capital outlays	56,670	164,059	(107,389)	56,670	164,059	(107,389)
Education	15,957,890	15,777,424	180,466	13,712,684	13,535,541	177,143
Interest on long-term debt	112,559	90,509	22,050	112,559	90,509	22,050
Totals	<u>\$ 21,844,291</u>	<u>\$ 21,423,300</u>	<u>\$ 420,991</u>	<u>\$ 18,477,088</u>	<u>\$ 18,401,049</u>	<u>\$ 76,039</u>

**Governmental funds**

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a Town's net resources available for discretionary use as they represent the portion of fund balance which has not yet been limited to use for a particular purpose by either an external party, the Town itself, or a group or individual that has been delegated authority to assign resources for use for particular purposes by the Killingworth Town Meeting.

As of June 30, 2015, the Town's governmental funds reported combined fund balances of \$8,640,657, a decrease of \$40,927 in comparison with the prior year. Approximately 44.4% of this amount (\$3,838,892) constitutes unassigned fund balance, which is available for spending at the government's discretion. The remainder of the fund balance is either restricted, or assigned to indicate that it is 1) restricted or committed for particular purposes (\$3,224,257), or 2) assigned for particular purposes (\$1,557,508).

**Town of Killingworth, Connecticut**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2015**

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year unassigned fund balance of the general fund was \$3,838,892. As a measure of liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures and transfers out. Unassigned fund balance and total fund balance represent 18.2% of total general fund expenditures and transfers out.

The fund balance of the Town's general fund decreased by \$173,166 during the current fiscal year.

The capital projects funds, a major fund, had a \$132,968 increase in fund balance during the current fiscal year, while the other governmental funds had a slight decrease of \$729.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

**Original budget compared to final budget**

Overall variance between the original budget and the final budget was \$233. There were changes to the original budget that reallocated appropriations among departments. Generally, the movement of the appropriations was not significant.

**Final budget compared to actual results**

Below is a summarized view of the final budget and actual results for the General Fund:

**Table 4**

**General Fund - Budget Summary**

Revenues	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Property Taxes	17,521,785	17,689,778	\$ 167,993
Intergovernmental	2,654,958	2,757,662	102,704
Licenses, fees and permits	125,000	131,677	6,677
Charges for goods and services	115,000	182,320	67,320
Interest and investment income	10,000	7,534	(2,466)
Appropriation of prior year fund balance	125,000	-	(125,000)
Other revenues	<u>100,000</u>	<u>123,635</u>	<u>23,635</u>
Total Revenues	<u>20,651,743</u>	<u>20,892,606</u>	<u>240,863</u>

**Town of Killingworth, Connecticut**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2015**

Expenditures	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
General Government	1,813,288	1,813,288	-
Public Safety	449,064	449,064	-
Highway	1,066,797	1,066,797	-
Sanitation and Health	249,150	249,150	-
Conservation and Land Use	70,308	70,308	-
Recreation	134,246	134,246	-
Community Service	430,542	430,542	-
Welfare	9,475	9,475	-
Debt and lease obligation	287,559	287,559	-
Education	<u>15,957,890</u>	<u>15,957,890</u>	<u>-</u>
	<u>20,468,319</u>	<u>20,468,319</u>	<u>-</u>
 Excess (Deficiencies) of Revenues Over Expenditures	 <u>\$ 183,424</u>	 <u>\$ 424,287</u>	 <u>\$ 240,863</u>

General property taxes -property tax revenue was \$167,993 higher than budgeted due primarily to higher than anticipated overall tax collections. Intergovernmental revenue -grant revenues were \$102,704 higher than budgeted primarily due to receipt of higher than expected amount related to the PILOT, in lieu of tax program related to state owned land. Also, tax relief programs that can vary year over year had monies received that were not budgeted for. Interest and investment income fell short of budgetary estimates as interest rates being paid on Town's deposits remained at historic lows.

Most of the Town's departments maintained spending within the budgetary limits. Overall, budgeted expenditures were consistent with actual expenditures.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets**

As of June 30, 2015, the Town had a net amount of \$24,047,754, invested in a broad range of capital assets, including land, buildings, vehicles and equipment and infrastructure. This represents a net decrease (including additions and deductions) of \$388,574 from the prior year. During the current fiscal year, the Town completed Sheldon Park Improvement and Parmelee facilities improvement. Overall decrease in net capital assets was a result of depreciation taken during the year.

**Town of Killingworth, Connecticut**  
Management's Discussion and Analysis  
For the Year Ended June 30, 2015

**Table 5**

**Town of Killingworth's Capital Assets (Net of Depreciation)  
Governmental Type Activities**

	Governmental Activities	
	2015	2014
Land	\$ 3,821,535	\$ 3,821,535
Construction in progress	130,287	306,961
Land improvements	1,556,579	848,579
Building and improvements	2,134,575	2,077,207
Equipment and vehicles	602,934	766,606
Infrastructure	15,801,844	16,615,439
Total	<u>\$ 24,047,754</u>	<u>\$ 24,436,327</u>

The Town's 2015/2016 budget anticipates no significant capital projects or infrastructure additions other than a self-contained breathing apparatus for the volunteer fire company, paving from Burr to Schnoor to Route 148, and repair, binder, and paving on Dogwood Knoll Road.

**Long-Term Debt**

As of June 30, 2015, the Town had \$4,115,000 in general obligation bonds outstanding -a decrease of \$175,000 from the prior year -as shown in the analysis below.

**Table 6**

	Governmental Activities	
	2015	2014
General obligation bonds	\$ 4,115,000	\$ 4,290,000
Total	<u>\$ 4,115,000</u>	<u>\$ 4,290,000</u>

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The Town's elected and appointed officials considered many factors when setting the fiscal year 2016 budget tax rates. Some of those factors include the economy at the state and local levels, the rate of population growth within the Town, and realized and potential increases and/or reductions in state funding, property values, and interest rates. The fiscal year 2016 budget of \$20,458,629 has an increase of 3% on the Town side and a 10.0% increase for Regional School District No. 17. The mill rate was increased to 25.23 from 24.53.

**CONTACTING THE TOWN'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Board of Finance at Town of Killingworth, 323 Route 81, Killingworth, CT 06419.

# **Town of Killingworth, Connecticut**

Basic Financial Statements  
June 30, 2015



**Town of Killingworth**  
Statement of Net Position  
June 30, 2015

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and equivalents	\$ 8,600,754
Property taxes and interest receivable, net	180,448
Due from retirement system	9,314
Due from other funds	-
Capital assets	-
Nondepreciable	3,951,822
Depreciable, net of accumulated depreciation	<u>20,095,932</u>
Total Assets	<u><u>\$ 32,838,270</u></u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred outflows related to pension	\$ 140,441
<b>LIABILITIES</b>	
Accounts payable	\$ 4,631
Accrued Payroll and related	26,744
Non-current liabilities	
Due within one year	433,155
Due in more than one year	<u>5,255,534</u>
Total Liabilities	<u><u>5,860,505</u></u>
<b>NET POSITION</b>	
Invested in capital assets, net of related debt	19,932,754
Restricted	
Expendable	-
Nonexpendable	-
Unrestricted	<u>7,045,011</u>
Total Net Position	<u><u>\$ 26,977,765</u></u>

**Town of Killingworth, Connecticut**  
 Statement of Activities  
 June 30, 2015

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
<b>Governmental activities</b>					
General government	\$ (1,669,763)	\$ 313,997	\$ -	\$ -	\$ (1,355,766)
Public safety	(556,360)	-	13,112	-	(543,248)
Highway	(2,495,834)	-	252,854	12,047	(2,230,933)
Sanitation and health	(262,827)	14,047	-	-	(248,780)
Conservation and land use	(70,309)	-	-	-	(70,309)
Recreation	(183,416)	-	17,826	404,750	239,160
Community services	(469,189)	19,288	74,076	-	(375,825)
Welfare	(9,474)	-	-	-	(9,474)
Capital outlays	(56,670)	-	-	-	(56,670)
Education	(15,957,890)	-	2,245,206	-	(13,712,684)
Interest on long term debt	(112,559)	-	-	-	(112,559)
<b>Total governmental activities</b>	<b>(21,844,291)</b>	<b>\$ 347,332</b>	<b>\$ 2,603,074</b>	<b>\$ 416,797</b>	<b>(18,477,088)</b>
<b>General Revenues</b>					
					17,810,313
					18,280
					10,256
					43,177
					<u>17,882,026</u>
					(595,062)
					<u>27,572,827</u>
					<u>\$ 26,977,765</u>

The notes to financial statements are an integral part of this statement.

**Town of Killingworth, Connecticut**  
 Balance Sheet  
 Governmental Funds  
 Year Ended June 30, 2015

	General Fund	Capital Projects Funds	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and equivalents	\$ 3,498,393	\$ 5,030,470	\$ 81,205	\$ 8,610,068
Taxes receivable, net of allowance for uncollectible amounts	180,448	-	-	180,448
Due from other funds	309,910	-	-	309,910
 Total Assets	 <u>\$ 3,988,751</u>	 <u>\$ 5,030,470</u>	 <u>\$ 81,205</u>	 <u>\$ 9,100,426</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities				
Accounts payable	\$ 4,631	\$ -	\$ -	\$ 4,631
Accrued payroll and related	26,744	-	-	26,744
Due to other funds	-	293,375	16,535	309,910
Unearned revenues	118,484	-	-	118,484
 Total Liabilities	 <u>149,859</u>	 <u>293,375</u>	 <u>16,535</u>	 <u>459,769</u>
Fund Balances (Deficits)				
Restricted	-	-	64,223	64,223
Committed	-	3,160,034	-	3,160,034
Assigned	-	1,577,061	447	1,577,508
Unassigned	3,838,892	-	-	3,838,892
 Total Fund Balances	 <u>3,838,892</u>	 <u>4,737,095</u>	 <u>64,670</u>	 <u>8,640,657</u>
 Total Liabilities and Fund Balances	 <u>\$ 3,988,751</u>	 <u>\$ 5,030,470</u>	 <u>\$ 81,205</u>	 <u>\$ 9,100,426</u>

**Town of Killingworth, Connecticut**  
 Reconciliation of Governmental Funds Balance Sheet to the  
 Government Wide Statement of Net Position - Governmental Activities  
 Year Ended June 30, 2015

Fund Balances - Total Governmental Funds	\$	8,640,657
<p>Amounts Reported for Governmental Activities in the Statement of Net Assets are Different Because:</p>		
<p>Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</p>		24,047,754
<p>Other long-term assets are not available to pay for current-period expenditures and, therefore, are unavailable in the funds:</p>		
Unearned revenue related to tax collection		118,484
Deferred outflows related to pension		(140,441)
<p>Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds:</p>		
General obligation bonds		(4,163,155)
Compensated absences		(134,337)
Net pension liability		(1,288,662)
OPEB obligations		<u>(102,535)</u>
Net Position of Governmental Activities	\$	<u>26,977,765</u>

**Town of Killingworth, Connecticut**  
Statement of Revenues, Expenditures and Changes  
in Fund Balances  
Governmental Funds  
Year Ended June 30, 2015

	General Fund	Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Property taxes for general purposes	\$ 17,689,778	\$ -	\$ -	\$ 17,689,778
Intergovernmental	2,757,662	375,869	-	3,133,531
Licenses, permits and fees	131,677	-	-	131,677
Charges for services	182,320	-	28,739	211,059
Interest and investment income	7,534	-	-	7,534
Miscellaneous revenue	123,635	-	600	124,235
Total Revenues	<u>20,892,606</u>	<u>375,869</u>	<u>29,339</u>	<u>21,297,814</u>
<b>EXPENDITURES</b>				
<b>Current</b>				
General government	1,293,288	-	38,647	1,331,935
Public safety	449,064	-	-	449,064
Highway	1,066,797	-	-	1,066,797
Sanitation and health	249,150	-	-	249,150
Conservation and land use	70,309	-	-	70,309
Recreation	134,246	-	-	134,246
Community services	430,542	-	-	430,542
Welfare	9,474	-	-	9,474
Education	15,957,890	-	-	15,957,890
Miscellaneous	55,517	-	-	55,517
Debt Service	287,559	-	-	287,559
Capital expenditures	<u>520,000</u>	<u>776,258</u>	<u>-</u>	<u>1,296,258</u>
Total Expenditures	<u>20,523,836</u>	<u>776,258</u>	<u>38,647</u>	<u>21,338,741</u>
Excess (Deficiency) of Revenues				
Over expenditures	<u>368,770</u>	<u>(400,389)</u>	<u>(9,308)</u>	<u>(40,927)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	622,405	995,400	24,797	1,642,602
Transfers out	<u>(1,164,341)</u>	<u>(462,043)</u>	<u>(16,218)</u>	<u>(1,642,602)</u>
Total Other Financing Sources (Uses)	<u>(541,936)</u>	<u>533,357</u>	<u>8,579</u>	<u>-</u>
Net Change in Fund Balance	(173,166)	132,968	(729)	(40,927)
Fund Balances - Beginning of Year	<u>4,012,058</u>	<u>4,604,127</u>	<u>65,399</u>	<u>8,681,584</u>
Fund Balances - End of Year	<u>\$ 3,838,892</u>	<u>\$ 4,737,095</u>	<u>\$ 64,670</u>	<u>\$ 8,640,657</u>

**Town of Killingworth, Connecticut**  
 Reconciliation of the Governmental Funds Statement of Revenues,  
 Expenditures and Changes in Fund Balances to the  
 Government Wide Statement of Activities  
 Year Ended June 30, 2015

Amounts Reported for Governmental Activities in the Statement of Activities are Different Because

Net Change in Fund Balances - Total Governmental Funds \$ (40,927)

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation expense in the current period.

Capital outlay	1,296,258
Depreciation expense	<u>(1,628,161)</u>
	<u>(331,903)</u>

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Real property taxes and interest accrual basis change	<u>(73,414)</u>
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Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

Principal payments on long-term debt	<u>175,000</u>
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Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds, including the change in

Deferred outflows related to pension	(140,441)
Compensated absences	(55,656)
Pension expense	(104,630)
Other post employment benefits liability	<u>(23,091)</u>
	<u>(183,377)</u>

Change in Net Position of Governmental Activities	<u><u>\$ (595,062)</u></u>
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**Town of Killingworth, Connecticut**  
 Statement of Net Position  
 Fiduciary Funds  
 June 30, 2015

	Pension Trust Funds	Agency Funds
<b>ASSETS</b>		
Cash	\$ -	\$ 1,224
Investments	3,079,916	-
	\$ 3,079,916	\$ 1,224
 <b>LIABILITIES</b>		
Due to others	\$ -	\$ 1,224
 <b>NET POSITION HELD IN TRUST FOR PENSION BENEFITS</b>		
	\$ 3,079,916	

**Town of Killingworth, Connecticut**  
Statement of Net Position  
Fiduciary Funds  
June 30, 2015

**ADDITIONS**

Employer contributions	\$ 206,018
Investment Income	<u>122,492</u>
Total additions	<u>328,510</u>

**DEDUCTIONS**

Benefits paid	\$ 181,972
Net realized/unrealized loss on investments	101,693
Administration	<u>21,480</u>
Total deductions	<u>305,145</u>

Change in net position 23,365

Net position - beginning 3,056,551

Net position - ending \$ 3,079,916



## **Town of Killingworth, Connecticut**

Notes to Financial Statements

June 30, 2015

### **Note 1 - Summary of Significant Accounting Policies**

The Town of Killingworth, Connecticut (the Town) is a municipal corporation governed by a selectmen town meeting form of government. Under this form of government, the town meeting is the legislative body. A town meeting is required to make appropriations, levy taxes and borrow money. The administrative branch is led by an elected three-member board of selectmen. The selectmen oversee most of the activities not assigned specifically to another body. The elected Board of Finance is the budget making authority and supervises the town financial matters.

The Town provides the following services: public safety; highways and streets; health and welfare; culture-recreation; education; public improvements; planning and zoning; and general administrative services.

The accounting policies conform to generally accepted accounting principles as applicable to governmental units. The Governmental Accounting Standards Board (the GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the Town's more significant accounting policies:

#### **Financial Reporting Entity**

The financial reporting entity consists of: 1) the primary government; 2) organizations for which the primary government is financially accountable and 3) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth by GASB.

In evaluating how to define the financial reporting entity, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in this reporting entity was made by applying the criteria set forth by GASB, including legal standing, fiscal dependency and financial accountability. The criterion has been considered and there are no agencies or entities, which should be presented with this government.

#### **Related Organizations**

The Board of Selectmen is responsible for appointing two members to the Library Board of the Town of Killingworth but the Town's accountability does not extend beyond making such appointments. Amounts paid by the Town of Killingworth to the Library in exchange for services rendered amounted to \$233,608 for the year ended June 30, 2015.

The Town has joined the neighboring Town of Haddam, Connecticut in a multi-governmental arrangement established under Connecticut General Statutes to provide services to the residents of the member Towns. Regional School District 17 provides educational services and facilities to the member Towns. The member Towns share proportionately in the operating costs of the school district based upon anticipated enrollment. Although the school district provides services to the citizenry of both governments, it does not meet the definition of a joint venture as the member Towns do not retain an ongoing financial interest in the school district. During the year ended June 30, 2015, the Town of Killingworth recognized expenditures of 15,957,890 for its proportional share of the operating costs of Regional School District 17.

**Town of Killingworth, Connecticut**  
Notes to Financial Statements  
June 30, 2015

**Government-Wide Financial Statements**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all non-fiduciary activities of the primary government as a whole. For the most part, the effect of interfund activity has been removed from these statements, except for interfund services provided and used. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities (if any), which rely to a significant extent on fees and charges for support.

The statement of net position presents the Town's non-fiduciary assets and liabilities, with the difference reported as net position. Net position is reported in three categories:

**Invested in Capital Assets Net of Related Debt** -This category consists of capital assets, net of accumulated depreciation and amortization and reduced by outstanding balances for bonds, notes and other debt that are attributed to the acquisition, construction or improvement of those capital assets.

**Restricted Net Position** -This category consists of net assets whose use is restricted either through external restrictions imposed by creditors, grantors, contributors, and the like, or through restrictions imposed by law through constitutional provisions or enabling legislation. At June 30, 2014, the Town had no restricted net position.

**Unrestricted Net Position** -This category consists of net position which does not meet the definition of the two preceding categories.

When both restricted and unrestricted revenue are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are available.

The Statement of Net Position presents the financial position of the Town at the end of its fiscal year. The Statement of Activities demonstrates the degree to which direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods or services, or privileges provided by a given function or segment, 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment and 3) interest earned on grants that is required to be used to support a particular program. Taxes and other items not identified as program revenues are reported as general revenues. The Town does not allocate indirect expenses to functions in the Statement of Activities.

**Fund Financial Statements**

The accounts of the Town are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts, which comprise its assets, liabilities, fund balances, revenues and expenditures. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The Town maintains the minimum number of funds consistent with legal and managerial requirements. The focus of governmental fund financial statements is on major funds as that term is defined in professional pronouncements. Each major fund is to be presented in a separate column, with non-major funds, if any, aggregated and presented in a single column. The Town maintains fiduciary funds, which are

## Town of Killingworth, Connecticut

### Notes to Financial Statements

June 30, 2015

reported by type. Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide statements governmental activities column, a reconciliation is presented on the pages following, which briefly explains the adjustments necessary to transform the fund based financial statements into the governmental activities column of the government-wide presentation.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements

The Town's resources are reflected in the fund financial statements in two broad fund categories, in accordance with generally accepted accounting principles as follows:

#### **Governmental Funds**

Governmental Funds are those through which most of the governmental functions are financed.

**General Fund** - The General Fund is the primary operating fund of the Town. This fund is used to account for all financial resources except those required to be accounted for in another fund. Revenues are derived primarily from property taxes, state and federal grants, licenses, permits, charges for services, and interest income.

**Capital Projects Fund** - The Capital Projects Fund is used to account for financial resources to be used for capital expenditures or for the acquisition or construction of capital facilities, improvements and/or equipment.

**Special Revenue Funds** - Special Revenue Funds are used to account for revenue derived from specific sources (other than major capital projects) that are restricted by legal and regulatory provisions to finance specific activities.

#### **Fiduciary Funds**

Fiduciary Funds are used to account for assets held by the Town in a trustee capacity or as an agent on behalf of others. Fiduciary funds are not included in the government-wide statements. The fiduciary funds are as follows:

**Pension Trust Funds** - The Pension Trust Funds which account for the activities of the Town's pension plans, which accumulate resources for pension benefit payments to qualified Town employees and volunteer fire fighters.

**Agency Funds** - The Agency Funds account for funds held by the Town of behalf of residents, such as performance bonds.

#### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources (current assets less current liabilities) or economic resources (all assets and liabilities). The basis of accounting indicates the timing of transactions or events for recognition in the financial reports.

**Town of Killingworth, Connecticut**  
Notes to Financial Statements  
June 30, 2015

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary funds. The Agency Fund has no measurement focus and utilizes the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict GASB guidance.

Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Property taxes and certain other revenues are considered available if collected within sixty days of the fiscal year end. Property taxes associated with the current fiscal period, as well as charges for services and intergovernmental revenues are considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. Fees and other similar revenues are not susceptible to accrual because generally they are not measurable until received in cash. If expenditures are the prime factor for determining eligibility, revenues from Federal and State grants are accrued when the expenditure is made.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures, when applicable, related to early retirement incentives, compensated absences, capital leases, post-closure landfill costs, pollution remediation obligations, other post-employment benefit obligations, certain pension obligations and certain claims payable are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

### **Assets, Liabilities and Net Position or Fund Balances**

#### **Deposits, Investments and Risk Disclosure**

**Cash and Equivalents** - Cash and equivalents consist of funds deposited in demand deposit accounts, time deposit accounts, certificates of deposit, money market funds, State of Connecticut Treasurer's Short-Term Investment Fund, Tax Exempt Proceeds Funds and treasury bills with original maturities of less than three months.

The Town's custodial credit risk policy is to only allow the Town to use banks that are in the State of Connecticut. The State of Connecticut requires that each depository maintain segregated collateral in an amount equal to a defined percentage of its public deposits based upon the bank's risk-based capital ratio.

**Investments** - The investment policies of the Town conform to the policies as set forth by the State of Connecticut. The Town's policy is to only allow prequalified financial institution broker/dealers and advisors. The Town policy allows investments in the following: (1) obligations of the United States and its agencies; (2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and (3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market and mutual funds (with constant or

**Town of Killingworth, Connecticut**  
Notes to Financial Statements  
June 30, 2015

fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. The Statutes (Sections 3-24f and 3-27f) also provide for investment in shares of the Connecticut Short-Term Investment Fund and the Tax Exempt Proceeds Fund.

Investments are stated at fair value, based on quoted market prices.

**Taxes Receivable** - Property taxes are assessed on property values as of October 1st. The tax levy is divided into two billings; the following July 1st and January 1st. This is used to finance the fiscal year from the first billing (July 1st) to June 30th of the following year. The billings are considered due on those dates; however, the actual due date is based on a period ending 31 days after the tax bill. On these dates (August 1st and February 1st), the bill becomes delinquent at which time the applicable property is subject to lien, and penalties and interest are assessed. Interest at the rate of 1.5% per month accrues on all overdue tax balances. Liens are effective on the assessment date are generally continued by filing in May following the due date.

Under State Statute, the Town has the right to impose a lien on a taxpayer if any personal property tax, other than a motor vehicle tax, due to the Town is not paid within the time limited by any local charter or ordinance. The lien shall be effective for a period of fifteen years from the date of filing unless discharged. A notice of tax lien shall not be effective if filed more than two years from the date of assessment for the taxes claimed to be due.

**Other Receivables** - Other receivables include amounts due from other governments and individuals for services provided by the Town. Receivables are recorded and revenues recognized as earned or as specific program expenditures/expenses are incurred. Allowances are recorded when appropriate.

**Prepaid Expenses/Expenditures** - Certain payments to vendors reflect costs applicable to future accounting periods, and are recorded as prepaid items using the consumption method in both the government-wide and fund financial statements. Reported amounts are equally offset by nonspendable fund balance, in the fund financial statements, which indicates that these amounts do not constitute "available spendable resources" even though they are a component of current assets.

**Inventories** - Inventories in the governmental funds are valued at cost on a first-in, first-out basis. The cost is recorded as inventory at the time individual items are purchased. The Town uses the consumption method to relieve inventory. In the fund financial statements, reported amounts are equally offset by nonspendable fund balance in governmental funds, which indicates that they do not constitute "available spendable resources" even though they are a component of current assets. Purchases of other inventorable items are recorded as expenditures/expenses at the time of purchase and year-end balances are not material.

**Due From/To Other Funds** - During the course of its operations, the Town has numerous transactions between funds to finance operations, provide services and construct assets.

**Capital Assets** - Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than the capitalization threshold for that asset type and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

**Town of Killingworth, Connecticut**  
Notes to Financial Statements  
June 30, 2015

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Land is considered inexhaustible and, therefore, not depreciated. Other capital assets of the Town are depreciated or amortized using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings and improvements	50
Land improvements	20
Equipment and vehicles	5-20
Infrastructure	20-50

**Unearned/Deferred Revenues** - Unearned/deferred revenues arise when assets are recognized before revenue recognition criteria have been satisfied. In the government-wide financial statements, unearned revenues consist of revenue received in advance and/or amounts from grants received before the eligibility requirements have been met. Deferred revenues in the fund financial statements are those where asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Such amounts in the fund financial statements have been deemed measurable but not "available" pursuant to generally accepted accounting principles.

**Deferred Outflows/Inflows of Resources** - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. As of June 30, 2015, the government wide financial statements reported \$140,441 as deferred outflows/inflows of resources related to pension.

**Compensated Absences** - Under the terms of the Town's bargaining agreements, certain Town employees are granted vacation and sick leave in varying amounts. Certain employees may carry over a limited number of unused vacation and sick days to subsequent years and, in the event of termination, are reimbursed for these days based upon various formulas. Accumulated vacation and sick leave is recognized as a liability of the Town in the government-wide financial statements.

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Town will compensate the employee for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability is based on the sick leave accumulated as of June 30, 2015 by those employees who are currently eligible to receive termination payments and by those employees for whom it is probable they will become eligible to receive termination benefits in the future.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at the balance sheet date, and reduced to the maximum payment allowed by labor contract and/or statute, plus applicable additional salary related payments. Town employees are granted vacation and sick leave in varying amounts. In the event of termination, an employee is reimbursed for accumulated vacation and sick leave at various rates.

## Town of Killingworth, Connecticut

### Notes to Financial Statements

June 30, 2015

**Long-Term Liabilities** - In the government-wide statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, and debt payments, are reported as debt service expenditures.

### Net Position/Fund Balance

#### Government-wide Statements

Equity in the government-wide financial statements is defined as net position and is classified in the following categories:

- **Net Investment in Capital Assets** - Consists of capital assets including restricted capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- **Restricted** - Consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.
- **Unrestricted** - Net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

**Net Position Flow Assumption** - Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted -net position and unrestricted -net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted -net position to have been depleted before unrestricted -net position is applied.

#### Fund Financial Statements

The equity of the fund financial statements is defined as fund balance and is classified in the following categories:

- **Nonspendable Fund Balance** - represents amounts that cannot be spent because they are either (a) not in spendable form (e.g., inventories and prepaid amounts) or (b) legally or contractually required to be maintained intact.
- **Restricted Fund Balance** - represents amounts that are constrained for a specific purpose by either (a) external parties, such as grantors, creditors, contributors, or laws and regulation of their governments or (b) imposed by law through constitutional provisions or enabling legislation.

## Town of Killingworth, Connecticut

### Notes to Financial Statements

June 30, 2015

- **Committed Fund Balance** - represents amounts constrained for a specific purpose by a government using its highest level of decision-making authority (Killingworth Town Meeting).
- **Assigned Fund Balance** - for all governmental funds other than the General Fund, any remaining positive amounts not classified as nonspendable, restricted or committed. For the General Fund, includes amounts constrained for the intent to be used for a specific purpose by the Board of Finance.
- **Unassigned Fund Balance** - represents fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

Fund Balance Flow Assumptions-Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned and unassigned fund balance). In order to calculate the amounts to report as restricted, committed assigned and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

The Town does not have a minimum fund balance policy.

#### **Encumbrances**

In governmental funds, encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve applicable appropriations, is generally employed as an extension of formal budgetary integration in the General Fund. Encumbrances outstanding at year-end are reported as assigned fund balance since they do not constitute expenditures or liabilities.

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

#### **Subsequent Events Evaluation by Management**

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is November 9, 2015.



**Town of Killingworth, Connecticut**  
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**Note 2 - Stewardship, Compliance and Accountability**

**Budgetary Information**

The Town establishes a Town-wide budget in accordance with provisions of its Charter and the Connecticut General Statutes. The Annual Budget Meeting is held on the third Monday in May, in accordance with the Town Charter. At the meeting, the Board of Finance recommends its proposed budget to the Town. The operating budget includes proposed expenditures and the means of financing them.

The Board of Finance, on request by Town agencies or officials, may make special appropriations from surplus revenue or from an approved contingency fund. Such a special appropriation in excess of \$20,000 shall require approval by a vote of Town meeting. Not more than one special appropriation for any Town agency, official, or any department may be made by the Board of Finance in each fiscal year, without approval of Town meeting.

The Board of Finance is also authorized to transfer budgeted amounts up to \$20,000 within and between Town departments. Any transfer over \$20,000 must be approved at Town meeting.

Formal budgetary integration is employed as a management control device during the year for the General Fund.

All unencumbered general fund appropriations lapse at year-end. Section 9-4 of the Town Charter allows the Board of Finance to hold open any portion of an annual appropriation remaining unexpended at the close of the fiscal year.

In accordance with Section 9-7 of the Town Charter, the Town is permitted to hold open unencumbered appropriations, within the Reserve Fund for Capital and Nonrecurring Expenditures, authorizing the construction or permanent improvement of capital assets of the Town for a period of three years. If an encumbered expenditure has been incurred, the appropriation is held open until the completion of the project.

**Note 3 - Cash, Cash Equivalents and Investments**

The deposit of public funds is controlled by the Connecticut General Statutes. Deposits may be made in a "qualified public depository" as defined by Statute or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit, in an "out-of-state bank," as defined by the Statutes, which is not a "qualified public depository."

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The following is a summary of cash and cash equivalents at June 30, 2015:

	Government-Wide Statement of Net Position	Fiduciary Funds Statement of Net Position
Statement of Net Assets		
Cash and equivalents	\$ 8,600,754	\$ -
Money market funds	-	160,891
Total cash and cash equivalents	8,600,754	160,891
Investments		
Equity mutual funds	\$ -	\$ 1,765,667
Fixed income mutual funds	-	1,153,358
Total investments	-	2,919,025
Total Cash and Investments	\$ 8,600,754	\$ 3,079,916

As of June 30, 2015, the carrying amount of the Town's deposits, excluding money market funds was \$8,600,754.

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town's policy with regards to custodial credit risk for deposits requires that all of the bank balance be covered by Federal depository insurance and/or deposit surety bonds issued by an insurance company to the financial institution on behalf of the Town. Additionally, the Town has an agreement with its primary financial institution whereby one hundred percent of the Town deposits which exceed the FDIC limits are by an irrevocable standby letter of credit issued by the Federal Home Loan Bank of Pittsburgh and identifying the Town as beneficiary. Accordingly, there were no deposit balances which were uninsured and/or uncollateralized at June 30, 2015.

**Investments** ó Investments are summarized as follows at June 30, 2015:

Type of Investment	Average Credit Rating	Fair Value	Less Than 1 Year	1 - 5 Years	Over 5 Years
U.S. Government Agencies	N/A	\$ -	N/A	N/A	N/A
Equity Mutual Funds		1,765,667			
Fixed Income Mutual Funds		1,153,358			
		\$ 2,919,025			

**Interest Rate Risk** -The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair values losses arising from increases in interest rates.

**Credit risk** -The Town has no formal investment policy that would limit its investment choices due to credit risk other than State Statutes. The provisions of State statutes regarding the investment of municipal pension

**Town of Killingworth, Connecticut**

Notes to Financial Statements

June 30, 2015

funds do not specify permitted investments. Therefore, investment of such funds is generally controlled by the laws applicable to fiduciaries and the provisions of the applicable plan. The Town has no investment policy that would further limit its investment choices beyond those limited by state statute.

**Custodial Credit Risk** -Custodial credit risk for an investment is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investments of collateral securities that are in the possession of an outside party. The Town does not have a policy for custodial credit risk. At June 30, 2015, the Town did not have any uninsured and unregistered securities held by the counterparty or by its trust department or agent that were not in the Town's name.

**Concentrations of Credit Risk** -The Town has no policy limiting the amount the Town may invest in any one issuer

**Note 4 – Property Taxes and Other Receivables**

Receivables as of year-end for the Town's individual major and nonmajor and fiduciary funds, in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

Receivables:	<u>General Fund</u>
Property taxes	\$ 160,404
Interest	<u>31,555</u>
Gross receivables	191,959
Less: allowance for uncollectible	<u>(11,511)</u>
Net total receivables	<u>\$ 180,448</u>

**Note 5 - Interfund Transactions**

**Interfund Balances**

Interfund balances consisted of the following at June 30, 2015, as reported in the fund financial statements:

	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
General fund	\$ 309,910	\$ -
Capital fund	-	293,375
Nonmajor governmental funds	-	<u>16,535</u>
	<u>\$ 309,910</u>	<u>\$ 309,910</u>

The primary purpose of the interfund balance is to cover costs in specific funds where revenues were not yet received. These interfund balances will be repaid once the anticipated revenues are received. All interfund balances are expected to be repaid within one year.

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**Interfund Transfers**

Interfund transfers for the year ended June 30, 2015, consisted of the following, as reported in the fund financial statements

	<u>Transfers In</u>	<u>Transfers Out</u>
General fund	\$ 622,405	\$ 1,164,341
Capital fund	995,400	462,043
Nonmajor governmental funds	<u>24,797</u>	<u>16,218</u>
	<u>\$ 1,642,602</u>	<u>\$ 1,642,602</u>

**Note 6 - Capital Assets**

Capital asset activities for the year ended June 30, 2015 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital assets not being depreciated				
Land	\$ 3,821,535	\$ -	\$ -	\$ 3,821,535
Construction in progress	<u>306,961</u>	<u>112,151</u>	<u>(288,825)</u>	<u>130,287</u>
	<u>4,128,496</u>	<u>112,151</u>	<u>(288,825)</u>	<u>3,951,822</u>
Capital assets being depreciated				
Land improvements	1,636,393	795,548	-	2,431,941
Building and improvements	3,484,019	127,322	-	3,611,341
Equipment and vehicles	3,992,562	15,308	-	4,007,870
Infrastructure	<u>42,628,049</u>	<u>478,084</u>	<u>-</u>	<u>43,106,133</u>
	51,741,023	1,416,262	-	53,157,285
Less accumulated depreciation	<u>(31,433,192)</u>	<u>(1,628,161)</u>	<u>-</u>	<u>(33,061,353)</u>
	<u>\$ 24,436,327</u>	<u>\$ (99,748)</u>	<u>\$ -</u>	<u>\$ 24,047,754</u>

Depreciation expense was charged to governmental activities-function/programs as follows:

General Government	\$ 28,981
Public Safety	107,296
Highway	1,429,037
Sanitation and health	13,677
Recreation	<u>49,170</u>
	<u>\$ 1,628,161</u>

**Town of Killingworth, Connecticut**  
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**Note 7 - Long-Term Liabilities**

The following table summarizes changes in the Town's long-term indebtedness for the year ending June 30, 2015:

	Beginning Balance (as restated Note 11)	Additions	Reductions	Ending Balance	Due Within One Year
General obligation bonds	\$ 4,290,000	\$ -	\$ (175,000)	\$ 4,115,000	\$ 385,000
Compensated absences	126,836	55,656	-	182,492	48,155
Net pension liability	1,160,356	128,306	-	1,288,662	-
OPEB obligations	79,444	23,091	-	102,535	-
	<u>\$ 5,656,636</u>	<u>\$ 207,053</u>	<u>\$ (175,000)</u>	<u>\$ 5,688,689</u>	<u>\$ 433,155</u>

Each governmental funds liability is liquidated by the respective fund, primarily the General Fund. Interests on these obligations are expensed to the respective fund, primarily the General Fund.

**General Obligation Bonds**

At June 30, 2015, the Town had general obligation bonds in the amount of \$4,115,000 outstanding. The bonds, dated August 15, 2006 and June 30, 2014, mature serially over a period from 10 to 20 years at rates which vary from 2.35% to 5.5%.

The annual debt service requirements on these general obligation bonds, including interest, are as follows as of June 30, 2015:

Year End	General Obligation Bonds	
	Principal	Interest
2016	\$ 385,000	\$ 124,846
2017	385,000	112,911
2018	385,000	104,976
2019	385,000	89,041
2020	385,000	77,106
Thereafter	<u>2,190,000</u>	<u>218,716</u>
	<u>\$ 4,115,000</u>	<u>\$ 727,596</u>

Interest paid and expensed on general obligation bonds for the year ended June 30, 2015 totaled \$112,559.

**Authorized/Unissued Bonds**

There are no authorized, unissued bonds at June 30, 2015.

**Town of Killingworth, Connecticut**  
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**Legal Debt Limit**

Connecticut General Statutes Section 7-374 sets limits on the debt, as defined by the statutes, which can be incurred by the Town and other governmental agencies within the Town.

**Note 8 - Fund Balances**

As discussed in Note 1, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. These are summarized below:

	<u>General Fund</u>	<u>Reserve Fund for Capital and Nonrecurring Expenditures</u>	<u>Non-major Governmental Funds</u>	<u>Total</u>
Fund balances				
Restricted for:				
General government	\$ -	\$ -	\$ 64,223	\$ 64,223
Public safety	-	-	-	-
Community services	-	-	-	-
Welfare	-	-	-	-
Committed to:	-	-	-	-
Capital projects	-	3,160,034	-	3,160,034
Assigned to:	-	-	-	-
Public safety	-	-	447	447
Capital projects	-	1,577,061	-	1,577,061
Unassigned	<u>3,838,892</u>	<u>-</u>	<u>-</u>	<u>3,838,892</u>
Total fund balances	<u>\$ 3,838,892</u>	<u>\$ 4,737,095</u>	<u>\$ 64,670</u>	<u>\$ 8,640,657</u>

**Note 9 - Defined Benefit Pension Plan**

The Town administers two single-employer defined benefit pension plans, one covering all eligible full time employees and the second covering the volunteer firefighters. The plans are considered to be part of the Town's financial reporting entity and are included in the Town's financial report as Pension Trust Funds. The plans do not issue stand-alone financial reports.

**Town of Killingworth, Connecticut**  
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**A. Municipal Employees**

**Plan Description**

Town of Killingworth is the sponsor and administrator of a single employer retirement system named the "Town of Killingworth Municipal Employees' Pension Plan" (the Plan) which was established to provide pension benefits for employees of the Town. The Plan was adopted September 30, 2003 effective July 1, 2001.

The Plan covers substantially all full-time employees of the Town.

**Summary of Significant Accounting Policies**

The Plan's financial statements are prepared using the accrual basis of accounting. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan. All plan investments are reported at fair value.

**Plan Membership**

Membership in the Plan consisted of the following at July 1, 2013, the date of the most recent actuarial valuation:

Retirees and beneficiaries receiving benefits	9
Terminated plan members entitled to but not yet receiving benefits	1
	<u>13</u>
Active plan members	23

**Benefit Provisions**

A participant is eligible for normal retirement upon reaching the later of the age of 65 or the completion of 15 years of service. There is no mandatory retirement age. The benefit is equal to the following:

The annual accrued benefit of a member shall be equal to (A) times (B), where:

(A) 1.5% of the average compensation multiplied by the years of benefit service at normal retirement date.

(B) Equals a fraction (not to exceed one), the numerator of which is the actual completed years of benefit service at normal retirement date or earlier termination of employment; and the denominator of which is the years of benefit service which the plan member would have accumulated at normal retirement date.

The Plan contains a provision for early retirement at age 60 with at least 15 years of service. Benefits for early retirement are actuarially determined. The spousal death benefit for the Plan is the actuarial equivalent of the members vested accrued retirement benefit. Participants in the Plan are vested after 15 years.

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**Contributions**

Employer contribution rates are established by the Board of Selectmen and approved by the Board of Finance as determined by its actuaries. The Town is required to contribute the remaining amounts necessary to finance the benefits for the participants as determined by its actuaries. The Town's funding policy provides for periodic employer contributions to accumulate sufficient assets to pay benefits when due.

**B. Volunteer Fire Company**

**Plan Description**

The Town of Killingworth is the sponsor and administrator of a single employer retirement system named the "Killingworth Volunteer Fire Company Defined Benefit Pension Plan" (the Plan) which was established to provide pension benefits for employees of the Town. The Plan was formally adopted in September, 2005. The Plan was originally effective January 1, 1989 with benefit funding provided exclusively through an insurance program which was paid by the Town.

The Plan covers anyone who is a volunteer fireman or ambulance personnel who is eligible to enter the Plan. Individuals are eligible to enter the Plan as a participant upon reaching age 18 and completing a probationary period of at least 3 months and not more than 3 years.

**Summary of Significant Accounting Policies**

The Plan's financial statements are prepared using the accrual basis of accounting. Town contributions are recognized when due and the Town has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan. All plan investments are reported at fair value.

**Plan Membership**

Membership in the Plan consisted of the following at July 1, 2013, the date of the most recent actuarial valuation:

Retirees and beneficiaries receiving benefits	16
Terminated plan members entitled to but not yet receiving benefits	11
	<u>70</u>
Active plan members	97

**Benefit Provisions**

A participant is eligible for normal retirement upon reaching the age of 65. There is no mandatory retirement age. The Plan benefit is determined based upon years of participation. Participants will be credited with a year of plan participation for any plan year in which the participant attends any one of the following: (1) at least 20% of all calls; (2) at least 50% of all meetings; (3) at least 50% of all drills; and (4) at least 50% of all work nights



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The amount of monthly retirement income benefit of a plan participant will be an amount based upon years of plan participation as set forth in the following table:

Years of Plan Participation	Amount of Monthly Retirement Income
0	\$ -
1-5	\$ 150
6	\$ 200
7	\$ 220
8	\$ 240
9	\$ 260
10	\$ 280
11	\$ 300
12	\$ 320
13	\$ 340
14	\$ 360
15	\$ 380
16	\$ 400
17	\$ 420
18	\$ 440
19	\$ 460
20	\$ 480
21 or more	\$ 500

The normal form of retirement benefit provides for a monthly benefit payment for as long as the participant shall live. Optional forms of distribution are available.

Participants in the Plan are vested according to the following table:

Years of Plan Participation	Vested Percentage
Less than 4	0%
4	40%
5	50%
6	60%
7	70%
8	80%
9	90%
10 or more	100%

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**Contributions**

Town contribution rates are established by the Board of Selectmen and approved by the Board of Finance as determined by its actuaries. The Town is required to contribute the remaining amounts necessary to finance the benefits for the participants as are actuarially determined. The Town's funding policy provides for periodic employer contributions to accumulate sufficient assets to pay benefits when due.

**Investments**

*Investment policy* - The Municipal Employees and Volunteer Fire Company Pension Plans policy in regard to the allocation of invested assets is established and may be amended by the Board of Finance by a majority vote of its members. It is the policy of the Town's Finance Committee to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The following was the Board's adopted asset allocation policy as of June 30, 2015:

Asset Class	Municipal Employees Target Allocation	Volunteer Fire Company Target Allocation
Large Cap	22.1%	21.1%
Mid Cap	8.7%	9.8%
Small Cap	5.6%	6.6%
International Equity	13.3%	13.7%
International Emerging Markets	4.2%	5.9%
REITs	2.8%	3.9%
High Yield Bonds	3.9%	8.6%
Short Term Bonds	9.8%	3.8%
Intermediate Term Bonds	24.4%	21.8%
Cash Equivalents	5.2%	4.8%
	100.0%	100.0%

**Concentrations**

There were no investments in any one organization that represent 5% or more of the pension plans net assets as they relate to each plan.

**Rate of Return**

The annual money-weighted rate of return on pension plan investments, net of pension plan investment expenses was .12% for the Municipal Employees Pension Plan and -.33% for the Volunteer Fire Company Pension Plan at June 30, 2015. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

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**Net pension liability**

The components of the net pension liability at June 30, 2015, were as follows:

	<u>Municipal Employees</u>	<u>Volunteer Fire Company</u>
Total pension liability	\$ 2,553,862	\$ 1,814,774
Plan fiduciary net position	2,107,172	972,743
Net pension liability	<u>\$ 446,690</u>	<u>\$ 842,031</u>
Plan fiduciary net position as percentage of the total pension liability	82.5%	53.6%

**Actuarial Assumptions**

The annual required contribution for the current year was determined as part of the July 1, 2013 actuarial valuation. The actuarial assumptions included:

	<u>Municipal Employees</u>	<u>Volunteer Fire Company</u>
Investment rate of return	7%	7%
Projected salary increase - per year	4%	N/A
includes in inflation at	3%	N/A
Cost of living adjustment	N/A	N/A
Actuarial cost method	Entry Age Normal	Entry Age Normal
Amortization method	Level Dollar, closed	Level Dollar, closed
Remaining amortization period	26 years	26 years

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

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Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of Jun 30, 2015 (see the discussion of the pension plan's investment policy) are summarized in the following table:

Asset Class	Municipal Employees Long-Term Expected Real Rate of Return	Volunteer Fire Company Long-Term Expected Real Rate of Return
Large Cap	6.8%	6.8%
Mid Cap	8.5%	8.5%
Small Cap	8.7%	8.7%
International Equity	7.1%	7.1%
International Emerging Markets	11.0%	11.0%
REITs	6.1%	6.1%
High Yield Bonds	5.1%	-0.1%
Short Term Bonds	-0.1%	5.1%
Intermediate Term Bonds	1.2%	1.2%
Cash Equivalents	-1.1%	-1.1%

The long term expected rate of return on the Municipal Employees' Pension Plan and the Volunteer Fire Company Pension Plan were both 7% as of June 30, 2015.

**Discount Rate**

The discount rate used to measure the total pension liability was 7%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that Town contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the net pension liability to changes in the discount rate**

The following presents the net pension liability, calculated using the discount rate of 7% as well as what the Town's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6%) or 1 percentage point higher (8%) than the current rate:

	1% Decrease (6%)	Current Discount (7%)	1% Increase (8%)
Municipal Employees	\$ 728,677	\$ 446,690	\$ 204,077
Volunteer Fire Company	\$ 1,049,485	\$ 842,031	\$ 665,242

**Town of Killingworth, Connecticut**  
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**Pension Expense and deferred outflows of resources and deferred inflows of resources related to pensions**

For the year ended June 30, 2015, the Town recognized pension expense of \$115,134 for the Municipal Employees Pension Plan and \$116,303 for the Volunteer Fire Company Pension Plan. The Town reported deferred outflows of resources related to pensions from the following sources:

	Municipal Employees	Volunteer Fire Company
Differences between expected and actual experience	\$ -	\$ (75,026)
Changes of assumptions	-	-
Net difference between projected and actual earnings on pension plan investments	<u>144,884</u>	<u>70,583</u>
Total	<u>\$ 144,884</u>	<u>\$ (4,443)</u>

Actual experience below (or above) projected experience is amortized over 13.4 years. Actual investment earnings below (or above) projected earnings are amortized over 5 years. Changes of assumptions and experience losses (gains) are amortized over the average remaining service period of actives and inactive, which was also 5 years.

Amounts reported as deferred outflows (inflows) of resources related to pension expense from the recognition of differences between projected and actual earning on pension plan investments will be recognized in pension expense as follows:

Year Ending June 30:	Municipal Employees	Volunteer Fire Company
2016	\$ 28,977	\$ 14,117
2017	28,977	14,117
2018	28,977	14,117
2019	<u>28,976</u>	<u>14,115</u>
	<u>\$ 115,907</u>	<u>\$ 56,466</u>

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Amounts reported as deferred outflows (inflows) of resources related to pension expense from the recognition of differences between expected and actual experience will be recognized in pension expense as follows:

Year Ending June 30:	Volunteer Fire <u>Company</u>
2016	\$ (5,599)
2017	(5,599)
2018	(5,599)
2019	(5,599)
Thereafter	<u>(47,031)</u>
	<u>\$ (69,427)</u>

**Note 10 - Other Post-Employment Benefits (OPEB)**

**Plan Description**

The Town provides post-retirement medical benefits to eligible retirees and their spouses through a single-employer, contributory, defined benefit OPEB plan. A tri-annual actuarial valuation is made to determine whether the contributions are sufficient to meet plan obligations. The latest valuation was made July 1, 2014. The OPEB plan does not issue a separate, stand-alone, financial report.

**Benefit Provisions**

Employees of the Town are eligible for medical coverage based upon the following criteria:

- Normal retirement at age 62 and 15 years of service.
- For UPSEU and AFSCME union retirees:  
Benefits are continued for 3 years or until the retiree or spouse turns 65.

Spousal medical benefits are provided to the spouse of a retiree eligible for medical benefits and are subject to the same duration of coverage as indicated above

From an accrual accounting perspective, the cost of post-employment healthcare benefits, like the cost of pension benefits, generally should be associated with the periods in which the cost occurs, rather than in the future when it will be paid. In adoption GASB Statement No. 45 beginning with the year ended Jun 30, 2009, the Town recognizes the cost of post-employment healthcare in the year when the employee services are received, reports the accumulated liability (or asset) from prior years, and provides information useful in assessing potential demands on the Town's cash flows. Recognition of the liability accumulated from prior years will be phased in over 30 years, commencing with the 2009 liability.

The contribution requirement of plan members and the Town are established and may be amended by the Town. The Town currently contributes enough money to the plan to satisfy the current obligations on a pay-as-you go basis.

Benefits for retirees require a contribution of 5% for a single coverage and 10% for two person/family coverage. Effective July 1, 2012, benefits for retirees require a contribution of 13% regardless of coverage.

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**Plan Membership**

Membership in the Plan consisted of the following at July 1, 2014, the date of the most recent actuarial valuation:

Active members	7
Retirees	<u>-</u>
	<u><u>7</u></u>

**Annual OPEB Cost and Net OPEB Obligations**

The annual OPEB cost and net OPEB obligation to the plan as of June 30, 2015 were as follows:

Annual Required Contribution	\$ 24,184
Interest on Net OPEB Obligation	3,575
Adjustment to Annual Required Contribution	<u>(4,668)</u>
Annual OPEB Cost	23,091
Contributions made	<u>-</u>
Increase in net OPEB Obligation	23,091
Net OPEB Obligation - Beginning of the year	<u>79,444</u>
Net OPEB Obligation - End of the year	<u><u>\$ 102,535</u></u>

**Three-Year Trend Information**

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation (asset) three year trend information is presented below:

Year Ended June 30	Annual OPEB Cost	Actual Contributions Made	Percentage Contributed	Net OPEB Obligation
2013	\$ 22,617	\$ -	0.00%	\$ 56,600
2014	\$ 22,844	\$ -	0.00%	\$ 79,444
2015	\$ 23,091	\$ -	0.00%	\$ 102,535

**Funding Status and Funding Progress**

The funded status of the plan as of June 30, 2015, the most recent actuarial valuation date, is as follows:

Valuation Date	Value of Assets	Accrued Liability	Unfunded Actuarial Liability	Funded Ratio	Covered Payroll	Unfunded Liability as a % of Covered Payroll
June 30, 2014	-	\$ 149,972	\$ 149,972	0.00%	\$ 399,124	38.00%

**Town of Killingworth, Connecticut**  
Notes to Financial Statements  
June 30, 2015

Actuarial valuations for OPEB plans involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. These actuarially determined amounts are subject to continual revisions as actual results are compared to past expectations and new estimates are made about the future. The schedules of funding progress and employer contributions, presented as required supplementary information following the notes to the financial statements, present multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**Actuarial Assumptions and Methods**

Projection of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the type of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial calculations of the OPEB plan reflect a long-term perspective. Consistent with this perspective, actuarial valuations, will use actuarial methods and assumptions that include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets

In the June 30, 2014 actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumptions include a 4.0% investment rate of return. The annual healthcare cost trend rate is 8.0% initially, reduced by .5% per year to an ultimate rate of 4.5% after five years. The UAAL is being amortized as a level dollar amount over a constant 30 year period.

**Other Disclosures**

The calculations are based on the benefits provided under the terms of the substantive plan in effect at the time of each valuation and on the pattern of sharing costs between the employer and plan members to that point. The actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets.

**Note 11 – Prior Period Restatement**

In June 2012, the GASB issued Statement No. 67, *Financial Reporting for Pension Plans*, and Statement No. 68, *Accounting and Financial Reporting for Pensions*, effective for the Town's fiscal year beginning July 1, 2014. GASB 67 revises existing standards for financial reporting for pension plans by changing the approach to measuring the net pension liability. The net pension liability is measured as the total pension liability, less the amount of the pensions plan's fiduciary net position. GASB 68 revises existing standards for measuring and reporting pension liabilities for pension plans provided by the Town to its employees. The Statement requires recognition of a liability equal to the net pension liability. The total pension liability is determined based upon discounting projected benefit payments based on the benefit terms and legal agreements existing at the pension plan's fiscal year end. Projected benefit payments are required to be discounted using a single rate that reflects the expected rate of return on investments, to the extent that plan assets are available to pay benefits.



**Town of Killingworth, Connecticut**  
Notes to Financial Statements  
June 30, 2015

The Town has implemented both GASB Statement Nos. 67 and 68 for the fiscal year ending June 30, 2015 and the government-wide net position for the Town of Killingworth year ended June 30, 2014 will be restated as follows:

Net position, as previously reported as of June 30, 2014	\$ 28,537,350
To remove net pension liability previously recorded	195,833
To record beginning net pension liability (NPL)	<u>(1,160,356)</u>
Net position, as restated as of July 1, 2014	<u>\$ 27,572,827</u>

**Note 12 - Risk Management**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; workers compensation and natural disasters for which the Town carries commercial insurance. During the year ended June 30, 2015, deductibles paid by the Town were insignificant. Settled claims, for all types of commercial coverage, have not exceeded commercial insurance coverage during any of the past three fiscal years.

**Note 13 – Commitments and Contingencies**

There are various suits and claims pending against the Town, none of which, individually, or in the aggregate, is believed by legal counsel to be likely to result in a judgment or judgments, which would materially affect the Town's financial position.

The Town has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursement to the grantor agency for any expenditure disallowed under terms of the grant. Based upon prior experience, Town management believes such disallowances, if any, will not be material.

# **Town of Killingworth, Connecticut**

Required Supplementary Information  
June 30, 2015

**Town of Killingworth, Connecticut**  
 Schedule of Revenues, Expenditures and Changes in Fund Balance  
 Budget and actual (Budgetary Basis) ó General Fund  
 June 30, 2015

	<u>Budgeted Amounts</u>			
	<u>Original</u>		<u>Actual</u>	
	<u>Budget</u>	<u>Final Budget</u>	<u>Budgetary Basis</u>	<u>Variance with Final Budget</u>
<b>REVENUES</b>				
<b>Property Taxes</b>				
General tax receipts	\$ 17,491,785	\$ 17,491,785	\$ 17,620,283	\$ 128,498
Other tax collections	<u>30,000</u>	<u>30,000</u>	<u>69,495</u>	<u>39,495</u>
	17,521,785	17,521,785	17,689,778	167,993
<b>Intergovernmental Revenues</b>				
Education equalization	2,245,206	2,245,206	2,245,206	-
Pequot/Mohegan grant	15,089	15,089	18,280	3,191
Town aid roads	253,102	253,102	252,854	(248)
PILOT - State owned property	85,719	85,719	120,535	34,816
Local capital improvement program	51,000	51,000	43,650	(7,350)
Youth services	-	-	18,937	18,937
Tax relief for the elderly	-	-	39,306	39,306
Veterans tax relief	-	-	5,447	5,447
Municipal revenue sharing	4,842	4,842	4,842	-
Other federal, state and local grants	<u>-</u>	<u>-</u>	<u>8,605</u>	<u>8,605</u>
	2,654,958	2,654,958	2,757,662	102,704
Licenses, fees and permits	125,000	125,000	131,677	6,677
Charges for goods and services	115,000	115,000	182,320	67,320
Interest and investment income	10,000	10,000	7,534	(2,466)
Other revenues	100,000	100,000	123,635	23,635
Appropriation of prior year fund balance	<u>125,000</u>	<u>125,000</u>	<u>-</u>	<u>(125,000)</u>
<b>TOTAL REVENUES</b>	<u>\$ 20,651,743</u>	<u>\$ 20,651,743</u>	<u>\$ 20,892,606</u>	<u>\$ 240,863</u>

Budgetary revenues are different from GAAP revenues because:

Appropriation of prior year fund balance is not recognized as revenue for GAAP purposes

-

Total revenue and other financing sources as reported on the Statement of  
 Revenues, Expenditures and Changes in Fund Balance - Governmental Funds

\$ 20,892,606

**Town of Killingworth, Connecticut**  
 Schedule of Revenues, Expenditures and Changes in Fund Balance  
 Budget and actual (Budgetary Basis) ó General Fund  
 June 30, 2015

	<b>Original</b>		<b>Actual</b>	<b>Variance with</b>
	<b>Budget</b>	<b>Final Budget</b>	<b>Budgetary</b>	<b>Final Budget</b>
<b>EXPENDITURES</b>				
<b>General Government</b>				
First Selectman - salary	\$ 62,511	\$ 62,511	\$ 62,511	\$ -
First Selectman - meeting expense	750	385	385	-
First Selectman - mileage	1,750	1,303	1,303	-
Finance Director - salary	59,896	59,896	59,896	-
Selectman's secretary - salary	42,587	42,587	42,587	-
Town office building - secretary	13,497	13,497	13,497	-
Office expense	10,400	8,266	8,266	-
Legal notices	5,000	3,985	3,985	-
Selectman's stipend	8,160	8,160	8,160	-
Probate court support	2,130	2,130	2,130	-
Board of Elections - salaries	9,400	8,281	8,281	-
Board of Elections - expenses	21,200	15,935	15,935	-
Board of Finance - expenses	2,450	2,908	2,908	-
Board of Finance - audit	18,500	18,500	18,500	-
Annual capital transfer - to capital reserve	500,000	500,000	500,000	-
Life benefit/KVFC & ambulance	18,000	17,732	17,732	-
Annual capital transfer - sinking fund vacation sick time	20,000	20,000	20,000	-
Contingency	25,000	3,200	3,200	-
Grant writer	1	-	-	-
Assessor - salary	58,129	58,742	58,742	-
Assessor assistant - salary	10,000	8,351	8,351	-
Assessor - expenses	13,650	8,015	8,015	-
Board of assessment appeals - expenses	150	-	-	-
Tax collector - salary	48,519	48,519	48,519	-
Tax collector clerk - salary	20,246	20,246	20,246	-
Tax collector - expenses	5,885	3,404	3,404	-
Treasurer - salary	4,199	4,199	4,199	-
Treasurer - expenses	750	750	750	-
Town Counsel - fees	40,000	16,411	16,411	-
Town Engineer - fees	20,000	6,078	6,078	-
Town Clerk - salary	62,984	62,984	62,984	-
Town Clerk Assistant A - salary	46,446	47,692	47,692	-
Town Clerk Assistant B - salary	14,315	14,840	14,840	-
Town Clerk - expenses	30,240	27,166	27,166	-
Building official - salary	36,000	28,954	28,954	-
Building official - expenses	5,100	4,773	4,773	-
Land use secretary - salary	14,000	14,794	14,794	-
Water testing fees	4,025	2,515	2,515	-
Building and grounds	51,905	29,734	29,734	-
Electricity	25,000	26,594	26,594	-
Duplication expense	2,700	2,192	2,192	-
Postage/meter rental	10,000	8,494	8,494	-
Mapping Machine	1,400	1,065	1,065	-
Telephone expense	8,500	7,831	7,831	-
Town office building - custodian	6,000	4,875	4,875	-
Fire/liability/casualty insurance	62,007	61,237	61,237	-
Unemployment insurance	6,000	-	-	-
Life/disability insurance	7,500	7,827	7,827	-

**Town of Killingworth, Connecticut**  
 Schedule of Revenues, Expenditures and Changes in Fund Balance  
 Budget and actual (Budgetary Basis) ó General Fund  
 June 30, 2015

	Original		Actual	Variance with
	Budget	Final Budget	Budgetary Basis	Final Budget
Pension plan	\$ 106,018	\$ 106,018	\$ 106,018	\$ -
Actuarial expense	8,125	7,900	7,900	-
Social security/Medicare	80,000	76,817	76,817	-
Medical/dental	228,677	190,467	190,467	-
Workers compensation	43,258	43,256	43,256	-
Computer supplies	6,000	5,424	5,424	-
Computer maintenance and licenses	32,169	29,024	29,024	-
GIS applications	3,500	3,500	3,500	-
Town website	3,000	2,691	2,691	-
IT network support	29,280	29,280	29,280	-
Internet access expense	2,628	1,353	1,353	-
<b>Total General Government</b>	<u>1,979,537</u>	<u>1,813,288</u>	<u>1,813,288</u>	<u>-</u>
<b>Public Safety</b>				
Fire company	118,000	118,000	118,000	-
Ambulance/fire company incentive program	100,000	100,000	100,000	-
Actuarial expense	1,250	2,525	2,525	-
Fire Marshal - salary	5,550	5,550	5,550	-
Fire Marshal - expenses	3,000	2,966	2,966	-
Open burning official - salary	1,000	1,000	1,000	-
Office of emergency management	9,001	2,254	2,254	-
Emergency planning committee	1	0	-	-
Resident State Trooper - salary	123,273	126,688	126,688	-
Resident State Trooper - expenses	25,120	16,340	16,340	-
Valley Shore emergency communications	73,741	73,741	73,741	-
<b>Total Public Safety</b>	<u>459,936</u>	<u>449,064</u>	<u>449,064</u>	<u>-</u>
<b>Highway</b>				
Foreman - salary	77,542	83,156	83,156	-
Mechanic - salary	59,280	59,280	59,280	-
Drive/operator - salary	176,155	176,155	176,155	-
Overtime/special	4,500	8,618	8,618	-
Snow removal	193,000	345,554	345,554	-
Highway - other	356,229	386,301	386,301	-
Groundskeepers/contractors	6,000	3,333	3,333	-
Cemetery care	10,500	4,400	4,400	-
<b>Total Highway</b>	<u>883,206</u>	<u>1,066,797</u>	<u>1,066,797</u>	<u>-</u>

**Town of Killingworth, Connecticut**  
 Schedule of Revenues, Expenditures and Changes in Fund Balance  
 Budget and actual (Budgetary Basis) ó General Fund  
 June 30, 2015

	Original Budget	Final Budget	Actual Budgetary Basis	Variance with Final Budget
<b>Sanitation and Health</b>				
Compactor - supervisor's salary	\$ 16,996	\$ 16,815	\$ 16,815	\$ -
Compactor - attendant salary	25,755	24,671	24,671	-
Compactor - maintenance and operations	21,950	13,981	13,981	-
Carting and disposal	96,500	80,102	80,102	-
Bulky Waste Disposal	57,000	54,414	54,414	-
Bethke site	1	-	-	-
Mosquito control	1	-	-	-
Hazardous waste collection	16,022	12,177	12,177	-
Health Director	37,440	45,045	45,045	-
Sanitarian - expenses	7,025	1,628	1,628	-
Public health nurse	1,380	225	225	-
Vital statistics	200	92	92	-
<b>Total Sanitation and Health</b>	<u>280,270</u>	<u>249,150</u>	<u>249,150</u>	<u>-</u>
<b>Conservation and Land Use</b>				
Planning and zoning	8,850	4,692	4,692	-
Land use reporting requirement	5,300	4,872	4,872	-
Zoning enforcement officer - salary	31,078	31,078	31,078	-
Zoning enforcement officer - expenses	3,300	3,300	3,300	-
Zoning Board of Appeals	500	-	-	-
Conservation commission	500	400	400	-
Inlands wetlands commission	1,400	460	460	-
Inlands wetlands enforcement office - salary	20,720	20,720	20,720	-
Inlands wetlands enforcement office - expenses	1,000	1,000	1,000	-
Water pollution control	1	-	-	-
Connecticut River conservation district	1,661	1,661	1,661	-
Tree warden	2,500	2,125	2,125	-
<b>Total Conservation and Land Use</b>	<u>76,810</u>	<u>70,308</u>	<u>70,308</u>	<u>-</u>
<b>Recreation</b>				
Killingworth park and recreation commission	59,270	57,555	57,555	-
H-K regional recreation	76,691	76,691	76,691	-
<b>Total Recreation</b>	<u>135,961</u>	<u>134,246</u>	<u>134,246</u>	<u>-</u>

**Town of Killingworth, Connecticut**  
 Schedule of Revenues, Expenditures and Changes in Fund Balance  
 Budget and actual (Budgetary Basis) ó General Fund  
 June 30, 2015

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual Budgetary Basis</b>	<b>Variance with Final Budget</b>
<b>Community Services</b>				
Lower Connecticut River Valley Council of Governments	\$ 8,252	\$ 8,252	\$ 8,252	\$ -
Community Renewal Team	2,500	2,500	2,500	-
Council of Small Towns	825	825	825	-
CT Conference of Municipalities	3,679	3,643	3,643	-
Estuary Council of Senior clubs	19,270	19,270	19,270	-
Killingworth seniors'	1,600	1,600	1,600	-
Library	233,608	233,608	233,608	-
Dog fund support	24,750	24,750	24,750	-
Estuary Transit District	7,647	7,647	7,647	-
Community health center	1,000	-	-	-
Literacy volunteers	450	450	450	-
Regional mental health	289	289	289	-
Killingworth housing partnership	400	-	-	-
H-K Youth and Family Services	70,000	70,000	70,000	-
Middlesex Substance Abuse	475	475	475	-
Municipal Properties Use Committee	1	-	-	-
Parmelee Farm Committee	12,000	11,975	11,975	-
Town Office Building Committee	1	-	-	-
Tax abatements and refunds	25,000	9,832	9,832	-
Miscellaneous grants	1	20,526	20,526	-
Miscellaneous government refunds	1	14,400	14,400	-
Open space subcommittee	1	-	-	-
Open space acquisition	1	-	-	-
The Connection - Eddy Shelter	1,000	-	-	-
The Rushford Center	500	500	500	-
Friendly fund/helping hands	1,000	-	-	-
<b>Total Community Services</b>	<u>414,251</u>	<u>430,542</u>	<u>430,542</u>	<u>-</u>
<b>Welfare</b>				
Social services/municipal agent	10,000	9,208	9,208	-
Administration expenses	100	267	267	-
<b>Total Welfare</b>	<u>10,100</u>	<u>9,475</u>	<u>9,475</u>	<u>-</u>

**Town of Killingworth, Connecticut**  
 Schedule of Revenues, Expenditures and Changes in Fund Balance  
 Budget and actual (Budgetary Basis) of General Fund  
 June 30, 2015

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Budgetary Basis</u>	<u>Variance with Final Budget</u>
<b>Debt and Lease Obligations</b>				
Bonding	\$ 260,669	\$ 287,559	\$ 287,559	\$ -
<b>Total Debt and Lease Obligations</b>	<u>260,669</u>	<u>287,559</u>	<u>287,559</u>	<u>-</u>
<b>TOTAL OPERATING EXPENDITURES</b>	<u>4,500,740</u>	<u>4,510,429</u>	<u>4,510,429</u>	<u>-</u>
<b>Education</b>	<u>15,957,890</u>	<u>15,957,890</u>	<u>15,957,890</u>	<u>-</u>
<b>TOTAL EXPENDITURES</b>	<u>20,458,630</u>	<u>20,468,319</u>	<u>20,468,319</u>	<u>-</u>
<b>Excess (Deficiency) of Revenues</b>				
Over Expenditures - Budgetary Basis	<u>\$ 193,113</u>	<u>\$ 183,424</u>	<u>\$ 424,287</u>	
<b>Adjustments to Generally Accepted Accounting Principles (GAAP)</b>				
Payments on Behalf of the Town Not Recorded on a Budgetary Basis				
Miscellaneous			<u>55,517</u>	
<b>Excess (Deficiency) of Revenues and Other Financing Sources over</b>				
<b>Expenditures and Other Financing Uses- GAAP Basis</b>			<u>\$ 368,770</u>	

Notes to Required Supplementary Information: A formal, legally approved, annual budget is adopted for the General Fund only. This budget is adopted on a basis consistent with Generally Accepted Accounting Principles (modified accrual basis).



**Town of Killingworth, Connecticut**  
**Schedule of Changes in Net Pension Liability**  
**Municipal Employees Pension Plan**  
**June 30, 2015**

	2015	2014
Total pension liability:		
Service cost	\$ 62,886	\$ 60,467
Interest	170,601	162,008
Difference between expected and actual experience	-	-
Changes in assumptions	-	-
Benefit payments, including refund of member contributions	(106,008)	(98,386)
 Net change in total pension liability	 127,479	 124,089
 Total pension liability - July 1	 2,426,383	 2,302,294
 Total pension liability - June 30 (a)	 2,553,862	 2,426,383
 Plan fiduciary net position:		
Contributions - employer	106,018	114,426
Net investment income	2,446	246,895
Benefit payments, including refunds of member contributions	(106,008)	(98,386)
Other	-	245
 Net change in plan fiduciary net position	 2,456	 263,180
 Plan fiduciary net position - July 1	 2,104,716	 1,841,536
 Plan fiduciary net position - June 30 (b)	 2,107,172	 2,104,716
 Net pension liability (asset) - June 30 (a)-(b)	 \$ 446,690	 \$ 321,667

**Town of Killingworth, Connecticut**  
 Schedule of Changes in Net Pension Liability  
 Volunteer Fire Company Pension Plan  
 June 30, 2015

	2015	2014
Total pension liability:		
Service cost	\$ 49,081	\$ 45,082
Interest	126,159	119,901
Difference between expected and actual experience	(75,026)	-
Changes in assumptions	-	-
Benefit payments, including refund of member contributions	(75,964)	(83,100)
Net change in total pension liability	24,250	81,883
Total pension liability - July 1	1,790,524	1,708,641
Total pension liability - June 30 (a)	1,814,774	1,790,524
Plan fiduciary net position:		
Contributions - employer	100,000	83,100
Net investment income	(3,128)	116,461
Benefit payments, including refunds of member contributions	(75,964)	(83,100)
Net change in plan fiduciary net position	20,908	116,461
Plan fiduciary net position - July 1	951,835	835,374
Plan fiduciary net position - June 30 (b)	972,743	951,835
Net pension liability (asset) - June 30 (a)-(b)	\$ 842,031	\$ 838,689

**Town of Killingworth, Connecticut**  
 Schedule of Net Pension Liability  
 Town of Killingworth Pension Plans  
 June 30, 2015

**Municipal Employees' Pension Plan**

	<u>2015</u>	<u>2014</u>
Total pension liability	\$2,553,862	\$ 2,426,383
Plan fiduciary net position	<u>2,107,172</u>	<u>2,104,716</u>
Net pension liability	<u>\$ 446,690</u>	<u>\$ 321,667</u>
Plan fiduciary net position as percentage of the total pension liability	82.5%	86.7%
Covered employee payroll	702,696	702,696
Net pension liability as a percentage of covered-employee payroll	63.6%	45.8%

**Volunteer Fire Company Pension Plan**

	<u>2015</u>	<u>2014</u>
Total pension liability	\$1,814,774	\$ 1,790,524
Plan fiduciary net position	<u>972,743</u>	<u>951,835</u>
Net pension liability	<u>\$ 842,031</u>	<u>\$ 838,689</u>
Plan fiduciary net position as percentage of the total pension liability	53.6%	53.2%
Covered employee payroll	NA	NA
Net pension liability as a percentage of covered-employee payroll	NA	NA

**Town of Killingworth, Connecticut**  
 Schedule of Investment Returns  
 Town of Killingworth Pension Plans  
 June 30, 2015

**Municipal Employees' Pension Plan**

	2015	2014
Annual Money Weighted rate of return, net of investment expenses	-0.33%	13.94%

**Volunteer Fire Company Pension Plan**

	2015	2014
Annual Money Weighted rate of return, net of investment expenses	0.12%	13.35%

# **Town of Killingworth, Connecticut**

Combining Fund Financial Statements  
June 30, 2015

**Town of Killingworth, Connecticut**  
 Combining Balance Sheet  
 Special Revenue Funds  
 June 30, 2015

	Special Revenue										
	Dog Fund	The Atti Fund	Town Clerk Record Preservation	Town Clerk Record Surcharge	Resident State Trooper DARE	Fire Protection Fund	Helping Hands	Friendly Fund	Parmelee Farm	Community Gardens	Total Other Governmental Funds
<b>ASSETS</b>											
Cash and equivalents	\$ 39,794	\$ 3,218	3,817	2,905	\$ 447	\$ 15,149	\$ 4,274	\$ 3,749	\$ 4,788	\$ 3,064	\$ 81,205
Other receivables											
Intergovernmental	-	-	-	-	-	-	-	-	-	-	-
Due from other funds	-	-	-	-	-	-	-	-	-	-	-
Inventories	-	-	-	-	-	-	-	-	-	-	-
<b>Total Assets</b>	<u>\$ 39,794</u>	<u>\$ 3,218</u>	<u>\$ 3,817</u>	<u>\$ 2,905</u>	<u>\$ 447</u>	<u>\$ 15,149</u>	<u>\$ 4,274</u>	<u>\$ 3,749</u>	<u>\$ 4,788</u>	<u>\$ 3,064</u>	<u>\$ 81,205</u>
<b>LIABILITIES AND FUND BALANCES</b>											
<b>Liabilities</b>											
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued payroll and related	-	-	-	-	-	-	-	-	-	-	-
Due to other funds	16,535	-	-	-	-	-	-	-	-	-	16,535
Unearned revenues	-	-	-	-	-	-	-	-	-	-	-
<b>Total Liabilities</b>	<u>16,535</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,535</u>
<b>Fund Balances (Deficits)</b>											
Restricted	\$ 23,259	\$ 3,218	\$ 3,817	\$ 2,905	\$ -	\$ 15,149	\$ 4,274	\$ 3,749	\$ 4,788	\$ 3,064	\$ 64,223
Assigned	-	-	-	-	447	-	-	-	-	-	447
<b>Total Fund Balances</b>	<u>23,259</u>	<u>3,218</u>	<u>3,817</u>	<u>2,905</u>	<u>447</u>	<u>15,149</u>	<u>4,274</u>	<u>3,749</u>	<u>4,788</u>	<u>3,064</u>	<u>64,670</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 39,794</u>	<u>\$ 3,218</u>	<u>\$ 3,817</u>	<u>\$ 2,905</u>	<u>\$ 447</u>	<u>\$ 15,149</u>	<u>\$ 4,274</u>	<u>\$ 3,749</u>	<u>\$ 4,788</u>	<u>\$ 3,064</u>	<u>\$ 81,205</u>

**Town of Killingworth, Connecticut**  
 Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
 Special Revenue Funds  
 June 30, 2015

	Special Revenue										
	Dog Fund	The Atti Fund	Town Clerk Record Preservation	Town Clerk Record Surcharge	Resident Trooper DARE	Fire Protection Fund	Helping Hands	Friendly Fund	Parmelee Farm	Community Gardens	Total Other Governmental Funds
<b>REVENUES</b>											
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for services	10,182	660	864	888	-	-	6,287	2,142	6,659	1,057	28,739
Miscellaneous revenue	-	-	-	-	-	-	-	-	600	-	600
<b>Total Revenues</b>	<u>10,182</u>	<u>660</u>	<u>864</u>	<u>888</u>	<u>-</u>	<u>-</u>	<u>6,287</u>	<u>2,142</u>	<u>7,259</u>	<u>1,057</u>	<u>29,339</u>
<b>EXPENDITURES</b>											
General government	16,150	-	178	-	-	7,000	7,670	3,867	3,122	660	38,647
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<u>16,150</u>	<u>-</u>	<u>178</u>	<u>-</u>	<u>-</u>	<u>7,000</u>	<u>7,670</u>	<u>3,867</u>	<u>3,122</u>	<u>660</u>	<u>38,647</u>
<b>Excess (Deficiency) of Revenues</b>											
Over expenditures	<u>(5,968)</u>	<u>660</u>	<u>686</u>	<u>888</u>	<u>-</u>	<u>(7,000)</u>	<u>(1,383)</u>	<u>(1,725)</u>	<u>4,137</u>	<u>397</u>	<u>(9,308)</u>
<b>OTHER FINANCING SOURCES (USES)</b>											
Transfers in	24,619	-	178	-	-	-	-	-	-	-	24,797
Transfers out	<u>(16,171)</u>	<u>(47)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(16,218)</u>
<b>Total Other Financing Sources (Uses)</b>	<u>8,448</u>	<u>(47)</u>	<u>178</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,579</u>
<b>Net Change in Fund Balance</b>	<u>2,480</u>	<u>613</u>	<u>864</u>	<u>888</u>	<u>-</u>	<u>(7,000)</u>	<u>(1,383)</u>	<u>(1,725)</u>	<u>4,137</u>	<u>397</u>	<u>(729)</u>
<b>Fund Balances - Beginning of Year</b>	<u>20,779</u>	<u>2,605</u>	<u>2,953</u>	<u>2,017</u>	<u>447</u>	<u>22,149</u>	<u>5,657</u>	<u>5,474</u>	<u>651</u>	<u>2,667</u>	<u>65,399</u>
<b>Fund Balances - End of Year</b>	<u>\$ 23,259</u>	<u>\$ 3,218</u>	<u>\$ 3,817</u>	<u>\$ 2,905</u>	<u>\$ 447</u>	<u>\$ 15,149</u>	<u>\$ 4,274</u>	<u>\$ 3,749</u>	<u>\$ 4,788</u>	<u>\$ 3,064</u>	<u>\$ 64,670</u>

**Town of Killingworth, Connecticut**  
Combining Balance Sheet  
Agency Funds  
June 30, 2015

	Tax Sale Fund	Parmelee Fund	Performance Bonds	Total
<b>ASSETS</b>				
Cash and equivalents	\$ 1,223	\$ 1	\$ -	\$ 1,224
Total Assets	<u>\$ 1,223</u>	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ 1,224</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities				
Due to other groups	\$ 1,223	\$ -	\$ -	\$ 1,223
Total Liabilities	<u>\$ 1,223</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,223</u>



**Town of Killingworth, Connecticut**  
Combining Statement of Changes in Assets and Liabilities  
Agency Funds  
June 30, 2015

	Balance July 1, 2014	Additions	Deductions	Balance June 30, 2015
<b>TAX SALE</b>				
<b>ASSETS</b>				
Cash	\$ 866	\$ 1,223	\$ 866	\$ 1,223
Total Assets	<u>\$ 866</u>	<u>\$ 1,223</u>	<u>\$ 866</u>	<u>\$ 1,223</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Due to other groups	\$ 866	\$ 1,223	\$ 866	\$ 1,223
Total Liabilities	<u>\$ 866</u>	<u>\$ 1,223</u>	<u>\$ 866</u>	<u>\$ 1,223</u>
<b>PARMELEE FARM</b>				
<b>ASSETS</b>				
Cash	\$ 5,691	\$ -	\$ 5,690	\$ 1
Total Assets	<u>\$ 5,691</u>	<u>\$ -</u>	<u>\$ 5,690</u>	<u>\$ 1</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Due to other groups	\$ 5,691	\$ -	\$ 5,690	\$ 1
Total Liabilities	<u>\$ 5,691</u>	<u>\$ -</u>	<u>\$ 5,690</u>	<u>\$ 1</u>
<b>PERFORMANCE BONDS</b>				
<b>ASSETS</b>				
Cash	\$ 186,319	\$ -	\$ 186,319	\$ -
Total Assets	<u>\$ 186,319</u>	<u>\$ -</u>	<u>\$ 186,319</u>	<u>\$ -</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Due to other groups	\$ 186,319	\$ -	\$ 186,319	\$ -
Total Liabilities	<u>\$ 186,319</u>	<u>\$ -</u>	<u>\$ 186,319</u>	<u>\$ -</u>
<b>TOTAL AGENCY FUNDS</b>				
<b>ASSETS</b>				
Cash	\$ 192,876	\$ 1,223	\$ 192,875	\$ 1,224
Total Assets	<u>\$ 192,876</u>	<u>\$ 1,223</u>	<u>\$ 192,875</u>	<u>\$ 1,224</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Due to other groups	\$ 192,876	\$ 1,223	\$ 192,875	\$ 1,224
Total Liabilities	<u>\$ 192,876</u>	<u>\$ 1,223</u>	<u>\$ 192,875</u>	<u>\$ 1,224</u>

# **Town of Killingworth, Connecticut**

Supplementary Schedules  
June 30, 2015

Town of Killingworth, Connecticut  
 Report of the Property Tax Collector  
 June 30, 2015

List Year	Beginning Receivable Balance	Current Year Levy	Lawful Corrections			Net Taxes Collectible	Collections During the Year				Refunds	Net Ending Taxes Receivable Balance
			Lawful Additions	Lawful Corrections	Suspense		Taxes	Interest	Fees & Liens	Total		
2013	\$ -	\$ 17,623,671	\$ 51,434	\$ 35,363	\$ -	\$ 17,639,742	\$ 17,521,592	\$ 49,130	\$ 2,391	\$ 17,573,113	\$ -	\$ 118,150
2012	138,598	-	604	4,659	-	134,543	98,026	15,566	404	113,996	-	36,517
2011	33,147	-	173	2,413	27,566	3,341	3,065	1,906	24	4,995	-	276
2010	3,160	-	196	2,596	-	760	99	-	-	99	-	661
2009	4,064	-	-	3,455	-	609	-	-	-	-	-	609
2008	2,344	-	-	1,735	-	609	-	-	-	-	-	609
2007	610	-	-	-	-	610	-	-	-	-	-	610
2006	616	-	-	-	-	616	-	-	-	-	-	616
2005	1,441	-	-	-	-	1,441	-	-	-	-	-	1,441
	<u>\$ 183,980</u>	<u>\$ 17,623,671</u>	<u>\$ 52,407</u>	<u>\$ 50,221</u>	<u>\$ 27,566</u>	<u>\$ 17,782,271</u>	<u>\$ 17,622,782</u>	<u>\$ 66,602</u>	<u>\$ 2,819</u>	<u>\$ 17,692,203</u>	<u>\$ -</u>	<u>\$ 159,489</u>

**Town of Killingworth, Connecticut**  
**Statement of Changes in Fund Balance**  
**Capital Improvement Program**  
**June 30, 2015**

	<b>Fund Balance (Deficit) 6/30/2014</b>	<b>Transfers in from the General Fund</b>	<b>Fund Balance Designation</b>	<b>Supplemental Fund Balance</b>	<b>Interest and other Income</b>	<b>Grant Revenue</b>	<b>Expenditures</b>	<b>Proposed Project Close-outs</b>	<b>Fund Balance (Deficit) 6/30/2015</b>
<b>Committed</b>									
<b>Continuing Projects</b>									
Assessor-Revaluation	\$ 53,660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,660
Open Space Acquisition	8	-	10,000	-	3,000	-	-	-	13,008
Parmelee Facilities Improvements	17,498	-	35,000	-	900	-	(52,509)	-	889
IT Upgrades	10,264	-	25,046	-	-	-	(24,602)	-	10,708
Energy Task Force Recommendations	38,176	-	45,000	-	-	-	-	(83,176)	-
KVFC - Station 1 Training Facility	223,300	-	-	-	-	-	(900)	-	222,400
KVFC - AEDs	1,396	-	-	-	-	-	(1,390)	(6)	-
KVFC - Radio Infrastructure Upgrade	-	-	50,000	-	-	-	-	-	50,000
KVFC - Fire Suppression Tank	-	-	45,000	-	7,000	-	(52,000)	-	-
HW Dept - Truck Refurbishment Alternative	4,766	-	-	-	-	-	(2,645)	-	2,121
HW Dept - Salt Shed Repairs	12,201	-	-	-	-	-	(7,068)	(5,133)	0
HW Dept - Pickup w/Plow	5,338	-	-	-	-	-	(4,101)	(1,237)	(0)
HW Dept - Genset Generator	-	-	18,000	-	-	-	-	-	18,000
HW Dept - Fork Attachment for JD Backhoe	-	-	3,500	-	-	-	(4,043)	543	0
PR - Sheldon Park Improvements	350,000	-	-	38,000	21,500	361,100	(750,966)	(19,634)	-
PR - Parking Barrier Planting at KRP	-	-	6,000	-	-	-	(4,200)	(1,800)	-
PR - AEDs - Rocco, Sheldon & KRP	-	-	10,000	-	-	-	(4,365)	(5,635)	-
PR - Replace Sheldon Flashing Lights w/green sy	-	-	3,000	-	-	-	-	-	3,000
MSW Containers (2) - Transfer Station	24,000	-	-	-	-	-	(24,000)	-	-
Transfer Station - Facilities Upgrade	38,686	-	-	-	-	-	(19,565)	-	19,121
50 Yard Open Top H.D.	11,000	-	-	-	-	-	(11,000)	-	-
50 Yard Closed Top	11,000	-	-	-	-	-	(9,700)	(1,300)	-
TOB - Campus Generator	40,001	-	-	-	-	-	-	-	40,001
Library Building Repairs	48,654	-	-	-	-	-	-	-	48,654
THC - Emergency Operations Center	-	-	-	-	-	500,000	(107,757)	-	392,243
THC - Barn Rehabilitation	100,000	-	-	-	-	-	-	-	100,000
THC - Repairs to Modular	400,000	-	-	-	-	-	-	-	400,000
	<b>1,389,948</b>	<b>-</b>	<b>250,546</b>	<b>38,000</b>	<b>32,400</b>	<b>861,100</b>	<b>(1,080,811)</b>	<b>(117,378)</b>	<b>1,373,805</b>

**Town of Killingworth, Connecticut**  
**Statement of Changes in Fund Balance**  
**Capital Improvement Program**  
**June 30, 2015**

Cont

	<b>Fund Balance (Deficit) 6/30/2014</b>	<b>Transfers in from the General Fund</b>	<b>Fund Balance Designation</b>	<b>Supplemental Fund Balance</b>	<b>Interest and other Income</b>	<b>Grant Revenue</b>	<b>Expenditures</b>	<b>Proposed Project Close-outs</b>	<b>Fund Balance (Deficit) 6/30/2015</b>
<b>Road Projects</b>									
Bar Gate Trail - Repaving	57,301	-	-	-	-	-	(44,111)	(13,190)	-
Misc. Chip Sealing	80,000	-	-	-	-	-	(31,821)	-	48,179
Parker Hill Rd - Drainage	585,000	-	-	218,000	-	-	(112,151)	-	690,849
Parker Hill Rd & Ext - Paving	375,000	-	-	-	-	-	-	-	375,000
Burr Hill - Widening & Drainage	450,000	-	-	-	-	-	(8,699)	-	441,301
N Chestnut & Beckwith - Triple Chip Sealing	130,500	-	-	-	-	-	-	-	130,500
	<b>1,677,801</b>	<b>-</b>	<b>-</b>	<b>218,000</b>	<b>-</b>	<b>-</b>	<b>(196,781)</b>	<b>(13,190)</b>	<b>1,685,830</b>
<b>Sinking Funds</b>									
6/30/14 GOB Debt Related Expenses	16,478	-	-	-	-	-	-	(16,478)	-
Sick/Vacation Payout at Retirement	63,053	20,000	-	-	-	-	(2,401)	-	80,652
Capital Surcharge Account	17,085	-	-	-	2,662	-	-	-	19,747
MIRMA Assessment	8,062	8,777	-	-	-	-	(16,265)	(574)	-
	<b>104,678</b>	<b>28,777</b>	<b>-</b>	<b>-</b>	<b>2,662</b>	<b>-</b>	<b>(18,666)</b>	<b>(17,052)</b>	<b>100,399</b>
<b>Total Committed Fund Balance</b>	<b>3,172,427</b>	<b>28,777</b>	<b>250,546</b>	<b>256,000</b>	<b>35,062</b>	<b>861,100</b>	<b>(1,296,258)</b>	<b>(147,620)</b>	<b>3,160,034</b>
<b>Assigned Fund Balance</b>	<b>1,431,702</b>	<b>500,000</b>	<b>(250,546)</b>	<b>(256,000)</b>	<b>4,285</b>	<b>-</b>	<b>-</b>	<b>147,620</b>	<b>1,577,061</b>
<b>Total Fund Balance</b>	<b>\$ 4,604,129</b>	<b>\$ 528,777</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 39,347</b>	<b>\$ 861,100</b>	<b>\$ (1,296,258)</b>	<b>\$ -</b>	<b>\$ 4,737,095</b>

**Town of Killingworth, Connecticut**  
 Schedule of Debt Limitation  
 June 30, 2015

Total tax collections (including interest and lien fees) for the year - primary government	\$ 17,689,778
Reimbursement for revenue loss on tax relief for the elderly (C.G.S. 12-129d)	<u>-</u>
Debt limitation base	<u>\$ 17,689,778</u>

	General Purpose	Schools	Sewers	Urban Renewal	Pension Deficit
Debt limitation					
2 1/4 times base	\$ 39,802,001	\$ -	\$ -	\$ -	\$ -
4 1/2 times base	-	79,604,001	-	-	-
3 3/4 times base	-	-	66,336,668	-	-
3 1/4 times base	-	-	-	57,491,779	-
3 times base	-	-	-	-	53,069,334
Total debt limitation	<u>39,802,001</u>	<u>79,604,001</u>	<u>66,336,668</u>	<u>57,491,779</u>	<u>53,069,334</u>
Indebtedness:					
Regional School District #17 bonds	-	4,751,252	-	-	-
Bonds payable	<u>4,163,155</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Indebtedness	<u>4,163,155</u>	<u>4,751,252</u>	<u>-</u>	<u>-</u>	<u>-</u>
Debt limitation in excess of debt outstanding and authorized	<u>\$35,638,846</u>	<u>\$74,852,749</u>	<u>\$66,336,668</u>	<u>\$57,491,779</u>	<u>\$ 53,069,334</u>

In no case shall total indebtedness exceed seven times the annual receipts from taxation \$ 123,828,446

Note: The Town of Killingworth is a member of Regional School District #17 which provides education facilities for grades kindergarten through twelve for the Towns of Haddam and Killingworth. As of June 30, 2015, based on the most current and available information, the indebtedness of the District was \$11,400,000. The Town of Killingworth's share will be 41.67765% of the debt, or \$4,751,252. These are the general obligations of Regional School District #17 and its member towns.

# **Town of Killingworth, Connecticut**

Internal Control and Compliance Reports  
June 30, 2015



Guiding Successful People

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Darin L. Offerdahl MBA CPA

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Selectmen  
Town of Killingworth, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Killingworth, Connecticut (øTownø) as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Town of Killingworthø basic financial statements and have issued our report thereon dated November 9, 2015.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Killingworth, Connecticutø internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Killingworth, Connecticutø internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Killingworth, Connecticutø internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entityø financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency in the accompanying schedule of findings and questioned costs as items 2015-001, 2015-002 and 2015-003 to be a material weaknesses.



A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town of Killingworth, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Town of Killingworth, Connecticut's Response to Findings**

Town of Killingworth, Connecticut's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Town of Killingworth, Connecticut's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Michaud Accavallo Woodbridge & Cusano, LLC*

Killingworth, Connecticut  
November 9, 2015

**Town of Killingworth, Connecticut**

State Single Audit  
June 30, 2015



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Darin L. Offerdahl MBA CPA

Guiding Successful People

**REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM;  
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE  
OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE REQUIRED BY THE STATE  
SINGLE AUDIT ACT**

**Independent Auditor's Report**

The Board of Selectmen  
Town of Killingworth, Connecticut

**Report on Compliance for Each Major State Program**

We have audited the Town of Killingworth, Connecticut's compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the Town of Killingworth, Connecticut's major state programs for the year ended June 30, 2015. The Town of Killingworth, Connecticut's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the Town of Killingworth, Connecticut's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town of Killingworth, Connecticut's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Town of Killingworth, Connecticut's compliance.

### ***Opinion on Each Major State Program***

In our opinion, the Town of Killingworth, Connecticut, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2015.

### **Report on Internal Control over Compliance**

Management of the Town of Killingworth, Connecticut, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town of Killingworth, Connecticut's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Killingworth, Connecticut's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies, and, therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify any deficiencies in internal control over compliance that we consider material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

**Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act**

We have audited the financial statements of the Town of Killingworth, Connecticut, as of and for the year ended June 30, 2015 and have issued our report thereon dated November 9, 2015, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the financial statements. Such information is the responsibility of management, was derived from, and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the financial statements as a whole.

*Michaud Accavallo Woodbridge & Cusano, LLC*

Killingworth, Connecticut  
November 9, 2015

**Town of Killingworth, Connecticut**

Schedule of Expenditures of State Financial Assistance  
Year Ended June 30, 2015

State Program Pass-Through Grantor Program Title	State Grant Program Core- CT Number	Expenditures
<b>Office of Policy and Management</b>		
PILOT on State Owned Property	11000-OPM20600-17004	120,535
Property Tax Relief for Disability Exemption	11000-OPM20600-17011	335
Property Tax Relief for Elderly and Totally Disabled (CB)	11000-OPM20600-17018	39,306
Property Tax Relief for Veterans	11000-OPM20600-17024	5,447
<b>Department of Transportation</b>		
Town Aid Roads	12001-DOT57131-17036	252,854
<b>Department of Education</b>		
Youth Service Bureau	11000-SDE64370-17052	18,937
<b>Connecticut State Library</b>		
Historic Documents Preservation Grants	12060-CSL66094-35150	-
<b>Department of Public Safety</b>		
Emergency Preparedness	12060-DPS32160-21881	<u>452</u>
Total State Financial Assistance before Exempt Programs		<u>437,866</u>
<b>EXEMPT PROGRAMS</b>		
<b>Department of Education</b>		
Education Cost Sharing	11000-SDE64370-17041	2,245,206
<b>Office of Policy and Management</b>		
Mashantucket Pequot/Mohegan Fund	12009-OPM20600-17005	18,280
Municipal Revenue Sharing	12060-OPM20600-35458	43,650
Municipal Grant in Aid	12060-OPM20600-35458	<u>4,842</u>
Total Exempt programs		<u>2,311,978</u>
Total State Financial Assistance		<u><u>\$ 2,749,844</u></u>

## Town of Killingworth, Connecticut

### Notes to the Schedule of Expenditures of State Financial Assistance Year Ended June 30, 2015

#### 1. Summary of Significant Accounting Policies

The accompanying schedule of expenditures of state financial assistance includes state grant activity of the Town of Killingworth, Connecticut (öTownö) under programs of the State of Connecticut for the fiscal year ended June 30, 2015. Various departments and agencies of the State of Connecticut have provided financial assistance to the Town through grants and other authorizations in accordance with the General Statutes of the State of Connecticut.

The information in the Schedule of Expenditures of State Financial Assistance is presented based on regulations established by the State of Connecticut, Office of Policy and Management.

#### **Basis of Accounting**

The financial statements for the governmental fund types contained in the Town's basic financial statements are prepared on the modified accrual basis of accounting. The government-wide financial statements are prepared on the full accrual basis of accounting,

- o Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities for the current period,
- o Expenditures are generally recorded when a liability is incurred except for debt service expenditures, as well as certain other expenditures, when applicable, related to compensated absences, pension obligations, landfill closure costs, claims and judgments, and other post-employment benefits which are recorded only when payment is due (matured).

The expenditures reported on the Schedule of State Financial Assistance are reported on the accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations of the State Single Audit Act, certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule of Expenditures of State Financial Assistance.

**Town of Killingworth, Connecticut**

Summary Schedule of Audit Findings  
Year Ended June 30, 2015

**Section I - Summary of Auditors' Results**

**Financial Statements**

Type of auditor's report issued:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified?  yes  no
- Significant deficiency(ies) identified?  yes  none reported
- Noncompliance material to financial statements noted  yes  no

**State Financial Assistance**

Internal control over major programs:

- Material weakness(es) identified?  yes  no
- Significant deficiency(ies) identified?  yes  none reported

Type of report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act?

yes  no

The following schedule reflects the major programs included in the audit:

<b><u>State Grantor and Program State</u></b>	<b><u>Core-CT Number</u></b>	<b><u>Expenditures</u></b>
Department of Transportation Town Aid Road Grant	12001-DOT57131-17036	\$252,854
Dollar threshold used to distinguish between type A and type B programs:	\$200,000	



## **Town of Killingworth, Connecticut**

### **Summary Schedule of Audit Findings Year Ended June 30, 2015**

#### **Section II - Financial Statement Findings**

We issued reports dated November 9, 2015, on internal control over financial reporting and on compliance based on an audit of consolidated financial statements performed in accordance with Government Auditing Standards.

Our report on internal control over financial reporting indicated material weakness as items 2015-001, 2015-002 and 2015-003.

#### **2015-001 – Multiple Audit Adjustments Recorded**

##### **Criteria:**

Material adjustments were required for a significant number of general ledger accounts in order to properly state balances at year end in accordance with accounting principles generally accepted in the United States of America (GAAP).

##### **Condition and Context:**

During the audit for the year ended June 30, 2015, Michaud Accavallo Woodbridge & Cusano, LLC proposed multiple adjusting journal entries to properly state account balances at year-end. Current year accounts were improperly reported and beginning net assets were incorrectly stated, primarily as a result of the Town not closing the June 30, 2014 year end and recording all prior year proposed audit entries.

In addition, prior to the closing of the Town of Killingworth's financial records, multiple journal entries were proposed and provided to the finance director to input into the Town's financial system in order to correct June 30, 2015 beginning balances and correctly close the June 30, 2015 year end.

Altogether, Michaud Accavallo Woodbridge & Cusano, LLC proposed 21 journal entries, not including the journal entries proposed to close the books prior to the start of the audit. Of these 21 journal entries, 12 were to the General Fund, 6 were to the Capital Projects Fund and 6 were to the Special Revenue Funds.

In addition, as noted in 2015-003, the design of the system is poor which affects the ability of financial personal to properly maintain an adequate set of books utilizing fund accounting.

##### **Cause/Effect:**

Based on our observations during the audit, the Town is deficient in relation to the accounting function, which is attributable to the design of the accounting system, design of internal controls and understanding of governmental fund accounting. The effect is that many significant general ledger accounts required adjustment to properly present the financial statements in accordance with Generally Accepted Accounting Principles.

## **Town of Killingworth, Connecticut**

### Summary Schedule of Audit Findings Year Ended June 30, 2015

#### **Recommendation:**

We recommend that the Town of Killingworth provide the resources to train their current finance director to properly record current activity, develop an annual close process that is effective, and prepare monthly reconciliations of accounts on a consistent and timely basis.

#### **Managements Response:**

*The Town of Killingworth will provide additional resources and training to further assist the finance director in properly closing and reconciling monthly, quarterly and annually individual accounts and the general ledger. The assistance will include the development of a close process for appropriate periods and structuring the financial system to allow for optimum controls and reconciliation.*

#### **2015-002 – Reconciliation of Key Accounts**

##### **Criteria:**

Key accounts including due to/due from and transfers that are required to be reported on the financial statements were not reconciled prior to audit.

##### **Condition and Context:**

During the audit for the year ended June 30, 2015, the Due to/Due from and Transfer accounts were not reconciled by management prior to or during the audit. The reconciliation is critical to governmental financial reporting so that the Town can properly reflect and report all activity between funds.

##### **Cause/Effect:**

Based on our observations during the audit, the Town is deficient in relation to the monitoring and reconciliation of the above mentioned key accounts, requiring significant adjustments between funds in order to properly present governmental financial statements

##### **Recommendation:**

We recommend that the Town of Killingworth develop a monthly reconciliation process related to these accounts to ensure they properly roll-forward year monthly balances, record current activity and properly report ending balances in each fund.

##### **Managements Response:**

*As stated in response to finding 2015-001, Management will engage outside help to assist in developing reconciliation processes that will properly record current activity and properly report ending balances.*

## **Town of Killingworth, Connecticut**

### **Summary Schedule of Audit Findings Year Ended June 30, 2015**

#### **2015-003 – Activity for all Funds maintained in one General Ledger**

##### **Criteria:**

The town is currently required to report under four fund types, a general fund for general operations, a capital projects fund for recording and tracking capital expenditures, assets and related debt, special revenue funds and agency funds. Other possible funds types are fiduciary funds and permanent funds, which currently do not apply to the town.

##### **Condition and Context:**

During the audit for the year ended June 30, 2015, Michaud Accavallo Woodbridge & Cusano, LLC noted that all funds were accounted for in one large company file or general ledger, not allowing for adequate separation and reporting of funds. To maintain proper fund accounting, each separate major fund should be accounted for separately, and reconciled accordingly.

##### **Cause/Effect:**

A fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations / special restrictions and limitations. By combining funds into one company file, and not performing careful reconciliations to ensure each fund has been properly accounted for, creates a high risk that fund balances are not properly stated and allows for controls surrounding fraud to break down.

##### **Recommendation:**

We recommend that the Town of Killingworth create separate company files for the three major funds that will allow each fund to have its activity run through a separate and distinct general ledger and assist financial personnel to ensure all accounting is done properly including due to/due from and transfers.

##### **Managements Response:**

*The accounting system will be updated to reflect three separate and distinct funds. Outside consultants will be engaged to assist with this. After the funds are separated to their respective files, the town will develop with the help of consultants, a chart of accounts that reflects governmental fund accounting and allow for budgetary accounting and reporting as well.*

#### **Section III \_ State Financial Assistance Findings and Questioned Costs**

There are no state financial assistance findings or questioned costs.

**Town of Killingworth, Connecticut**

Summary Schedule of Prior Year Audit Findings  
Year Ended June 30, 2015

There are no audit findings from the prior year ended June 30, 2014.

**Town of Killingworth, Connecticut**

**Fiscal Year 2014-2015 Operating Data**

Fiscal year 2014-2015 Operating data not included in the audited financial statements for fiscal year 2014-2015 is as follows:

October 1, 2013 Grand List	\$720,929,442	
October 1, 2013 Net Taxable Grand List	\$718,731,799	
Annual Property Tax Levy	\$ 17,639,743	
Collection	\$ 17,530,200	99.4%

<u>Ten largest taxpayers</u>	<u>Net Assessment</u>
CONNECTICUT LIGHT AND POWER	\$6,624,160
JENSENS RESIDENTIAL COMMUNITIES	\$5,460,000
CONNECTICUT WATER COMPANY	\$3,592,130
M&M REALTY HOLDING LLC	\$2,280,180
DEER LAKE II LLC	\$1,562,650
ANDERSON NORMA R TRUSTEE	\$1,290,170
KTV COSTFAM LIMITED PARTNERSHIP	\$1,248,560
GARGUILO EUGENE & CATHERINE	\$1,142,270
MOORE DEBORAH L	\$1,109,870
PATTACONK FARM LLC	\$1,069,990

Population 6,512

Total Direct Debt	\$ 4,115,000
Total Direct Net Debt	\$ 4,115,000
Total Overall Net Debt	\$ 8,866,252

Total Direct Debt / Capita	\$ 632
Total Direct Net Debt / Capita	\$ 632
Total Overall Debt / Capita	\$1,362

Total Direct Debt / Net Taxable Grand list	0.57%
Total Overall Net Debt / Net Taxable Grand List	1.23%